

A Special meeting of Middleton Town Council was held in-person at the Town Hall, via YouTube Live, on Tuesday, April 7, 2026, following the Committee of the Whole Meeting.

**PRESENT**

Chairing the meeting, Deputy Mayor Gary Marshall, Mayor Gail Smith (via ZOOM) Councillors John Bartlett, Bernadette Knapp, Jonathan Archibald and Dan Smith; Chief Administrative Officer, Ashley Crocker; Director of Finance Leah Profitt, and Recording Secretary, Sara Marceau.

1. **CALL TO ORDER**

Deputy Mayor Marshall called the meeting to order at 6:58pm.

2. **APPROVAL OF THE AGENDA**

**260407.01** It was moved and seconded that Council approve the agenda as circulated. **Motion carried.**

3. **NEW BUSINESS**

3.1 **RFD 027-2026 Special By-Election**

CAO Crocker gave a brief overview of RFD 027-2026 Special By-Election.

**260407.02** It was moved and seconded that Council authorize expenditures for the June 2026 Municipal Election up to \$10,386. **Motion carried.**

**260407.03** It was moved and seconded that Council gives authority to the CAO to appoint Assistant Returning Officer(s). **Motion carried.**

**260407.04** It was moved and seconded that Council agree to implement a fully electronic (telephone and internet) election with the electronic election platform provided by Intelivote Systems Inc. for the 2026 Special By-Election. **Motion carried.**

**260407.05** It was moved and seconded that Council set Nomination Day as Tuesday, May 19, 2026. **Motion carried.**

**260407.06** It was moved and seconded that Council set the dates for Advanced Polling period from Thursday, June 4, 2026, to the close of voting on Regular Polling Day of June 13, 2026. **Motion carried.**

**260407.07** It was moved and seconded that Council authorizes the use of the Nova Scotia permanent registry of voters provided by Election Nova Scotia as the preliminary list of electors for the 2026 Municipal Elections in Middleton. **Motion carried.**

**260407.08** It was moved and seconded that Council agrees that in addition to the methods mandated by the *Municipal Elections Act* to notify the public of the preliminary list of electors and revision methods, that it be left of the discretion of the Returning Officer to determine additional notification mechanisms that will improve the accuracy of electors' lists. **Motion carried.**

**260407.09** It was moved and seconded that Council authorize election staff to continue to amend the electors' list database in conjunction with the electronic voting system up to and including Regular Election Polling Day. **Motion carried.**

**260407.10** It was moved and seconded that Council authorize the Returning Officer to conduct election education and offer information session(s) for potential candidates. **Motion carried.**

**260407.11** It was moved and seconded that Council authorize the holding of the Special By-Election on Saturday, June 13, 2026. **Motion carried.**

### 3.2 RFD 028-2026 – 2026-2027 Operating Budget Update

DOF Profitt gave a brief overview of the 2026-2027 Operating Budget.

**260407.12** It was moved and seconded that Council approve Version 4 of the 2026-2027 Town General Operating Budget as presented, with total expenditures of \$5,095,585, and a balanced budget of \$0. **Motion carried.**

## 4. ADJOURNMENT

The Deputy Mayor declared the meeting adjourned at 7:04pm.

  
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Mayor

  
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Recording Secretary