

2023/24 DRAFT OPERATING & CAPITAL BUDGETS

Version 1

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Section 1

Budget Process

Budget Process

Jan 4
2023

- Prepare and populate capital and operating budget templates

Mar 16
2023

- Management meeting to review operating and capital budgets

Mar 23
2023

- Present draft operating and capital budget to Council

Mar 28
2023

- Final versions and approval

Strategic Plan 2020-2024

Strategic Priority Areas



Environment



Infrastructure



Economy



Community



Governance

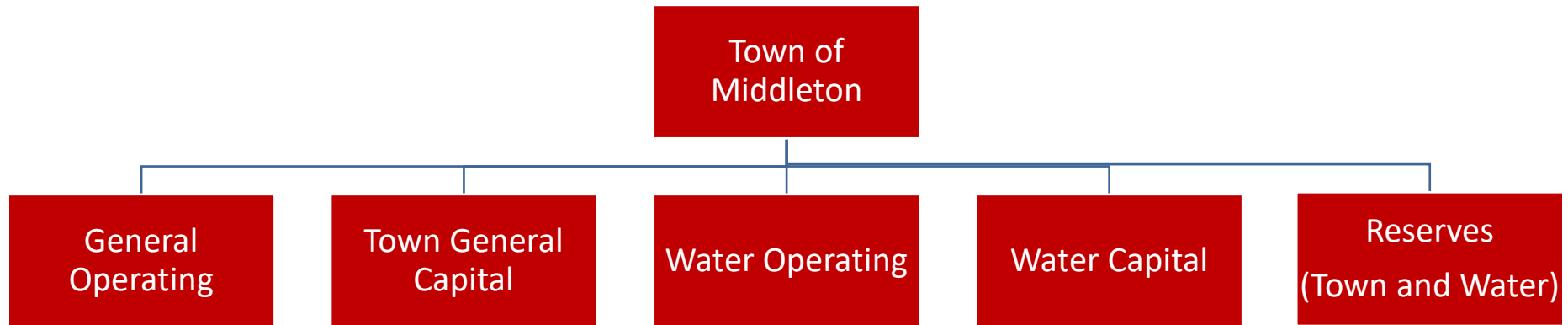
Council's Strategic Initiatives

1. To build a new accessible and inclusive Community Centre & Fire Hall.
2. To build a new reservoir to serve the customers of the Middleton Water Utility.
3. To concentrate on economic development initiatives that support business park growth, brand awareness and small businesses.
4. To address public safety concerns in the downtown and public spaces.
5. To develop an asset management plan focused on improving the maintenance of town infrastructure.

Guiding Principles for Decision Making

Transparency	Accountability	Diversity	Sustainability	Engaged	Informed
<p>We commit to ensure decisions are made openly and publicly and access to information is easily accessible</p>	<p>We commit to ensuring a trusting relationship with the public and the responsibility for the decisions of Council and their impact</p>	<p>We commit to embracing diversity and inclusion, and treating everyone with courtesy, equity and fairness</p>	<p>We commit to making decisions that meet the needs of our community, while also being mindful of future needs and opportunities and ensuring long-term viability</p>	<p>We commit to inform, consult, involve, collaborate, and/or empower our residents on decisions and the decision-making process</p>	<p>We commit to seeking out complete information in order to make appropriate and evidence-based decisions</p>

Municipal Funds



Organizational Chart



Fiscal and Accounting Framework

- *Municipal Government Act:*
 - Requires that we have a balanced budget
 - Any prior year deficits must be funded in current year
 - Requires Council approval to use reserve funds
 - Requires proceeds of disposition of capital assets be used to purchase new capital assets, or placed in capital reserves
- *Utility and Review Board (UARB) Public Utilities Act:*
 - Requires that depreciation be funded from the water rate
 - Requires that all capital projects over \$250k be approved
 - Requires approval to use the Depreciation Reserve Fund

Section 2

Budget Highlights

Budget Assumptions

- 7.5% estimated increase for RCMP contract
- \$150,000 estimated for Public Housing Deficit
- 1% increase estimated for Education contribution
- 3.5% increase estimated for non-union and Council
- 16 total staff (1 new budgeted position)
- \$58,084 estimated to be used from Surplus funds
- Included both the New Reservoir Project and Community Centre/Fire Hall Project (funding is in question)

Budget Highlights

- No increase to Tax Rates or Water Rates
- Full-time REMO coordinator shared with Annapolis County and Town of Annapolis Royal
- IMSA with Town of Annapolis Royal for Regional Director of Public Works position
- Added a \$10,000 line item in the capital budget for Accessibility
- Master Transportation Plan & Secondary Plan

Budget Pressures

- Mandatory payments are non-discretionary expenses, which total \$1.64M or 39% of total Town General expenses
- RCMP increase of 7.5% = \$55k
- Public Housing deficit is always unknown and has been steadily increasing over past few years
- Long-term debt implications of Reservoir and Community Centre Fire Hall projects will put significant pressure on future operating budgets for both the Town General and Water Operating funds
- The Town is not able to put enough money in reserves
- Use of reserves and debt for capital projects

Staffing

- Staffing breakdown:
 - 14 Full-time positions
 - Includes the position of the Director of Public Works which is cost shared with the Town of Annapolis Royal
 - 1 Part-time position
 - 2 Seasonal positions
 - Seasonal/Contract positions vary depending on programming

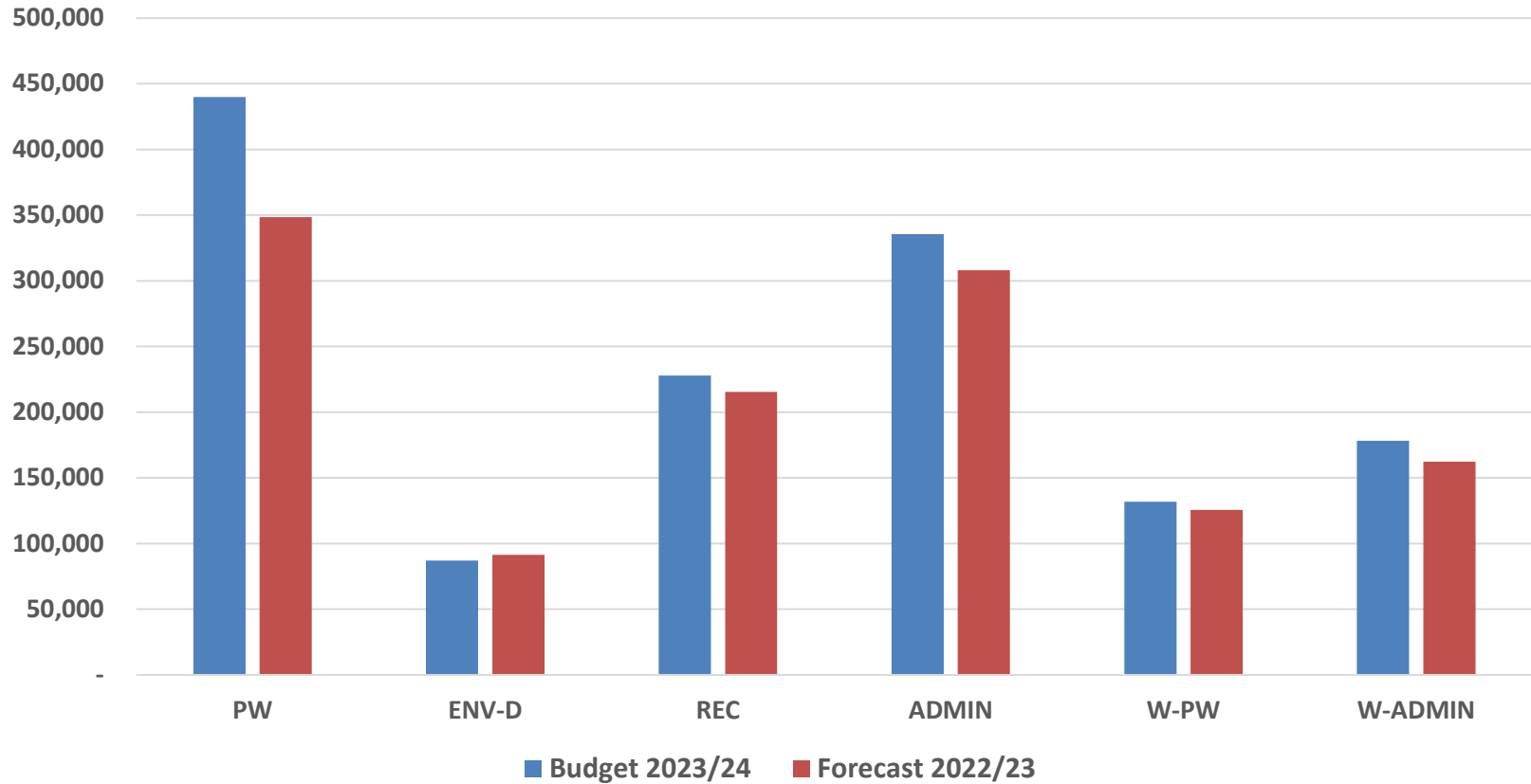
Staffing Salary Comparison

	2023/24 Budget	2022/23 Forecast	Variance
Town General	\$ 1,090,327.36	\$ 963,117.66	\$ 127,209.70
Water Operating	\$ 310,173.66	\$ 287,774.79	\$ 22,398.87
Total	\$ 1,400,501.03	\$ 1,250,892.45	\$ 149,608.57

- Overall increase of 12%:
 - 2% increase for union employees (as per the union contract)
 - 3.5% increase for non-union and Councillor honorariums
 - 3.4% overall increase in benefits
 - 2022/23 had vacant staff positions during the year
 - 2023/24 will be the first full year with a part-time staff in the planning position that was created during fiscal 2022/23
- Costs are split with the Water Utility in the following manner:
 - Public Works salaries and wages are allocated per time spent
 - Public Works benefits are split 70/30
 - Administration salaries are split 70/30

Staffing

Staff Wages Comparison

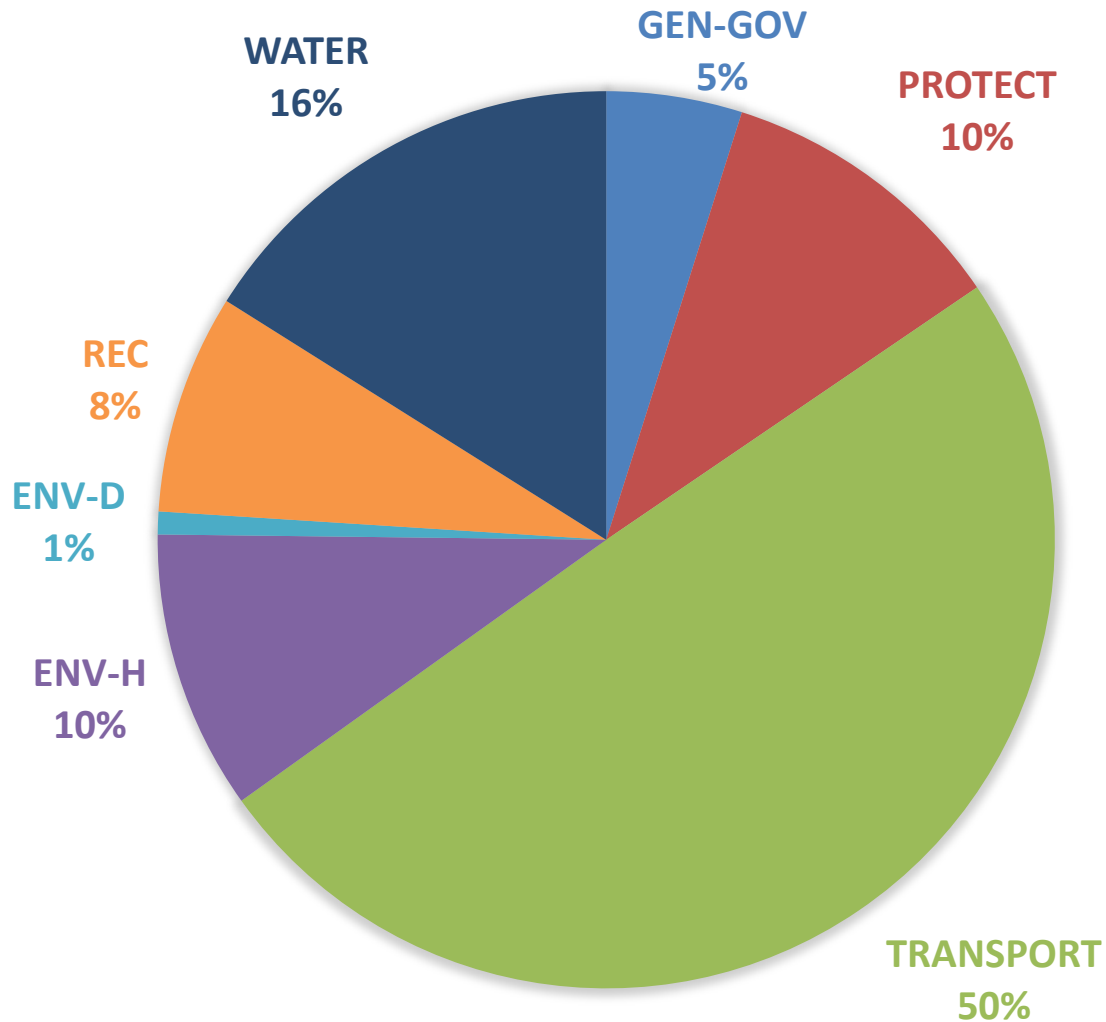


Insurance

	2023/24 Budget	2022/23 Actual	Variance
Town General	\$65,716.86	\$59,440.00	\$6,276.86
Water Operating	\$12,578.41	\$11,377.00	\$1,201.41
Total	\$78,295.27	\$70,817.00	\$7,478.27

- Overall increase of 10.6% (based on actuals)
 - Includes a 10% inflationary factor that has been applied to all building limits as replacement costs have increased substantially due to Covid-19
 - Continue to be in a “hard market” which means stricter underwriting guidelines, increase in deductibles and increases in premiums
- Cost allocated based on the property and contents of each department

Insurance Breakdown



Audit Fees

	2023/24 Budget	2021/22 Actual	Variance
Town General	\$19,848.50	\$11,158.61	\$8,689.89
Water Operating	\$8,506.50	\$5,110.02	\$3,396.48
Total	\$28,355.00	\$16,268.63	\$12,086.37

- New Auditor appointed for 2023/24 budget (BDO Canada)
 - Audit Services were RFP'd in December 2022 for a 3-year term
 - National firm and increased labour costs have increased the cost of audit services for the Town
- Cost split 70/30 between Town General and Water Operating

Section 3

2023/24 Town General Draft Operating Budget

Town General Operating Budget

General Operating Fund Budget Overview						
	2023/24	2022/23		Change	2021/22	2022/23
	Proposed	Approved		%	2021/22	Forecast
	Budget	Budget	Change \$	%	Actuals	Actual
REVENUES						
Assessable property taxes	3,673,372	3,321,808	351,565	11%	3,243,552	3,421,402
Grants in lieu of taxes	154,946	149,851	5,096	3%	143,994	149,786
Services provided to other governments	148,830	92,430	56,401	61%	92,651	93,354
Sales of services	39,150	149,047	(109,897)	-74%	163,568	166,632
Other revenue from own sources	64,554	77,014	(12,461)	-16%	61,849	66,077
Unconditional transfers from other governments	373,838	363,911	9,927	3%	698,564	373,977
Conditional transfers	83,482	80,236	3,246	4%	90,823	71,933
TOTAL REVENUE	4,538,173	4,234,296	303,877	7%	4,495,002	4,343,162
EXPENSES						
General government services	544,369	536,790	7,578	1%	565,219	539,445
Protective services	1,274,520	1,240,797	33,723	3%	1,112,522	1,206,853
Transportation services	789,887	784,971	4,916	1%	806,331	738,912
Environmental health services	372,529	488,037	(115,508)	-24%	387,395	417,817
Public health services	150,000	90,000	60,000	67%	181,123	90,000
Environmental development services	230,515	177,971	52,545	30%	131,602	190,779
Recreation and cultural services	397,723	407,164	(9,441)	-2%	383,527	377,053
Mandatory education contributions	393,468	411,866	(18,398)	-4%	393,468	390,168
Interest (MFC)	54,868	-	54,868	0%	-	-
Interest (Inter-fund)	9,855	3,337	6,518	195%	3,823	2,917
TOTAL EXPENSES	4,217,734	4,140,932	76,802	2%	3,965,009	3,953,944
ANNUAL SURPLUS / (DEFICIT)	320,439	93,364			529,993	389,218
FINANCING AND TRANSFERS						
Capital out of revenue	-	-	-	0%	6,116	12,733
Principal repayments (MFC)	250,573	309,861	(59,288)	-19%	291,903	276,199
Principal repayments (Inter-fund)	77,950	-	77,950	0%	-	-
Transfer to Sewer Reserve	50,000	-	50,000	0%	-	-
Use of prior year surplus	(58,084)	(216,497)	158,413	-73%	-	-
TOTAL AFTER TRANSFERS	0	0	(0)	-99%	231,974	100,286

Town General Operating Revenue

General Operating Fund Budget Overview						
	2023/24	2022/23		Change	2021/22	2022/23
	Proposed	Approved		%	Actuals	Forecast
	Budget	Budget	Change \$	%	Actuals	Actual
REVENUES						
Assessable property taxes	3,673,372	3,321,808	351,565	11%	3,243,552	3,421,402
Grants in lieu of taxes	154,946	149,851	5,096	3%	143,994	149,786
Services provided to other governments	148,830	92,430	56,401	61%	92,651	93,354
Sales of services	39,150	149,047	(109,897)	-74%	163,568	166,632
Other revenue from own sources	64,554	77,014	(12,461)	-16%	61,849	66,077
Unconditional transfers from other governments	373,838	363,911	9,927	3%	698,564	373,977
Conditional transfers	83,482	80,236	3,246	4%	90,823	71,933
TOTAL REVENUE	4,538,173	4,234,296	303,877	7%	4,495,002	4,343,162

Revenue Summary

- Revenues are up 7% from 2022/23 budget
- Property Tax Revenue increased by \$351,565
- No Change to Tax Rates from 2022/23
- Services provided to other governments includes invoicing the Town of Annapolis Royal for half of the Public Works Director's wages
- Sales of services is down due to re-configuration of interdepartmental entries

Impact on Avg Residential Tax-Payer

Year	Assessment	Annual Tax
Budgeted 2023/24	\$166,300	\$3,641.97
2022/23	\$141,800	\$3,299.00
2021/22	\$134,600	\$3,118.88
2020/21	\$134,200	\$3,095.04
2019/18	\$132,900	\$3,067.48

Average Residential Tax Calculation draft 2023/24:

- Tax Rate 0.0181
- Hydrant 0.0017
- Sewer 0.0021
- Flat rate \$250.00

Tax Revenue Highlights

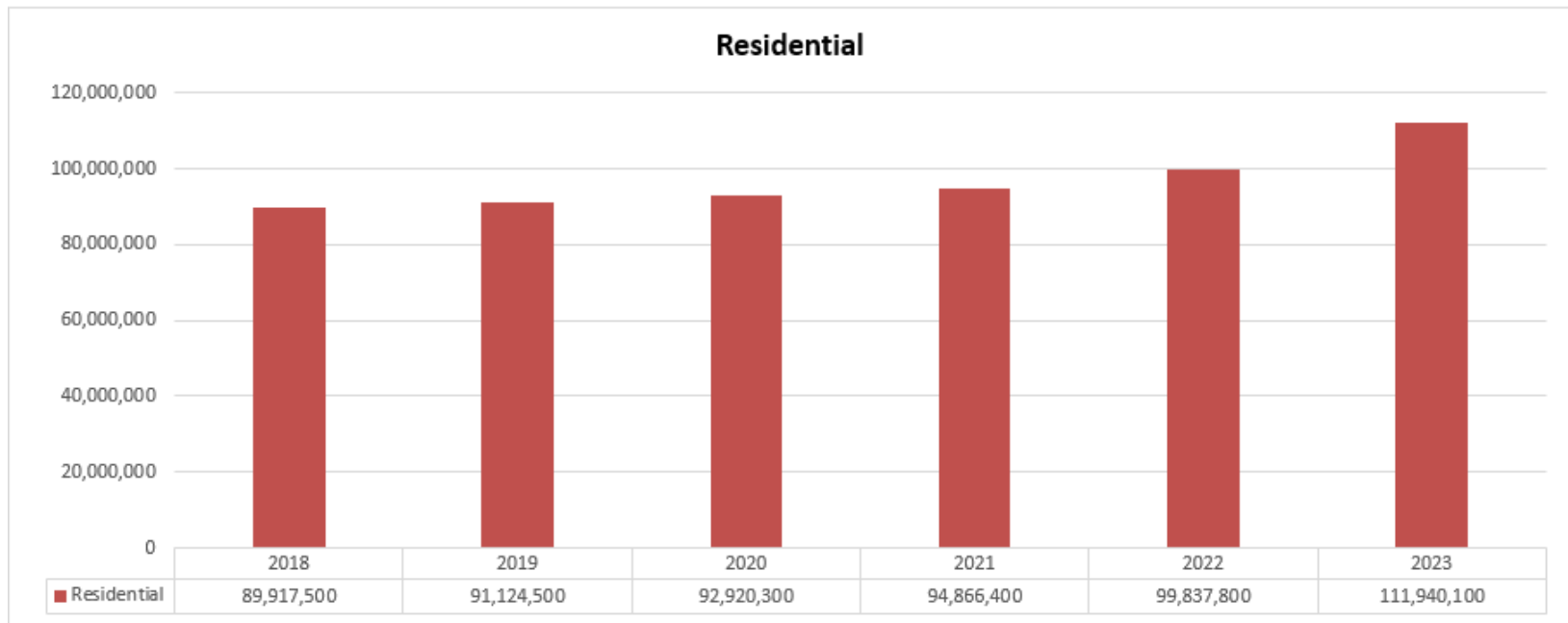
Tax Revenue Increase	2023/24 Budget	2022/23 Forecast	Variance
Residential	\$2,026,116	\$1,803,205	\$222,911
Commercial	699,800	644,791	55,009
Total	\$2,725,916	\$2,447,996	\$277,920

Tax rates have remained unchanged from 2022/23, the increase in tax revenue is due to increases in assessment values

1 cent =
\$13,156

Residential 1 cent = \$11,302
Commercial 1 cent = \$1,854

Residential Assessment Figures

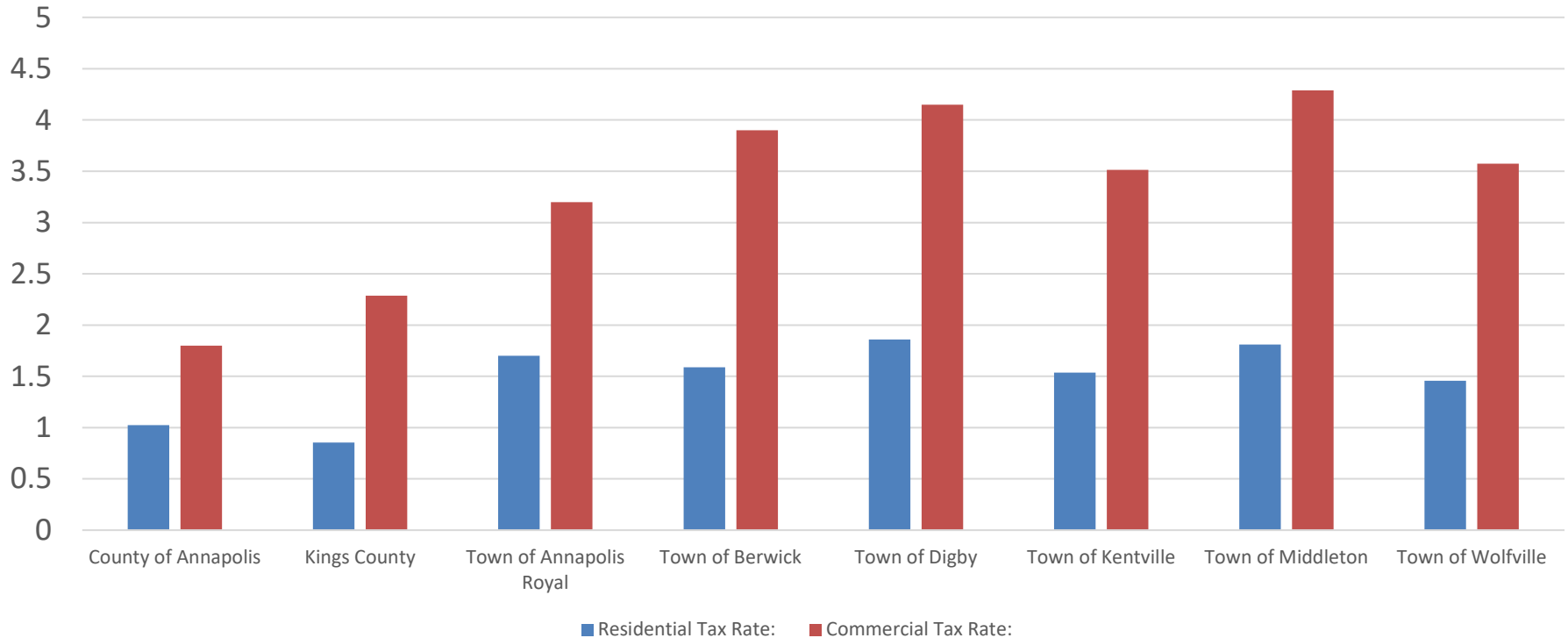


- Residential assessments represent 59.41% of overall assessment
- Residential assessments increased by 12.12%
- Increase of over \$12.1M in assessed value

Residential Tax Effort

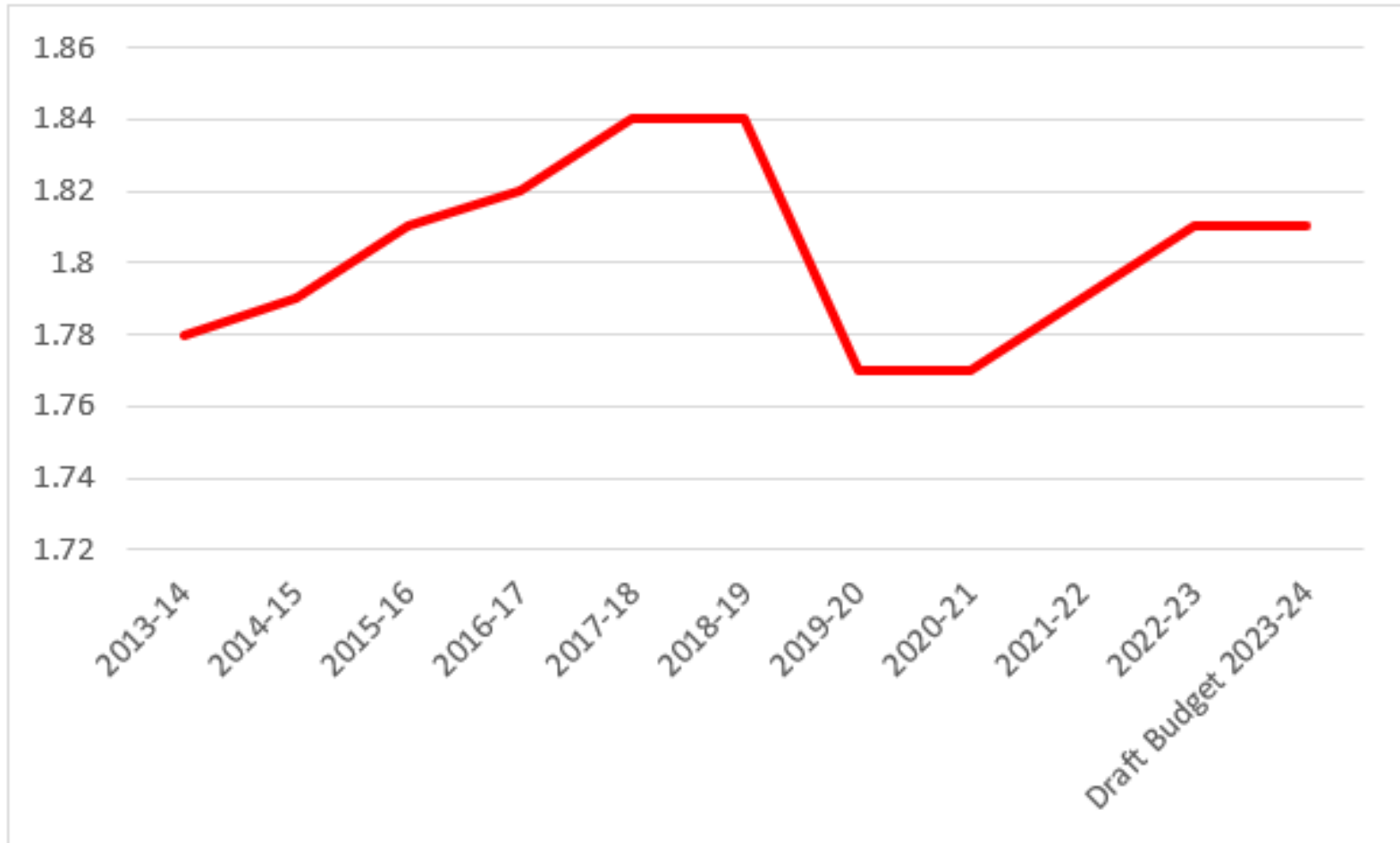
- Calculation:
$$\frac{\text{Total residential tax revenue per dwelling unit}}{\text{Median household income}}$$
- 2023/24 projected residential tax effort: 4.6%
- 2020/21 residential tax effort actual: 5.1%
- Risk Thresholds:
 - Low: Less than 4%
 - Moderate: 4% to 6%
 - High: Greater than 6%

Neighbouring Tax Rates

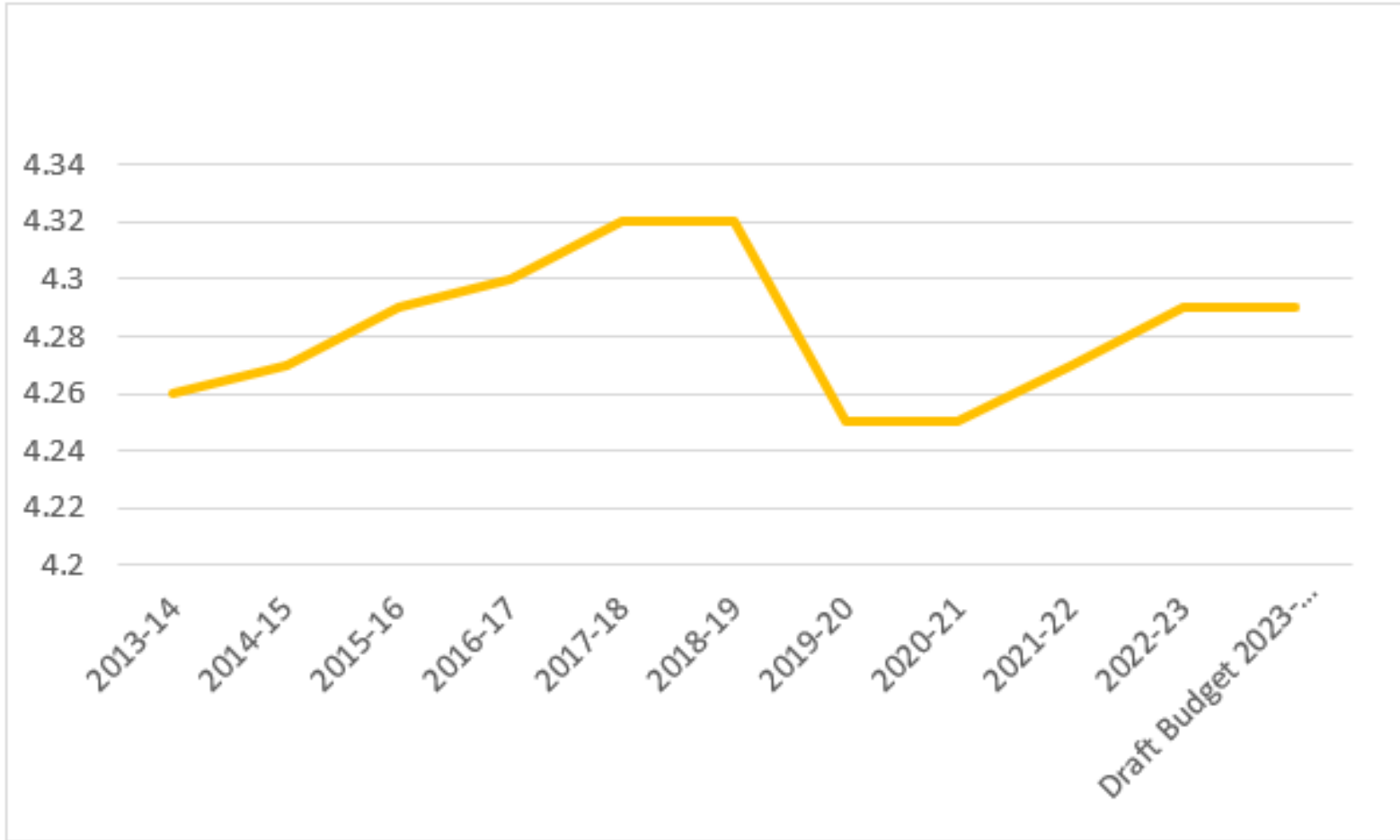


- Town of Middleton has the highest commercial rate

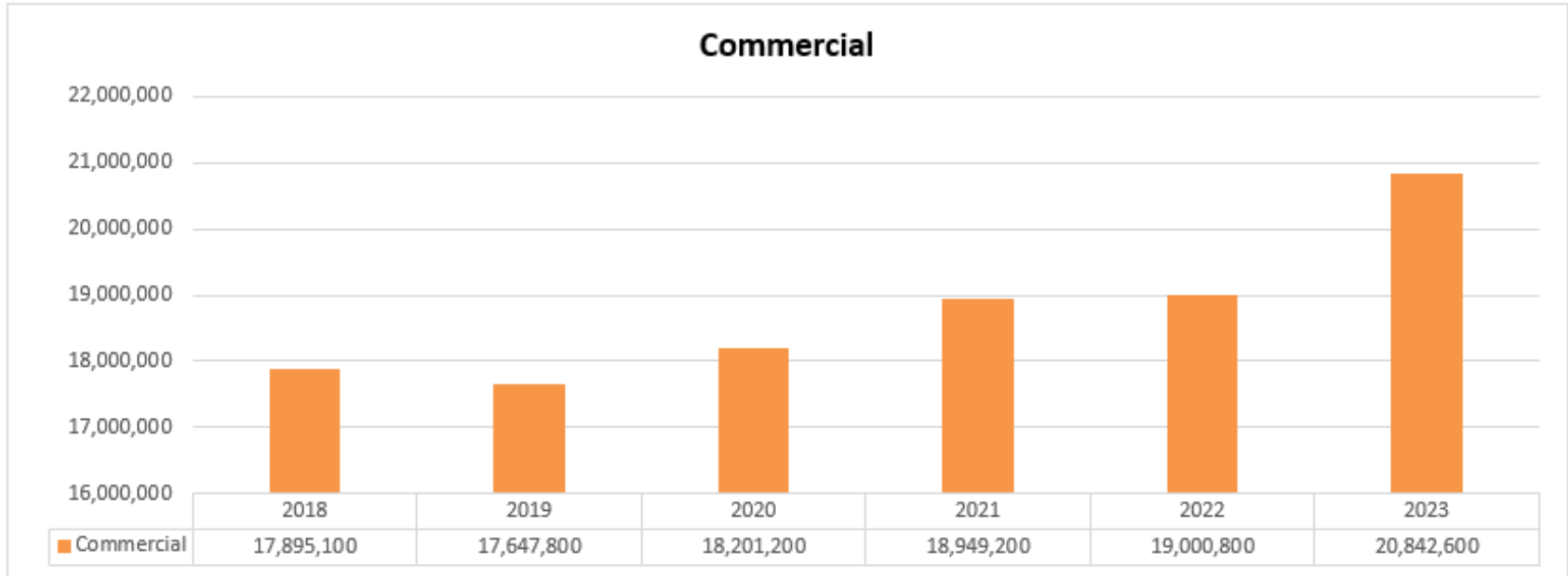
Residential Historical Tax Rates



Commercial Historical Tax Rates



Commercial Assessment Figures

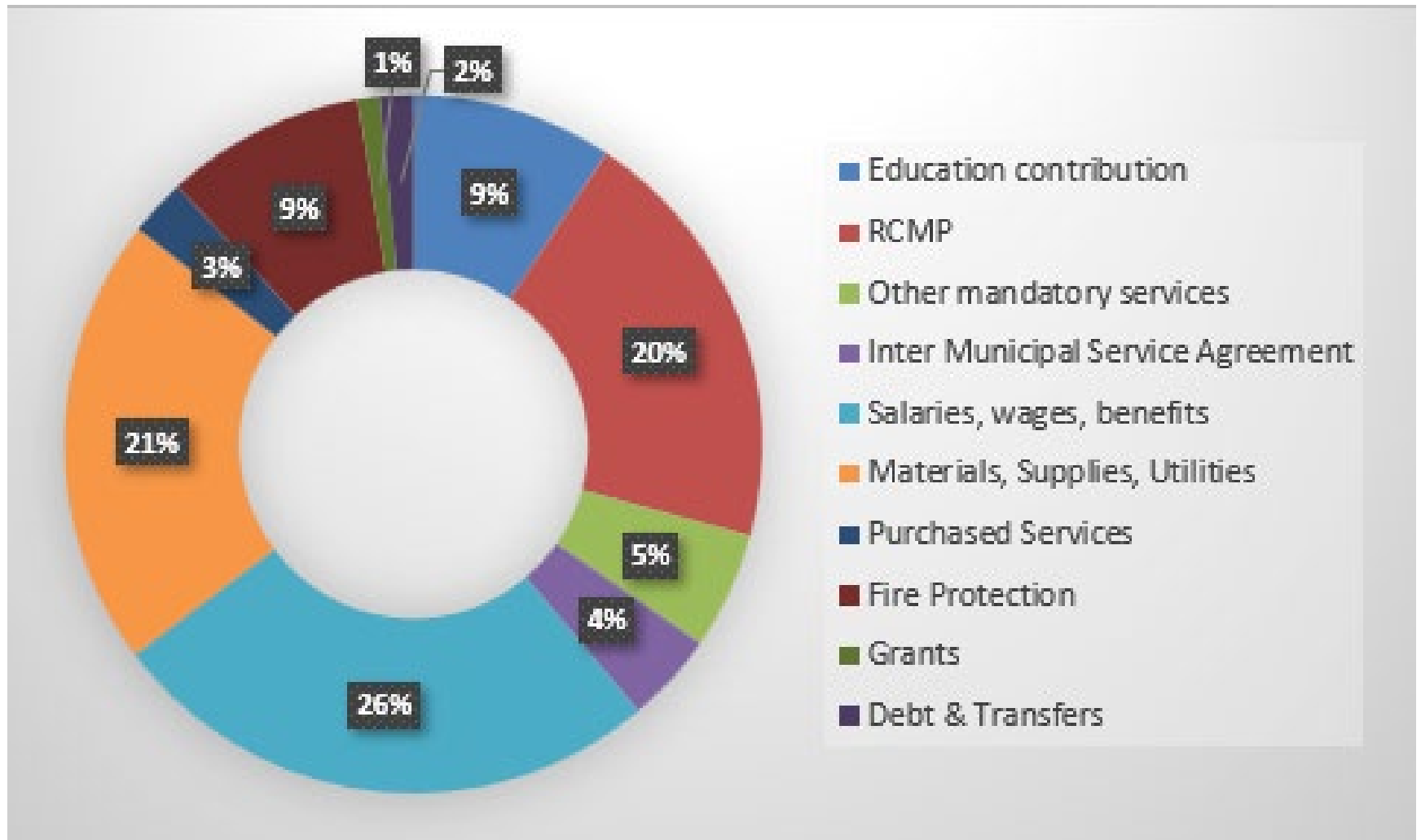


- Commercial assessments represent 11.06% of overall assessment
- Commercial assessments increased by 9.69%
- Increase of over \$1.8M in assessed value

Expenditure Summary

General Operating Fund Budget Overview						
	2023/24	2022/23		Change	2021/22	2022/23
	Proposed	Approved		%	Actuals	Forecast
	Budget	Budget	Change \$	%	Actuals	Actual
EXPENSES						
General government services	544,369	536,790	7,578	1%	565,219	539,445
Protective services	1,274,520	1,240,797	33,723	3%	1,112,522	1,206,853
Transportation services	789,887	784,971	4,916	1%	806,331	738,912
Environmental health services	372,529	488,037	(115,508)	-24%	387,395	417,817
Public health services	150,000	90,000	60,000	67%	181,123	90,000
Environmental development services	230,515	177,971	52,545	30%	131,602	190,779
Recreation and cultural services	397,723	407,164	(9,441)	-2%	383,527	377,053
Mandatory education contributions	393,468	411,866	(18,398)	-4%	393,468	390,168
Interest (MFC)	54,868	-	54,868	0%	-	-
Interest (Inter-fund)	9,855	3,337	6,518	195%	3,823	2,917
TOTAL EXPENSES	4,217,734	4,140,932	76,802	2%	3,965,009	3,953,944

Expenditures by Nature



Mandatory Payments

- Mandatory Payments are items which the Town has no discretion over and form the single largest group of expenditures within the budget (39% of total expenses)

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Correctional Services	23,226	23,386	(160)	-0.69%	23,323	22,968
Inter Municipal Service Agreement	176,237	191,459	(15,222)	-7.95%	121,202	186,738
Kings Transit	21,500	21,500	-	0.00%	21,500	21,500
Property Valuation Services	22,479	22,745	(266)	-1.17%	23,216	22,745
RCMP & Prosecution Services	839,487	825,059	14,428	1.75%	707,059	785,056
Regional Centre for Education	393,468	411,866	(18,398)	-4.47%	393,468	390,168
Regional Housing	150,000	90,000	60,000	66.67%	178,123	90,000
Regional Library	12,300	12,300	-	0.00%	12,300	12,300
Tax Exemptions	22,587	17,400	5,187	29.81%	16,160	21,720
TOTAL CONTRIBUTIONS	1,661,284	1,615,714	45,569	2.82%	1,496,351	1,553,195

Inter-Municipal Service Agreements

- Valley Region Solid Waste-Resource Authority **\$153,301**
- Valley Regional Enterprise Network **\$12,732**
- Annapolis County Regional Emergency Management Organization **\$10,754**
- Town of Annapolis Royal for Shared Regional Director of Public Works – revenue of **\$53,663**

Expenditure Summary

General Government

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Salaries, wages, benefits	335,363	332,962	2,401	0.72%	348,602	307,968
Materials, Supplies, Utilities	136,295	95,982	40,313	42.00%	97,753	87,617
Purchased Services	27,645	67,601	(39,956)	-59.11%	79,489	99,395
Other mandatory services	22,479	22,745	(266)	-1.17%	23,216	22,745
Grants	22,587	17,400	5,187	29.81%	16,160	21,720
TOTAL Expenditures	544,369	536,690	7,678	1.43%	565,219	539,445

Expenditure Summary

Protective Services

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Salaries, wages, benefits	4,693	4,500	193	4.29%	6,900	4,500
Materials, Supplies, Utilities	164,155	132,522	31,633	23.87%	121,559	125,915
Purchased Services	12,170	8,838	3,331	37.69%	10,335	9,679
Other mandatory services	220,036	238,855	(18,819)	-7.88%	238,855	251,099
Inter Municipal Service Agreement	10,754	7,637	3,117	40.81%	4,491	7,637
RCMP	862,713	848,445	14,268	1.68%	730,383	808,024
TOTAL Expenditures	1,274,520	1,240,797	33,723	2.72%	1,112,522	1,206,853

Expenditure Summary

Transportation Services

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Salaries, wages, benefits	365,017	366,399	(1,382)	-0.38%	344,512	306,821
Materials, Supplies, Utilities	362,264	367,862	(5,598)	-1.52%	409,947	373,023
Purchased Services	41,105	29,210	11,895	40.72%	30,373	37,567
Other mandatory services	21,500	21,500	-	0.00%	21,500	21,500
TOTAL Expenditures	789,887	784,971	4,916	0.63%	806,331	738,912

Expenditure Summary

Environmental Health

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Salaries, wages, benefits	74,953	76,290	(1,337)	-1.75%	62,611	38,823
Materials, Supplies, Utilities	123,417	220,657	(97,240)	-44.07%	204,115	194,939
Purchased Services	20,857	20,000	857	4.29%	16,690	17,685
Inter Municipal Service Agreement	153,301	171,090	(17,789)	-10.40%	103,979	166,369
TOTAL Expenditures	372,529	488,037	(115,508)	-23.67%	387,395	417,817

Expenditure Summary

Environmental Development Services

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Salaries, wages, benefits	87,108	52,984	34,124	64.41%	59,851	91,359
Materials, Supplies, Utilities	125,309	105,899	19,411	18.33%	53,657	81,623
Purchased Services	5,916	6,356	(440)	-6.93%	5,362	5,065
Inter Municipal Service Agreements	12,182	12,732	(550)	-4.32%	12,732	12,732
TOTAL Expenditures	230,515	177,971	52,545	29.52%	131,602	190,779

Expenditure Summary

Recreation and Cultural Services

	2023/24 Proposed Budget	2022/23 Approved Budget	Change \$	Change %	2021/22 Actuals	2022/23 Forecast Actual
Salaries, wages, benefits	227,886	214,417	13,469	6.28%	213,901	13,985
Materials, Supplies, Utilities	131,440	159,469	(28,028)	-17.58%	129,845	1,596
Purchased Services	5,097	4,478	619	13.82%	3,981	1,116
Other mandatory services	12,300	12,300	-	0.00%	12,300	-
Grants	21,000	16,500	4,500	27.27%	23,500	(2,500)
TOTAL Expenditures	397,723	407,164	(9,441)	-2.32%	383,527	14,196

Operating Surplus

- Use of prior year surplus of **\$58,084** consists of:
 - \$15,000 for the Secondary Plan that was not completed in 2022/23
 - \$15,000 for the Master Transportation Plan that was not completed in 2022/23
 - \$28,084 needed to balance budget

Section 4

2023/24 Water Utility Operating Budget

Water Utility Operating Budget

Water Utility Operating Fund Budget Overview						
	2023/24	2022/23			2021/22	2022/23
	Proposed	Approved	Change \$	Change %	Actuals	Forecast
	Budget	Budget				Actual
REVENUES						
Metered sales	617,613	548,524	69,089	13%	614,151	633,046
Flat rate sales	900	900	-	0%	909	1,353
Public fire protection	239,213	254,525	(15,312)	-6%	256,986	270,108
Sprinkler service	2,933	3,050	(117)	-4%	2,600	2,850
Other operational revenue	4,782	5,750	(968)	-17%	6,134	5,850
Non-operating revenue	400	930	(530)	-57%	1,721	675
TOTAL REVENUE	865,840	813,679	52,161	6%	882,501	913,881
EXPENSES						
Source of supply	17,432	15,486	1,946	13%	5,422	15,486
Power and pumping	80,691	69,223	11,468	17%	63,929	69,223
Water treatment	43,306	38,287	5,019	13%	37,132	38,287
Transmission and distribution	205,056	189,356	15,700	8%	196,335	189,356
Admin and general	246,487	275,207	(28,720)	-10%	275,882	275,207
Depreciation	77,127	65,000	12,127	19%	60,807	65,000
Taxes	47,812	43,737	4,076	9%	43,515	43,737
TOTAL EXPENSES	717,911	696,296	21,616	3%	683,023	696,296
ANNUAL SURPLUS / (DEFICIT)	147,929	117,383			199,478	217,585
FINANCING AND TRANSFERS						
Capital out of revenue	-	107,382			7,010	107,382
Principal repayments (MFC)	-	-			4,300	-
Principal repayments (Inter-fund)	-	-			96	-
TOTAL AFTER TRANSFERS	147,929	224,765			210,884	324,967

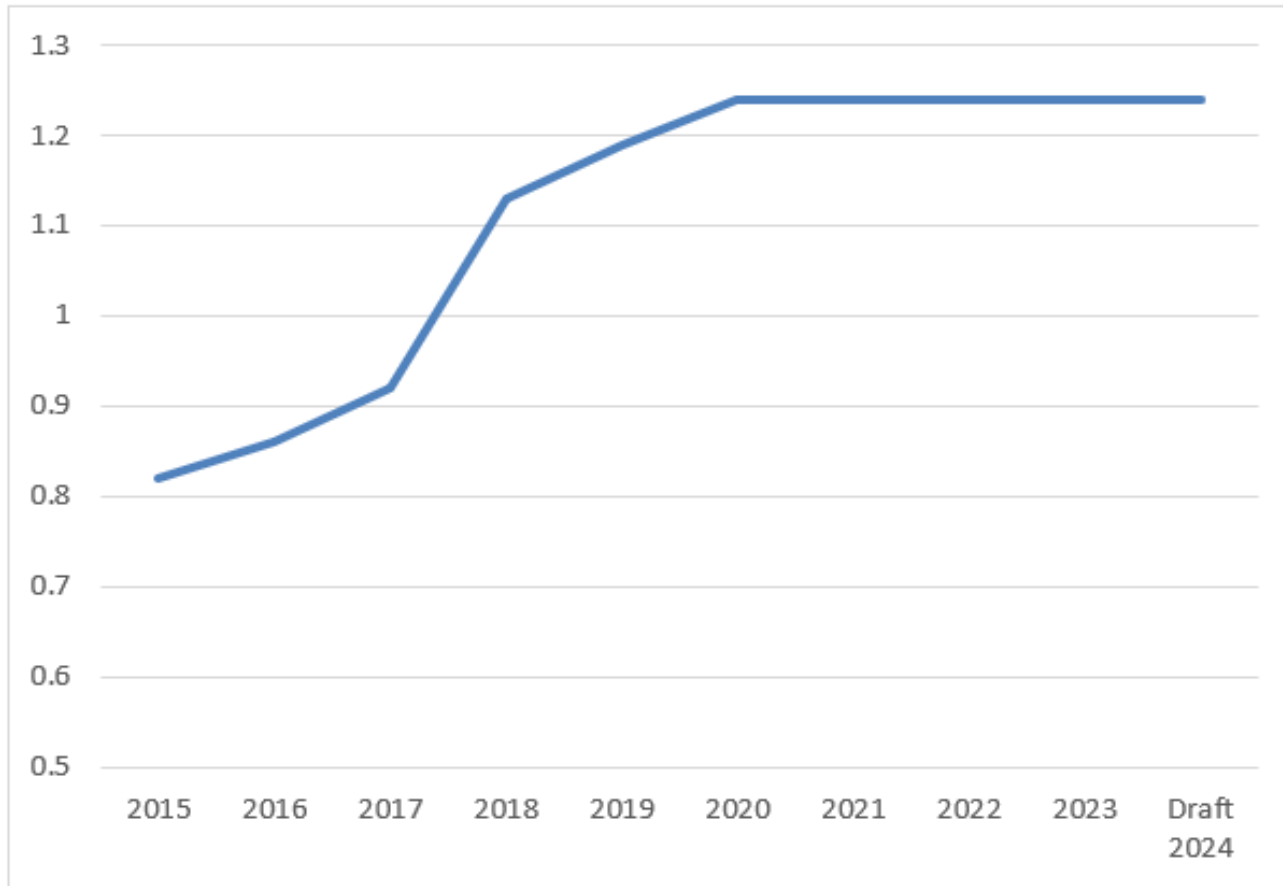
Water Utility Revenue Summary

Water Utility Operating Fund Budget Overview						
	2023/24	2022/23			2021/22	2022/23
	Proposed	Approved			2021/22	Forecsat
	Budget	Budget	Change \$	Change %	Actuals	Actual
REVENUES						
Metered sales	617,613	548,524	69,089	13%	614,151	633,046
Flat rate sales	900	900	-	0%	909	1,353
Public fire protection	239,213	254,525	(15,312)	-6%	256,986	270,108
Sprinkler service	2,933	3,050	(117)	-4%	2,600	2,850
Other operational revenue	4,782	5,750	(968)	-17%	6,134	5,850
Non-operating revenue	400	930	(530)	-57%	1,721	675
TOTAL REVENUE	865,840	813,679	52,161	6%	882,501	913,881

Water Utility Expenditure Summary

Water Utility Operating Fund Budget Overview						
	2023/24	2022/23			2021/22	2022/23
	Proposed	Approved			Actuals	Forecast
	Budget	Budget	Change \$	Change %		Actual
EXPENSES						
Source of supply	17,432	15,486	1,946	13%	5,422	15,486
Power and pumping	80,691	69,223	11,468	17%	63,929	69,223
Water treatment	43,306	38,287	5,019	13%	37,132	38,287
Transmission and distribution	205,056	189,356	15,700	8%	196,335	189,356
Admin and general	246,487	275,207	(28,720)	-10%	275,882	275,207
Depreciation	77,127	65,000	12,127	19%	60,807	65,000
Taxes	47,812	43,737	4,076	9%	43,515	43,737
TOTAL EXPENSES	717,911	696,296	21,616	3%	683,023	696,296

Water Utility Rate History



Consumption rates per cubic metre

Section 5

2023/24 Capital Budget

2023-2024 Capital Budget

Town of Middleton

Heart of the Valley

Capital Budget
For the Fiscal Year

Project Name	Brief Description	2023/24		Drawdown Reserves	Borrow/ (repay) Reserves	Long-term Debt	Other	Project #
		Cost	Grant					
ROTARY PARK PAVILION ROOF	Replace leaking roof with partial funding by Rotary Club	50,000	-	-	30,000	-	20,000	22-03
COMMUNITY CENTRE & FIRE HALL	New firehall & community Centre	6,251,551	1,137,980	1,479,348	(394,224)	3,763,390	265,057	22-06-A
COMPUTER PURCHASE ORDER AND WORK ORDER SYSTEM	cost share with Town of Annapolis Royal	8,000	-	4,000	-	-	4,000	23-01
PLATE COMPACTOR	safer and more efficient compactor - save on equipment rental	12,000	-	12,000	-	-	-	23-07
ELECTRIC JACK HAMMER/HAMMER DRILL	end of life replacement	3,500	-	3,500	-	-	-	23-08
BACKHOE	end of life replacement	250,000	-	-	-	250,000	-	23-10
CHAIN LINK FENCE AROUND PW YARD	reduce opportunity for theft & vandalism (3 incidents this year)	50,000	-	-	50,000	-	-	23-02
FACILITIES ACCESSIBILITY PLAN IMPLEMENTATION	Accessibility Committee annual implementation recommendation - must complete by 2030	10,000	-	10,000	-	-	-	22-02
HIGHWAY SIGNS	DTIR requires 2 replacements by August	24,000	-	-	24,000	-	-	22-13
LIFT STATION PUMP REPLACEMENT	Begin replacing 1 pump per year. 6 of 10 pumps are well past end-of-life - replacement lead time up to 1 year	10,000	-	10,000	-	-	-	23-05
SIDEWALK REPLACEMENTS	annual budget to replace small segments of sidewalk	25,000	-	-	25,000	-	-	22-14
	TOTAL TOWN	6,694,051	1,137,980	1,518,848	(265,224)	4,013,390	289,057	
FIRE HYDRANT REPLACEMENTS	annual budget to replace 5 per year	30,000	-	30,000	-	-	-	22-10
WATER METER REPLACEMENTS	replace 50 broken meters with RF technology + reader & software	49,000	-	49,000	-	-	-	22-11
WATER RESERVOIR - assuming ICIP grant for portion of cost	replace broken reservoir	5,923,672	4,342,100	-	(46,713)	1,628,285	-	22-12-A
SITE WORK & PAVING AROUND 2 WATER VALVES	prevent breakage from vehicles driving over top	15,000	-	15,000	-	-	-	23-06
	TOTAL WATER	6,017,672	4,342,100	94,000	(46,713)	1,628,285	-	
		\$ 12,711,723	\$ 5,480,080	\$ 1,612,848	\$ (311,937)	\$ 5,641,675	\$ 289,057	

Community Centre & Firehall

- Original budget: **\$4.1 million**
- Latest budget: **\$6.6 million**
- Original budget planned to fund with \$650k long-term debt
- Latest budget requires \$3.7 million long-term debt assuming no additional fund-raising occurs
- Borrowing over 20 years at 5% interest rate adds \$376k annual debt service
- 1 cent property tax rate increase results in \$13k additional revenue
- Would need to raise tax rates by **29 cents** to cover debt service
- This doesn't consider any additional operating expenses
- Current long-term debt outstanding is \$1.5 million
- The Municipal Finance Corporation (MFC) Debt Affordability Model indicates maximum we can borrow is approximately \$5 million
- \$1.5 million existing debt plus \$3.7 million new debt = \$5.2 million

Project Name: COMMUNITY CENTRE & FIRE HALL

Project # 22-06-A

Department: Administration **Unit:** Town **Asset Class** Buildings

Type of Asset: New & replacement **Reason:** Other **Expected Useful Life:** 40 years

Project Description: Construct new firehall and community centre. Costs to date \$394k for land, design, tender, etc. Future costs: Construction - lowest bid \$5.8 million, \$108k Jost construction supervision, \$20k furniture & fixtures, Environmental Assessment and Aboriginal Consultation before any sitework begins - estimate \$15k. \$257k HST on future costs at 4.29% Project total now \$6.6 million.

Need for Project: Improve access to firetrucks during emergencies. Provide community centre meeting space and comfort centre.

Project Funding: Federal portion - \$1,137,980 ICIP grant, plus \$1,479,348 drawdown of Community Centre/Fire Hall Reserve, plus \$265,057 from Volunteer Fire Dept fundraising and borrow remaining \$3.7 million from Municipal Finance Corporation financed over 20 years at 5%

Carry-over Project Approximately \$394,000 spent to date on engineering and design in preparation for tender, including \$142,000 for land, which will eventually be funded from the Debenture

Additional Operating Expense Estimate 1% of capital cost for maintenance

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	62,500	62,500	62,500	62,500	62,500	312,500	312,500
Interest expense	-	-	-	188,170	188,170	188,170	188,170	188,170	940,848	940,848
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	166,144	166,144	166,144	166,144	166,144	830,722	830,722
Loan principal	-	-	-	188,170	188,170	188,170	188,170	188,170	940,848	940,848
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	604,983	604,983	604,983	604,983	604,983	3,024,917	3,024,917
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	293,319	100,905	394,224	6,251,551	-	-	-	-	6,251,551	6,645,775
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	1,137,980	-	-	-	-	1,137,980	1,137,980
Drawdown Reserves	-	-	-	1,479,348	-	-	-	-	1,479,348	1,479,348
Borrow from Reserves	293,319	100,905	394,224	(394,224)	-	-	-	-	(394,224)	-
Long-term debt	-	-	-	3,763,390	-	-	-	-	3,763,390	3,763,390
Other	-	-	-	265,057	-	-	-	-	265,057	265,057
Total funding	293,319	100,905	394,224	6,251,551	-	-	-	-	6,251,551	6,645,775

Water Reservoir

- Current reservoir is leaking and cannot be repaired
- If reservoir fails completely, then no water reserves to fight fires or provide water to residents if power outage
- Latest cost estimate to replace reservoir is \$5.7M plus HST (\$5.9M total)
- Have spent \$546k to date for land, engineering and geotechnical
- Currently have no grants available, but have requested assistance from Province
- IF Federal and Provincial government provide 73.33% grant (\$4.3 million), we still need to borrow \$1.6 million
- If the Community Centre/Firehall project goes ahead - we're already maxed out on borrowing capacity
- Annual debt service would be \$160k, which could be covered from operating
- However, UARB requires us to fund depreciation each year - about \$258k
- Current water revenue is \$880k so water and fire protection rates would need to **increase by 29%**
- Need: UARB permission for project
 - UARB water rate study and approval of new rates
 - \$4.3 million grant

Project Name: WATER RESERVOIR - assuming ICIP grant for portion of cost

Project # 22-12-A

Department: Water **Unit:** Water **Asset Class** Water reservoir

Type of Asset: New & replacement **Reason:** Critical level of service **Expected Useful Life:** 25 years

Project Description: Replace existing water reservoir and obtain a rate study

Need for Project: Existing reservoir has been leaking treated water for many years and is not repairable. The water level cannot be maintained high enough to support most emergency and peak use requirements

Project Funding: Assume \$4,342,100 grant (40.0% Fed, 33.3% Prov) and Borrow the balance from MFC over 20 years at estimated 5% per annum. Previous unfunded spending and required debt is unclear

Carry-over Project The Town has spent \$405k since 2011 on engineering and design work for this project, plus \$140k for land. Funding was from Gas Tax, PCAP grant, Depreciation Reserve, Surplus and future debt.

Additional Operating Expense Net Water Revenue in 2021/22 was only \$200,000. The Utility cannot fund the debt service and depreciation expense, without a significant increase in Water Rates and a Rate Study (estimated at \$25k)

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project	
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total	
Operating Expenses	-	-	-	25,000	-	-	-	-	-	25,000	25,000
Interest expense	-	-	-	81,414	81,414	81,414	81,414	81,414	81,414	407,071	407,071
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	258,779	258,779	258,779	258,779	258,779	258,779	1,293,895	1,293,895
Loan principal	-	-	-	81,414	81,414	81,414	81,414	81,414	81,414	407,071	407,071
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	446,607	421,607	421,607	421,607	421,607	421,607	2,133,037	2,133,037

Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project
										Total
Capital cost	499,088	46,713	545,801	5,923,672	-	-	-	-	5,923,672	6,469,473
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	4,342,100	-	-	-	-	4,342,100	4,342,100
Drawdown Reserves	499,088	-	499,088	-	-	-	-	-	-	499,088
Borrow from Reserves	-	46,713	46,713	(46,713)	-	-	-	-	(46,713)	-
Long-term debt	-	-	-	1,628,285	-	-	-	-	1,628,285	1,628,285
Other	-	-	-	-	-	-	-	-	-	-
Total funding	499,088	46,713	545,801	5,923,672	-	-	-	-	5,923,672	6,469,473

Operating Impact of Capital Budget
For the Fiscal Year ended

2023/24

Project Name	Repairs & Maintenance & Other	Interest Expense	Interest Expense - Interfund	Depreciation	Loan Principal	Loan Principal - Interfund	Total	Project #
WEBSITE REDESIGN	-	-	-	-	-	-	-	22-01
COMMUNITY CENTRE & FIRE HALL	62,500	188,170	-	166,144	188,170	-	604,983	22-06-A
COMPUTER PURCHASE ORDER AND WORK ORDER SYSTEM	-	-	-	1,600	-	-	1,600	23-01
CHAIN LINK FENCE AROUND PW YARD	-	-	2,500	2,000	-	10,000	14,500	23-02
PLATE COMPACTOR	-	-	-	1,200	-	-	1,200	23-07
ELECTRIC JACK HAMMER/HAMMER DRILL	-	-	-	350	-	-	350	23-08
BACKHOE	-	12,500	-	25,000	25,000	-	62,500	23-10
FACILITIES ACCESSIBILITY PLAN IMPLEMENTATION	-	-	-	2,000	-	-	2,000	22-02
ROTARY PARK PAVILION ROOF	-	-	1,500	1,250	-	6,000	8,750	22-03
HIGHWAY SIGNS	-	-	1,200	4,800	-	4,800	10,800	22-13
SIDEWALK REPLACEMENTS	-	-	1,250	1,000	-	5,000	7,250	22-14
LIFT STATION PUMP REPLACEMENT	-	-	-	400	-	-	400	23-05
TOTAL TOWN	62,500	200,670	6,450	205,744	213,170	25,800	714,333	
FIRE HYDRANT REPLACEMENTS	-	-	-	400	-	-	400	22-10
WATER METER REPLACEMENTS	-	-	-	1,960	-	-	1,960	22-11
WATER RESERVOIR - assuming ICIP grant for portion of cost	25,000	81,414	-	258,779	81,414	-	446,607	22-12-A
SITE WORK & PAVING AROUND 2 WATER VALVES	-	-	-	300	-	-	300	23-06
TOTAL WATER	25,000	81,414	-	261,439	81,414	-	449,267	
TOTAL OPERATING IMPACT	87,500	282,084	6,450	467,183	294,584	25,800	1,163,601	

Section 6

5-Year Capital Plan

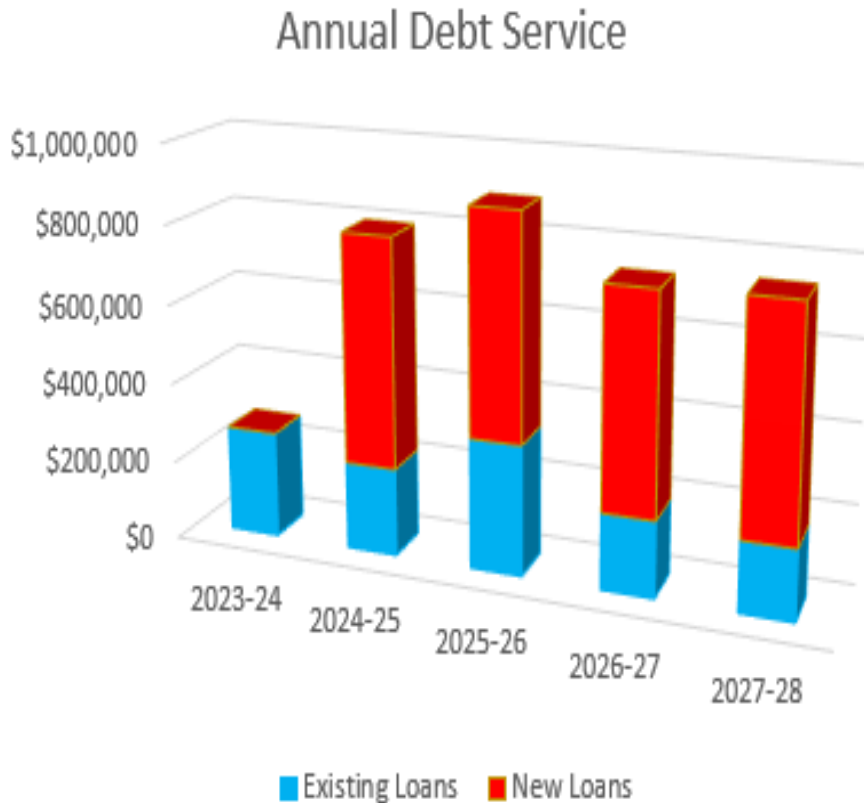
Capital Budget Spending by Year
For the Five Years from

		2023/24	to		2027/28			
Project Name	Brief Description	Total	2023/24	2024/25	2025/26	2026/27	2027/28	Project #
ROTARY PARK PAVILION ROOF	Replace leaking roof with partial funding by Rotary Club	50,000	50,000	-	-	-	-	22-03
COMMUNITY CENTRE & FIRE HALL	New firehall & community Centre	6,251,551	6,251,551	-	-	-	-	22-06-A
PUBLIC WORKS SAND & SALT BUILDING - ROOF & LIGHTING	Replace roof & install LED lighting	14,000	-	-	14,000	-	-	22-08
PUBLIC WORKS WOODEN STORAGE BLDG - ROOF & LIGHTING	Replace roof & install LED lighting	25,000	-	-	-	25,000	-	22-09
2 BAY EXTENSION ON PUBLIC WORKS SHOP	Space to store all equipment inside and provide work area for R&M	150,000	-	-	150,000	-	-	23-03
WEBSITE REDESIGN	Update with branding and accessible features	15,000	-	15,000	-	-	-	22-01
COMPUTER PURCHASE ORDER AND WORK ORDER SYSTEM	cost share with Town of Annapolis Royal safer and more efficient compactor - save on equipment rental	8,000	8,000	-	-	-	-	23-01
PLATE COMPACTOR	end of life replacement	12,000	12,000	-	-	-	-	23-07
ELECTRIC JACK HAMMER/HAMMER DRILL	end of life replacement	3,500	3,500	-	-	-	-	23-08
BACKHOE	end of life replacement	250,000	250,000	-	-	-	-	23-10
CHAIN LINK FENCE AROUND PW YARD	reduce opportunity for theft & vandalism (3 incidents this year)	50,000	50,000	-	-	-	-	23-02
FACILITIES ACCESSIBILITY PLAN IMPLEMENTATION	Accessibility Committee annual recommendation to begin implementation - must complete by 2030	50,000	10,000	10,000	10,000	10,000	10,000	22-02
HIGHWAY SIGNS	DTIR requires 2 replacements by August automatic notice to operator of breakdowns and outages - prevent overflows	24,000	24,000	-	-	-	-	22-13
SCADA FOR 4 LIFT STATIONS	6 of 10 pumps are well past end-of-life - replacement lead time up to 1 year	40,000	-	40,000	-	-	-	23-04
LIFT STATION PUMP REPLACEMENT	end of life replacement - see road & water	50,000	10,000	10,000	10,000	10,000	10,000	23-05
CONNAUGHT AVENUE RECONSTRUCTION - REPLACE SANITARY & STORM SEWER	end of life replacement - see road & water	425,000	-	-	425,000	-	-	22-17
MAIN STREET RECONSTRUCTION - SANITARY & STORM SEWER	end of life replacement - see road & water	245,000	-	-	-	245,000	-	22-20
SCHOOL STREET RECONSTRUCTION - REPLACE SANITARY & STORM SEWER	end of life replacement - see road & water	285,000	-	-	-	-	285,000	22-23
SIDEWALK REPLACEMENTS	annual budget to replace small segments of sidewalk	125,000	25,000	25,000	25,000	25,000	25,000	22-14
CONNAUGHT AVENUE RECONSTRUCTION - REBUILD AND REPAVE ROAD	end of life replacement - see sewer & water	160,000	-	-	160,000	-	-	22-16
MAIN STREET RECONSTRUCTION - REBUILD & REPAVE ROAD	end of life replacement - see sewer & water	845,000	-	-	-	845,000	-	22-19
SCHOOL STREET RECONSTRUCTION - REBUILD & REPAVE ROAD	end of life replacement - see sewer & water	135,000	-	-	-	-	135,000	22-22
TOTAL TOWN		9,213,051	6,694,051	100,000	794,000	1,160,000	465,000	
CONNAUGHT AVENUE RECONSTRUCTION - WATER	end of life replacement - see road & sewer	120,000	-	-	120,000	-	-	22-15
MAIN STREET RECONSTRUCTION - WATER LINE REPLACEMENT	end of life replacement - see road & sewer	210,000	-	-	-	210,000	-	22-18
SCHOOL STREET RECONSTRUCTION - REPLACE WATER LINES	end of life replacement - see road & sewer	165,000	-	-	-	-	165,000	22-21
FIRE HYDRANT REPLACEMENTS	annual budget to replace 5 per year	150,000	30,000	30,000	30,000	30,000	30,000	22-10
WATER METER REPLACEMENTS	replace 50 broken meters with RF technology + purchase reader & software	208,750	49,000	53,250	53,250	53,250	-	22-11
WATER RESERVOIR - assuming ICIP grant for portion of cost	replace broken reservoir	5,923,672	5,923,672	-	-	-	-	22-12-A
SITE WORK & PAVING AROUND 2 WATER VALVES	prevent breakage from vehicles driving over top	15,000	15,000	-	-	-	-	23-06
TOTAL WATER		6,792,422	6,017,672	83,250	203,250	293,250	195,000	
		16,005,473	12,711,723	183,250	997,250	1,453,250	660,000	

**Capital Budget Funding by Source
For the Five Years from**

Project Name	2023/24	to	2027/28	Borrow/ (Repay)	Long-term	Other	Project #
	Total	Grant	Drawdown Reserves	Reserves	Debt		
WEBSITE REDESIGN	15,000	-	15,000	-	-	-	22-01
FACILITIES ACCESSIBILITY PLAN IMPLEMENTATION	50,000	-	50,000	-	-	-	22-02
ROTARY PARK PAVILION ROOF	50,000	-	-	30,000	-	20,000	22-03
COMMUNITY CENTRE & FIRE HALL	6,251,551	1,137,980	1,479,348	(394,224)	3,763,390	265,057	22-06-A
PUBLIC WORKS SAND & SALT BUILDING - ROOF & LIGHTING	14,000	-	-	14,000	-	-	22-08
PUBLIC WORKS WOODEN STORAGE BLDG - ROOF & LIGHTING	25,000	-	-	25,000	-	-	22-09
HIGHWAY SIGNS	24,000	-	-	24,000	-	-	22-13
SIDEWALK REPLACEMENTS	125,000	-	-	125,000	-	-	22-14
CONNAUGHT AVENUE RECONSTRUCTION - REBUILD AND REPAVE ROAD	160,000	-	-	160,000	-	-	22-16
CONNAUGHT AVENUE RECONSTRUCTION - REPLACE SANITARY & STORM SEWER	425,000	-	425,000	-	-	-	22-17
MAIN STREET RECONSTRUCTION - REBUILD & REPAVE ROAD	845,000	-	845,000	-	-	-	22-19
MAIN STREET RECONSTRUCTION - SANITARY & STORM SEWER	245,000	-	-	-	245,000	-	22-20
SCHOOL STREET RECONSTRUCTION - REBUILD & REPAVE ROAD	135,000	-	135,000	-	-	-	22-22
SCHOOL STREET RECONSTRUCTION - REPLACE SANITARY & STORM SEWER	285,000	-	285,000	-	-	-	22-23
COMPUTER PURCHASE ORDER AND WORK ORDER SYSTEM	8,000	-	4,000	-	-	4,000	23-01
CHAIN LINK FENCE AROUND PW YARD	50,000	-	-	50,000	-	-	23-02
2 BAY EXTENSION ON PUBLIC WORKS SHOP	150,000	-	-	150,000	-	-	23-03
SCADA FOR 4 LIFT STATIONS	40,000	-	40,000	-	-	-	23-04
LIFT STATION PUMP REPLACEMENT	50,000	-	50,000	-	-	-	23-05
PLATE COMPACTOR	12,000	-	12,000	-	-	-	23-07
ELECTRIC JACK HAMMER/HAMMER DRILL	3,500	-	3,500	-	-	-	23-08
BACKHOE	250,000	-	-	-	250,000	-	23-10
TOTAL TOWN	9,213,051	1,137,980	3,343,848	183,776	4,258,390	289,057	
FIRE HYDRANT REPLACEMENTS	150,000	-	150,000	-	-	-	22-10
WATER METER REPLACEMENTS	208,750	-	208,750	-	-	-	22-11
WATER RESERVOIR - assuming ICIP grant for portion of cost	5,923,672	4,342,100	-	(46,713)	1,628,285	-	22-12-A
CONNAUGHT AVENUE RECONSTRUCTION - WATER	120,000	-	120,000	-	-	-	22-15
MAIN STREET RECONSTRUCTION - WATER LINE REPLACEMENT	210,000	-	210,000	-	-	-	22-18
SCHOOL STREET RECONSTRUCTION - REPLACE WATER LINES	165,000	-	165,000	-	-	-	22-21
SITE WORK & PAVING AROUND 2 WATER VALVES	15,000	-	15,000	-	-	-	23-06
TOTAL WATER	6,792,422	4,342,100	868,750	(46,713)	1,628,285	-	
	16,005,473	5,480,080	4,212,598	137,063	5,886,675	289,057	

Budget Impact on Debt Service



- Current debt service is approximately \$200k per year
- Existing Debt service goes up in 25/26 due to balloon payment
- Debt service for reservoir and the firehall/community centre adds close to \$600k per year

Section 7

Capital Project Sheets

Project Name: WEBSITE REDESIGN

Project # 22-01

Department: Administration **Unit:** Town **Asset Class** Computer technology

Type of Asset: Replacement **Reason:** Legal requirement **Expected Useful Life:** 5 years

Project Description: Redesign Town Website to incorporate new branding, maintain Accessibility (plain text version that can be used within an accessible browser, "Alt" tag on all images with written description), attractiveness and functionality. Move hosting from US to Canada.

Need for Project: NS Accessibility Act requires, among other things, that Town information and communications be capable of being received, understood and shared by all - currently complied with but requires ongoing compliance. The Personal Information International Disclosure Protection Act requires that personal information not be stored or accessed outside of Canada. Town website currently hosted in US but does not contain personal information

Project Funding: \$15,000 drawdown of Industrial Park Special Reserve Fund

Carry-over Project n/a

Additional Operating Expense Estimated \$150/month - cost of hosting and maintenance

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	1,800	1,800	1,800	5,400	5,400
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	3,000	3,000	3,000	3,000	12,000	12,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	3,000	4,800	4,800	4,800	17,400	17,400
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	15,000	-	-	-	15,000	15,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	15,000	-	-	-	15,000	15,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	15,000	-	-	-	15,000	15,000

Project Name: FACILITIES ACCESSIBILITY PLAN IMPLEMENTATION

Project # 22-02

Department: Recreation **Unit:** Town **Asset Class** Other equipment

Type of Asset: New & replacement **Reason:** Legal requirement **Expected Useful Life:** 5 years

Project Description: Facilities have been evaluated for accessibility, the changes identified and prioritized by the Accessibility Committee. Between 2023 and 2030 implement those changes such that by 2030, all required enhancements have been completed

Need for Project: Comply with provisions of NS Accessibility Act. Initial deadline April 1, 2022 to develop Accessibility Plan. Plan must be updated every 3 years.

Project Funding: Staff recommend initial \$10,000 per year, funded from Operating Reserve, until priorities have been priced and/or Province provides additional grants.

Carry-over Project An initial \$50k grant was received from the Province and used for the pool lift and curb cuts.

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	2,000	4,000	6,000	8,000	10,000	30,000	30,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	2,000	4,000	6,000	8,000	10,000	30,000	30,000
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000

Project Name: ROTARY PARK PAVILION ROOF

Project # 22-03

Department: Recreation **Unit:** Town **Asset Class** Buildings

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 40 years

Project Description: The Rotary Park Pavilion contains storage facilities for equipment for sports teams, as well as washrooms.

Need for Project: Roof is leaking.

Project Funding: The Rotary Club has committed to pay any costs exceeding \$30,000. Borrow the \$30,000 from SRF (Elementary School) and repay over 5 years at estimated 5%

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	1,500	1,500	1,500	1,500	1,500	7,500	7,500
Depreciation expense	-	-	-	1,250	1,250	1,250	1,250	1,250	6,250	6,250
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	6,000	6,000	6,000	6,000	6,000	30,000	30,000
Total Operating Impact	-	-	-	8,750	8,750	8,750	8,750	8,750	43,750	43,750

Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project
										Total
Capital cost	-	-	-	50,000	-	-	-	-	50,000	50,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	30,000	-	-	-	-	30,000	30,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	20,000	-	-	-	-	20,000	20,000
Total funding	-	-	-	50,000	-	-	-	-	50,000	50,000

Project Name: COMMUNITY CENTRE & FIRE HALL

Project # 22-06-A

Department: Administration Unit: Town Asset Class Buildings

Type of Asset: New & replacement Reason: Other Expected Useful Life: 40 years

Project Description: Construct new firehall and community centre. Costs to date \$394k for land, design, tender, etc. Future costs: Construction - lowest bid \$5.8 million, \$108k lost construction supervision, \$20k furniture & fixtures, Environmental Assessment and Aboriginal Consultation before any sitework begins - estimate \$15k. \$257k HST on future costs at 4.29% Project total now \$6.6 million.

Need for Project: Improve access to firetrucks during emergencies. Provide community centre meeting space and comfort centre.

Project Funding: Federal portion - \$1,137,980 ICIP grant, plus \$1,479,348 drawdown of Community Centre/Fire Hall Reserve, plus \$265,057 from Volunteer Fire Dept fundraising and borrow remaining \$3.7 million from Municipal Finance Corporation financed over 20 years at 5%

Carry-over Project: Approximately \$394,000 spent to date on engineering and design in preparation for tender, including \$142,000 for land, which will eventually be funded from the Debenture

Additional Operating Expense: Estimate 1% of capital cost for maintenance

	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Annual Operating Impact:										
Operating Expenses	-	-	-	62,500	62,500	62,500	62,500	62,500	312,500	312,500
Interest expense	-	-	-	188,170	188,170	188,170	188,170	188,170	940,848	940,848
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	166,144	166,144	166,144	166,144	166,144	830,722	830,722
Loan principal	-	-	-	188,170	188,170	188,170	188,170	188,170	940,848	940,848
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	604,983	604,983	604,983	604,983	604,983	3,024,917	3,024,917
										Project
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Total
Capital cost	293,319	100,905	394,224	6,251,551	-	-	-	-	6,251,551	6,645,775
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	1,137,980	-	-	-	-	1,137,980	1,137,980
Drawdown Reserves	-	-	-	1,479,348	-	-	-	-	1,479,348	1,479,348
Borrow from Reserves	293,319	100,905	394,224	(394,224)	-	-	-	-	(394,224)	-
Long-term debt	-	-	-	3,763,390	-	-	-	-	3,763,390	3,763,390
Other	-	-	-	265,057	-	-	-	-	265,057	265,057
Total funding	293,319	100,905	394,224	6,251,551	-	-	-	-	6,251,551	6,645,775

Project Name: PUBLIC WORKS SAND & SALT BUILDING - ROOF & LIGHTING

Project # 22-08

Department: Other Public Works **Unit:** Town **Asset Class:** Buildings

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 40 years

Project Description: Replace roof (estimated cost \$12,000) and install LED lighting (estimated cost \$2,000)

Need for Project: Roof is past the end of its useful life and in poor condition. Lighting will improve safety when workers are loading salt at night in bad weather

Project Funding: Borrow from Operating Reserve over 5 years at estimated 5% per annum. May be eligible for grant from Efficiency Nova Scotia for a portion of the lighting cost

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	700	700	700	2,100	2,100
Depreciation expense	-	-	-	-	-	350	350	350	1,050	1,050
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	2,800	2,800	2,800	8,400	8,400
Total Operating Impact	-	-	-	-	-	3,850	3,850	3,850	11,550	11,550
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	14,000	-	-	14,000	14,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	-	-	14,000	-	-	14,000	14,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	14,000	-	-	14,000	14,000

Project Name: PUBLIC WORKS WOODEN STORAGE BLDG - ROOF & LIGHTING

Project # 22-09

Department: Buildings **Unit:** Town **Asset Class:** Buildings

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 40 years

Project Description: Replace roof with metal roof and replace existing CFL lighting with LED lights.

Need for Project: Roof has several clear plastic sections which were intended to improve lighting inside building. These leak. The existing lighting is not spaced properly so it does not provide sufficient light to work safely inside.

Project Funding: Borrow from Operating Reserve over 5 years at 5%. Lighting portion (estimated cost \$2,000) may be eligible for grant from Efficiency Nova Scotia

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	1,250	1,250	2,500	2,500
Depreciation expense	-	-	-	-	-	-	625	625	1,250	1,250
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	5,000	5,000	10,000	10,000
Total Operating Impact	-	-	-	-	-	-	6,875	6,875	13,750	13,750
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	25,000	-	25,000	25,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	-	-	-	25,000	-	25,000	25,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	25,000	-	25,000	25,000

Project Name: FIRE HYDRANT REPLACEMENTS

Project # 22-10

Department: Water **Unit:** Water **Asset Class:** Water hydrants

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 75 years

Project Description: Replace 5 hydrants per year at approximately \$6,000 each (\$30,000 total per year)

Need for Project: Broken and leaking hydrants need to be replaced to ensure they are operable in the event of a fire.

Project Funding: Fund from Water Depreciation Reserve

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	400	800	1,200	1,600	2,000	6,000	6,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	400	800	1,200	1,600	2,000	6,000	6,000
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	30,000	30,000	30,000	30,000	30,000	150,000	150,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	30,000	30,000	30,000	30,000	30,000	150,000	150,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	30,000	30,000	30,000	30,000	30,000	150,000	150,000

Project Name: WATER METER REPLACEMENTS

Project # 22-11

Department: Water **Unit:** Water **Asset Class:** Water meters

Type of Asset: New & replacement **Reason:** End of life asset replacement **Expected Useful Life:** 25 years

Project Description: Replace 50 broken meters with new radio control meters, with new software, handheld reader and autogun. In subsequent years, install Meter smart point RF touch coupling at approximately \$213 per meter or \$53,000 per year for the remaining 750 meters.

Need for Project: Broken meters do not provide accurate water consumption information for billing purposes. The new radio control equipment and software will allow the person doing the meter readings to simply drive past a home or business to obtain the meter information, without dealing with snow, ice and dogs on the premises, which will improve efficiency and safety

Project Funding: Fund from Water Depreciation Reserve

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	1,960	4,090	6,220	8,350	8,350	28,970	28,970
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	1,960	4,090	6,220	8,350	8,350	28,970	28,970
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	49,000	53,250	53,250	53,250	-	208,750	208,750
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	49,000	53,250	53,250	53,250	-	208,750	208,750
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	49,000	53,250	53,250	53,250	-	208,750	208,750

Project Name: WATER RESERVOIR - assuming ICIP grant for portion of cost

Project # 22-12-A

Department: Water **Unit:** Water **Asset Class** Water reservoir

Type of Asset: New & replacement **Reason:** Critical level of service **Expected Useful Life:** 25 years

Project Description: Replace existing water reservoir and obtain a rate study

Need for Project: Existing reservoir has been leaking treated water for many years and is not repairable. The water level cannot be maintained high enough to support most emergency and peak use requirements

Project Funding: Assume \$4,342,100 grant (40.0% Fed, 33.3% Prov) and Borrow the balance from MFC over 20 years at estimated 5% per annum. Previous unfunded spending and required debt is unclear

Carry-over Project The Town has spent \$405k since 2011 on engineering and design work for this project, plus \$140k for land. Funding was from Gas Tax, PCAP grant, Depreciation Reserve, Surplus and future debt.

Additional Operating Expense Net Water Revenue in 2021/22 was only \$200,000. The Utility cannot fund the debt service and depreciation expense, without a significant increase in Water Rates and a Rate Study (estimated at \$25k)

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	25,000	-	-	-	-	25,000	25,000
Interest expense	-	-	-	81,414	81,414	81,414	81,414	81,414	407,071	407,071
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	258,779	258,779	258,779	258,779	258,779	1,293,895	1,293,895
Loan principal	-	-	-	81,414	81,414	81,414	81,414	81,414	407,071	407,071
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	446,607	421,607	421,607	421,607	421,607	2,133,037	2,133,037
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	499,088	46,713	545,801	5,923,672	-	-	-	-	5,923,672	6,469,473
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	4,342,100	-	-	-	-	4,342,100	4,342,100
Drawdown Reserves	499,088	-	499,088	-	-	-	-	-	-	499,088
Borrow from Reserves	-	46,713	46,713	(46,713)	-	-	-	-	(46,713)	-
Long-term debt	-	-	-	1,628,285	-	-	-	-	1,628,285	1,628,285
Other	-	-	-	-	-	-	-	-	-	-
Total funding	499,088	46,713	545,801	5,923,672	-	-	-	-	5,923,672	6,469,473

Project Name: HIGHWAY SIGNS

Project # 22-13

Department: Roads **Unit:** Town **Asset Class** Other equipment

Type of Asset: Replacement **Reason:** Legal requirement **Expected Useful Life:** 5 years

Project Description: Two Highway 101 signs are being replaced - one at the Western edge of the Town and one at the Eastern edge. A designer has been engaged to develop 3 possible options for Council and Public Engagement discussion and decision. The design is intended to be simple and focus on Town features of interest to Tourists.

Need for Project: Nova Scotia Department of Transportation requires both signs to be replaced before August 2023.

Project Funding: Fund by borrowing from SRF Industrial Park Land Sale Surplus Fund - repay over 5 years at estimated 5% per annum

Carry-over Project n/a

Additional Operating Expense n/a

	Total up to 3/31/2022	Budgeted for 2022/23	Total up to 3/31/2023	2023/24	2024/25	New Spending			Total	Project Total
						2025/26	2026/27	2027/28		
Annual Operating Impact:										
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	1,200	1,200	1,200	1,200	1,200	6,000	6,000
Depreciation expense	-	-	-	4,800	4,800	4,800	4,800	4,800	24,000	24,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	4,800	4,800	4,800	4,800	4,800	24,000	24,000
Total Operating Impact	-	-	-	10,800	10,800	10,800	10,800	10,800	54,000	54,000
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	24,000	-	-	-	-	24,000	24,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	24,000	-	-	-	-	24,000	24,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	24,000	-	-	-	-	24,000	24,000

Project Name: SIDEWALK REPLACEMENTS

Project # 22-14

Department: Roads **Unit:** Town **Asset Class:** Sidewalks

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 25 years

Project Description: Replace a section of sidewalk each year

Need for Project: End-of-life issues with cracking, uneven sections that pose trip hazard, and any adjustments to curbs to improve accessibility.

Project Funding: Borrow from SRF Industrial Park Reserve and repay over 5 years at estimated 5% per annum

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	1,250	2,500	3,750	5,000	6,250	18,750	18,750
Depreciation expense	-	-	-	1,000	2,000	3,000	4,000	5,000	15,000	15,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	5,000	10,000	15,000	20,000	25,000	75,000	75,000
Total Operating Impact	-	-	-	7,250	14,500	21,750	29,000	36,250	108,750	108,750
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	25,000	25,000	25,000	25,000	25,000	125,000	125,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	25,000	25,000	25,000	25,000	25,000	125,000	125,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	25,000	25,000	25,000	25,000	25,000	125,000	125,000

Project Name: CONNAUGHT AVENUE RECONSTRUCTION - WATER

Project # 22-15

Department: Water **Unit:** Water **Asset Class** Water Distribution mains

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 75 years

Project Description: Replace water distribution line on Connaught Ave while replacing sanitary and storm sewer and repaving the road

Need for Project: Underground services should be replaced at the same time to avoid having to dig up pavement at a later date, which impacts the integrity and life of the pavement.

Project Funding: Fund from Water Depreciation Reserve

Carry-over Project n/a

Additional Operating Expense n/a

	Total up to 3/31/2022	Budgeted for 2022/23	Total up to 3/31/2023	2023/24	2024/25	New Spending			Total	Project Total
						2025/26	2026/27	2027/28		
Annual Operating Impact:										
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	1,600	1,600	1,600	4,800	4,800
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	1,600	1,600	1,600	4,800	4,800
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	120,000	-	-	120,000	120,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	120,000	-	-	120,000	120,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	120,000	-	-	120,000	120,000

Project Name: CONNAUGHT AVENUE RECONSTRUCTION - REBUILD AND REPAVE ROAD

Project # 22-16

Department: Roads **Unit:** Town **Asset Class** Streets

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 25 years

Project Description: Rebuild and repave road after replacing the water and sewer lines under the roadway

Need for Project: Road surface is in poor condition which will worsen when road is dug up for sewer/water replacements

Project Funding: Borrow from SRF Industrial Park over 5 years at estimated 5% per annum

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	8,000	8,000	8,000	24,000	24,000
Depreciation expense	-	-	-	-	-	6,400	6,400	6,400	19,200	19,200
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	32,000	32,000	32,000	96,000	96,000
Total Operating Impact	-	-	-	-	-	46,400	46,400	46,400	139,200	139,200
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	160,000	-	-	160,000	160,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	-	-	160,000	-	-	160,000	160,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	160,000	-	-	160,000	160,000

Project Name: CONNAUGHT AVENUE RECONSTRUCTION - REPLACE SANITARY & STORM SEWER

Project # 22-17

Department: Sewer **Unit:** Town **Asset Class** Sewer mains

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 50 years

Project Description: Replace sewer and storm sewer along Connaught Ave as part of a project to simultaneously replace water and road surface

Need for Project: A large portion of sewer was installed over 50 years ago and is in poor condition

Project Funding: Fund from Sewer Reserve

Carry-over Project n/a

Additional Operating Expense n/a

	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Annual Operating Impact:										
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	8,500	8,500	8,500	25,500	25,500
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	8,500	8,500	8,500	25,500	25,500
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	425,000	-	-	425,000	425,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	425,000	-	-	425,000	425,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	425,000	-	-	425,000	425,000

Project Name: MAIN STREET RECONSTRUCTION - WATER LINE REPLACEMENT

Project # 22-18

Department: Water **Unit:** Water **Asset Class** Water Distribution mains

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 75 years

Project Description: Replace waterlines along Main Street as part of the overall Main Street Reconstruction Project

Need for Project: Sewer and waterlines were installed over 50 years ago and have experienced breaks. Underground infrastructure should be replaced at the same time to avoid digging up road at later time

Project Funding: Fund from Water Depreciation Reserve

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	-	2,800	2,800	5,600	5,600
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	2,800	2,800	5,600	5,600
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	210,000	-	210,000	210,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	210,000	-	210,000	210,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	210,000	-	210,000	210,000

Project Name: MAIN STREET RECONSTRUCTION - REBUILD & REPAVE ROAD

Project # 22-19

Department: Roads **Unit:** Town **Asset Class** Streets

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 25 years

Project Description: Rebuild and repave road after replacing the water and sewer lines under the roadway

Need for Project: Road surface is in poor condition which will worsen when road is dug up for sewer/water replacements

Project Funding: Fund with CCBF (Gas Tax)

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	-	33,800	33,800	67,600	67,600
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	33,800	33,800	67,600	67,600
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	845,000	-	845,000	845,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	845,000	-	845,000	845,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	845,000	-	845,000	845,000

Project Name: MAIN STREET RECONSTRUCTION - SANITARY & STORM SEWER

Project # 22-20

Department: Sewer Unit: Town Asset Class Sewer mains

Type of Asset: Replacement Reason: End of life asset replacement Expected Useful Life: 50 years

Project Description: Replace sewer and storm sewer along Main Street as part of the reconstruction project

Need for Project: Sewer lines were installed over 50 years ago and have experienced several breaks.

Project Funding: Borrow from Municipal Finance Corporation over 10 years at 5% per annum

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	12,250	12,250	24,500	24,500
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	-	4,900	4,900	9,800	9,800
Loan principal	-	-	-	-	-	-	24,500	24,500	49,000	49,000
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	41,650	41,650	83,300	83,300
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	245,000	-	245,000	245,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	245,000	-	245,000	245,000
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	245,000	-	245,000	245,000

Project Name: SCHOOL STREET RECONSTRUCTION - REPLACE WATER LINES

Project # 22-21

Department: Water **Unit:** Water **Asset Class** Water Distribution mains

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 75 years

Project Description: Replace water distribution lines along School Street as part of the overall reconstruction project

Need for Project: Sewer and waterlines were installed over 50 years ago. Underground infrastructure should be replaced at the same time to avoid digging up the road later

Project Funding: Fund from Gas Tax

Carry-over Project n/a

Additional Operating Expense n/a

	Total up to 3/31/2022	Budgeted for 2022/23	Total up to 3/31/2023	New Spending					Total	Project Total
				2023/24	2024/25	2025/26	2026/27	2027/28		
Annual Operating Impact:										
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	-	-	2,200	2,200	2,200
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	2,200	2,200	2,200
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	-	165,000	165,000	165,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	165,000	165,000	165,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	-	165,000	165,000	165,000

Project Name: SCHOOL STREET RECONSTRUCTION - REBUILD & REPAVE ROAD

Project # 22-22

Department: Roads **Unit:** Town **Asset Class** Streets

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 25 years

Project Description: Rebuild and repave road after replacing sewer and water lines under the roadway

Need for Project: Road surface is in poor condition which will worsen when road is dug up for sewer/water replacements

Project Funding: Drawdown CCBF (Gas Tax) Reserves

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	-	-	5,400	5,400	5,400
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	5,400	5,400	5,400
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	-	135,000	135,000	135,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	135,000	135,000	135,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	-	135,000	135,000	135,000

Project Name: SCHOOL STREET RECONSTRUCTION - REPLACE SANITARY & STORM SEWER

Project # 22-23

Department: Sewer **Unit:** Town **Asset Class** Sewer mains

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 50 years

Project Description: Replace sewer and storm sewer along School St as part of a project to simultaneously replace water and road surface

Need for Project: A large portion of sewer was installed over 50 years ago and is in poor condition

Project Funding: Fund from Sewer Reserve

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	-	-	-	5,700	5,700	5,700
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	5,700	5,700	5,700
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	-	-	285,000	285,000	285,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	285,000	285,000	285,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	-	-	285,000	285,000	285,000

Project Name: **COMPUTER PURCHASE ORDER AND WORK ORDER SYSTEM**

Project # 23-01

Department: Other Public Works Unit: Town Asset Class Computer technology

Type of Asset: New Reason: Other Expected Useful Life: 5 years

Project Description: Replace hand-written work orders for staff and purchase orders for suppliers with computerized system (Hippo). Cost approximately \$8,000 split between Middleton and Annapolis Royal

Need for Project: Improved efficiency in managing staff scheduling and task management and ordering and tracking purchasing

Project Funding: Fund \$4,000 from General Operating Reserve and \$4,000 from the Town of Annapolis Royal

Carry-over Project n/a

Additional Operating Expense Annual fee \$1,200 - shared with Annapolis Royal

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	600	600	600	600	2,400	2,400
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	1,600	1,600	1,600	1,600	1,600	8,000	8,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	1,600	2,200	2,200	2,200	2,200	10,400	10,400
<hr/>										
Capital Budget:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Capital cost	-	-	-	8,000	-	-	-	-	8,000	8,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	4,000	-	-	-	-	4,000	4,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	4,000	-	-	-	-	4,000	4,000
Total funding	-	-	-	8,000	-	-	-	-	8,000	8,000

Project Name: CHAIN LINK FENCE AROUND PW YARD

Project # 23-02

Department: Other Public Works **Unit:** Town **Asset Class** Land improvements

Type of Asset: New **Reason:** Other **Expected Useful Life:** 25 years

Project Description: Enclose Public Works Yard with chain-link fence

Need for Project: Prevent theft or vandalism of vehicles and equipment. Three incidents have occurred in past year.

Project Funding: Borrow from SRF Elementary School over 5 years at 5% per annum

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	2,500	2,500	2,500	2,500	2,500	12,500	12,500
Depreciation expense	-	-	-	2,000	2,000	2,000	2,000	2,000	10,000	10,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Total Operating Impact	-	-	-	14,500	14,500	14,500	14,500	14,500	72,500	72,500
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	50,000	-	-	-	-	50,000	50,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	50,000	-	-	-	-	50,000	50,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	50,000	-	-	-	-	50,000	50,000

Project Name: 2 BAY EXTENSION ON PUBLIC WORKS SHOP

Project # 23-03

Department: Buildings **Unit:** Town **Asset Class:** Buildings

Type of Asset: New **Reason:** Health & Safety **Expected Useful Life:** 40 years

Project Description: Construct 2 additional bays on the Public Works Shop

Need for Project: Provide space for all equipment to be stored inside to prevent theft or vandalism. Provide space for staff to work on equipment repairs. This project would not be needed if the existing firehall were used by Public Works after Fire Department moves to new Firehall.

Project Funding: Borrow from Operating Reserve over 5 years at 5%

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	7,500	7,500	7,500	22,500	22,500
Depreciation expense	-	-	-	-	-	3,750	3,750	3,750	11,250	11,250
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	30,000	30,000	30,000	90,000	90,000
Total Operating Impact	-	-	-	-	-	41,250	41,250	41,250	123,750	123,750
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	-	150,000	-	-	150,000	150,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	-	-	150,000	-	-	150,000	150,000
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	-	150,000	-	-	150,000	150,000

Project Name: SCADA FOR 4 LIFT STATIONS

Project # 23-04

Department: Sewer Unit: Town Asset Class Sewer lift stations

Type of Asset: New Reason: Critical level of service Expected Useful Life: 25 years

Project Description: Install SCADA monitoring equipment at the 4 lift stations which currently do not have this equipment

Need for Project: SCADA provides live monitoring of the operating conditions and alerts the On-Call Public Works operator when a sewer lift station is not functioning, allowing PW to resolve the issue before a sewage spill.

Project Funding: Fund from Sewer Reserve

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	-	1,600	1,600	1,600	1,600	6,400	6,400
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	1,600	1,600	1,600	1,600	6,400	6,400
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	-	40,000	-	-	-	40,000	40,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	40,000	-	-	-	40,000	40,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	-	40,000	-	-	-	40,000	40,000

Project Name: LIFT STATION PUMP REPLACEMENT

Project # 23-05

Department: Sewer **Unit:** Town **Asset Class:** Sewer lift stations

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 25 years

Project Description: Program to replace 1 pump per year at 3 of the 5 lift stations, with compatible pumps for the above-ground lift stations. Each lift station has 2 pumps. In Year 1, order 1 pump, but wait until Year 2 to replace two at same time

Need for Project: 6 of the 10 lift station pumps are several years past the end of their expected useful lives. Pumps take more than a year for manufacture and delivery, so need compatible pumps in case of pump failure, and need to have compatible spare parts on hand.

Project Funding: Fund from Sewer Reserve

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	400	800	1,200	1,600	2,000	6,000	6,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	400	800	1,200	1,600	2,000	6,000	6,000
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000	50,000

Project Name: SITE WORK & PAVING AROUND 2 WATER VALVES

Project # 23-06

Department: Water **Unit:** Water **Asset Class:** Water services

Type of Asset: New **Reason:** Critical level of service **Expected Useful Life:** 50 years

Project Description: Two water valve locations are concealed by lawn or dirt, and driven over and broken. The areas around the valves need to be excavated, a gravel base installed and pavement placed on top to support vehicle weight

Need for Project: To prevent water valves being broken by weight of vehicles driving on top.

Project Funding: Drawdown Water Depreciation Reserve

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	300	300	300	300	300	1,500	1,500
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	300	300	300	300	300	1,500	1,500
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	15,000	-	-	-	-	15,000	15,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	15,000	-	-	-	-	15,000	15,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	15,000	-	-	-	-	15,000	15,000

Project Name: PLATE COMPACTOR

Project # 23-07

Department: Other Public Works **Unit:** Town **Asset Class** Heavy equipment

Type of Asset: New & replacement **Reason:** Health & Safety **Expected Useful Life:** 10 years

Project Description: Purchase walk-behind plate compactor (Wacker Neuson model) which tamps down dirt or asphalt to create smooth surface

Need for Project: Existing compactor is over 20 years old and past the end of its useful life, does a poor job of compaction and physically difficult to manage. The walk-behind model reduces the vibration impact on the operator and is safer and more efficient to operate

Project Funding: Drawdown Equipment Reserve

Carry-over Project n/a

Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	1,200	1,200	1,200	1,200	1,200	6,000	6,000
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	1,200	1,200	1,200	1,200	1,200	6,000	6,000
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	12,000	-	-	-	-	12,000	12,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	12,000	-	-	-	-	12,000	12,000
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	12,000	-	-	-	-	12,000	12,000

Project Name: ELECTRIC JACK HAMMER/HAMMER DRILL

Project # 23-08

Department: Other Public Works **Unit:** Town **Asset Class:** Heavy equipment

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 10 years

Project Description: Replace existing jackhammer with an electric model

Need for Project: Existing jackhammer was purchased in 2015 and is difficult to operate

Project Funding: Drawdown Equipment Reserve fund

Carry-over Project: n/a

Additional Operating Expense: n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project Total
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	350	350	350	350	350	1,750	1,750
Loan principal	-	-	-	-	-	-	-	-	-	-
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	350	350	350	350	350	1,750	1,750
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	3,500	-	-	-	-	3,500	3,500
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	3,500	-	-	-	-	3,500	3,500
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	3,500	-	-	-	-	3,500	3,500

Project Name: BACKHOE

Project # 23-10

Department: Other Public Works **Unit:** Town **Asset Class** Heavy equipment

Type of Asset: Replacement **Reason:** End of life asset replacement **Expected Useful Life:** 10 years

Project Description: Replace existing backhoe

Need for Project: Backhoe is over 10 years old and is past the end of its useful life with breakdowns and repairs that make it unreliable

Project Funding: Borrow from Municipal Finance Corp over 10 years at 5% per annum

Carry-over Project n/a

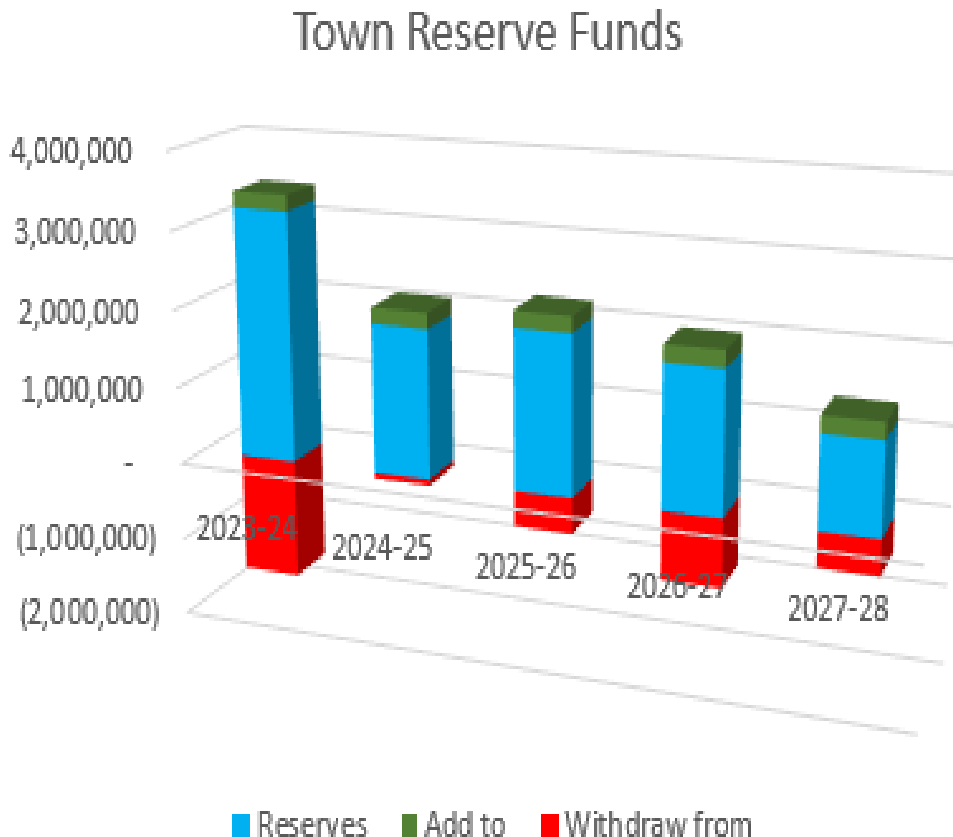
Additional Operating Expense n/a

Annual Operating Impact:	Total up to	Budgeted for	Total up to	New Spending					Total	Project
	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28		Total
Operating Expenses	-	-	-	-	-	-	-	-	-	-
Interest expense	-	-	-	12,500	12,500	12,500	12,500	12,500	62,500	62,500
Interest expense - interfund	-	-	-	-	-	-	-	-	-	-
Depreciation expense	-	-	-	25,000	25,000	25,000	25,000	25,000	125,000	125,000
Loan principal	-	-	-	25,000	25,000	25,000	25,000	25,000	125,000	125,000
Loan principal - interfund	-	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	62,500	62,500	62,500	62,500	62,500	312,500	312,500
Capital Budget:	3/31/2022	2022/23	3/31/2023	2023/24	2024/25	2025/26	2026/27	2027/28	Total	Project Total
Capital cost	-	-	-	250,000	-	-	-	-	250,000	250,000
Funding:										
Operating	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Drawdown Reserves	-	-	-	-	-	-	-	-	-	-
Borrow from Reserves	-	-	-	-	-	-	-	-	-	-
Long-term debt	-	-	-	250,000	-	-	-	-	250,000	250,000
Other	-	-	-	-	-	-	-	-	-	-
Total funding	-	-	-	250,000	-	-	-	-	250,000	250,000

Section 8

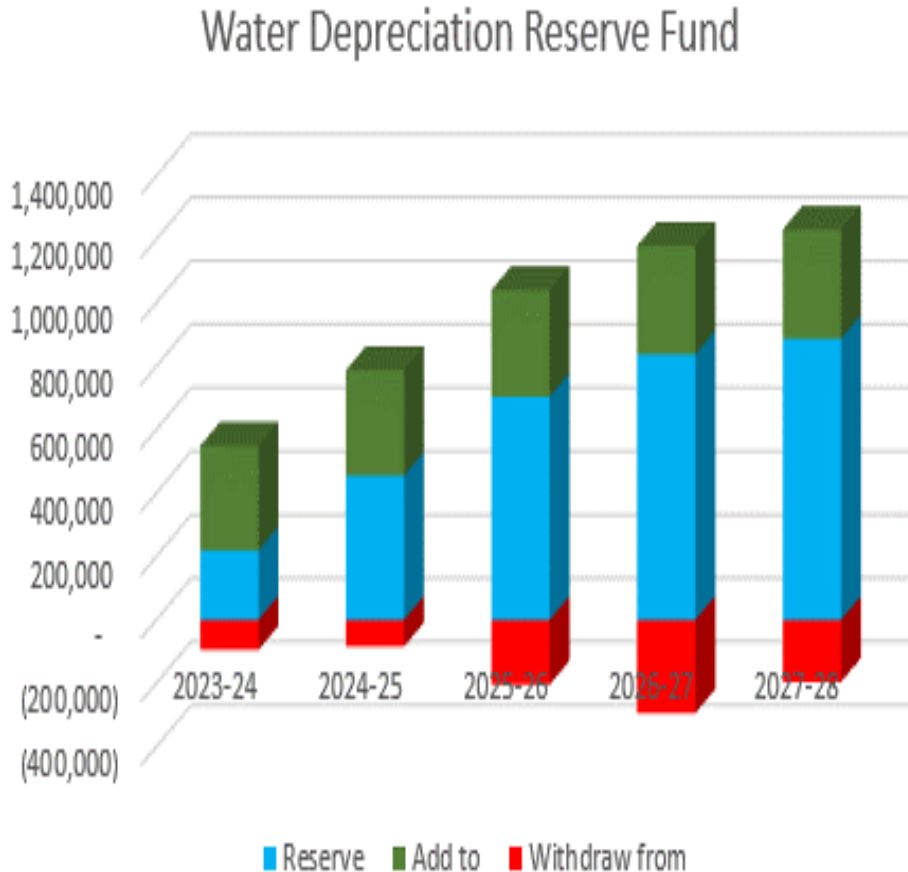
Reserve Activity

Budget Impact on Town Reserves



- Blue represents what we have in reserve funds
- Red represents us taking money out (primarily for community center, later years sewer and road work)
- Green represents us putting money in (primarily gas tax and \$50k per year into sewer reserve)
- By 5th year, our reserves have gone from \$3m to \$1m

Budget Impact on Water Reserve



- Blue represents what we have in reserve funds
- Red represents us taking money out (primarily for hydrants, water meters and watermain replacements)
- Green represents us putting money in (mandatory contribution of depreciation on new reservoir)
- By 5th year, our reserves have gone from \$200k to \$1m