

A Special Town of Middleton Council Meeting was held at the Town Hall, via Zoom and Facebook Live on Tuesday, September 2, 2025.

PRESENT

Chairing the meeting, Mayor Gail Smith; Deputy Mayor Gary Marshall, Councillors Jonathan Archibald, John Bartlett, Sandra Fournier, Bernadette Knapp, and Dan Smith; Chief Administrative Officer, Ashley Crocker, Contract Accountant Karen Kluska, via ZOOM (left at 8:29pm), Director of Public Works, Adam Verran and Recording Secretary, Sara Marceau.

1. CALL TO ORDER

Mayor Smith called the meeting to order at 8:03pm.

2. APPROVAL OF THE AGENDA

250902.01 It was moved and seconded to approve the agenda, as circulated. **Motion carried.**

3. NEW BUSINESS

3.1 Audit Committee Recommendations

RFD 043-2025 Draft 2024-25 Audited Financial Statements

Contract Accountant Karen Kluska presented the Draft 2024-25 Audited Financial Statements.

Councillor Archibald suggested including a statement regarding the district model that is in place with the Municipality of the County of Annapolis for policing.

250902.02 It was moved and seconded that Council approve the 2024-2025 Audited Financial Statements for the Town of Middleton, for the fiscal year ending March 31, 2025. **Motion carried.**

3.2 Committee of the Whole Recommendations

RFD 046-2025 Appointment List Update

CAO Crocker gave a brief update on the Appointment List Update.

250902.03 It was moved and seconded that Council, on recommendation from the CAO, appoint Robert Bruce as the Town’s Dangerous and Unsightly Administrator. **Motion carried.**

250902.04 It was moved and seconded that Council approve the Appointment List, as presented. **Motion carried.**

4. IN CAMERA

250902.04 It was moved and seconded to adjourn the meeting and move to in-camera at 8:30pm. **Motion carried.**

250902.05 It was moved and seconded to move out of camera at 9:09pm. **Motion carried.**

5. ADJOURNMENT

The Mayor declared the meeting adjourned at 9:10pm.


MAYOR


RECORDING SECRETARY