

**TOWN OF MIDDLETON
CODE A - GENERAL ADMINISTRATION**

Subject: Council's Role

Number: 3.1

Coverage: Council & Public

Approved by: Council & CAO

Effective Date : June 5, 2000

Revision Date: August 8, 2006

Rationale

This policy is written to provide guidelines for the role of Council.

Policy Statement

Council Responsibilities are defined as follows:

- **Setting Policy** for operational direction of the Town through approval of policies, bylaws, resolutions and budgets.
- Carrying out **long term planning** for the Town, to determine services to be supplied, and to set goals for the future growth and development for the Town.
- **Monitoring staff** progress of carrying out policies and delivery of services determined by Council.
- **Assessing** the CAO's performance against the position's job description.

Previous Policies

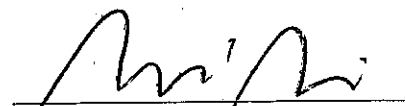
The previous policy 1/65 "Statement of Council Responsibilities" dated June 5, 2000 is hereby amended.

Certification

THIS IS TO CERTIFY that this policy was duly passed by a majority vote of the whole Council at a duly called Council meeting held on the 8th day of August, 2006.

GIVEN under the hand of the CAO and under the seal of the Town of Middleton this

5th day of March, 2007


Raymond C. Rice
Chief Administrative Officer