

A regular monthly meeting of Middleton Town Council was held in-person at the Town Hall, via Facebook Live on Monday, June 16, 2025, starting at 7:00pm.

PRESENT

Chairing the meeting, Mayor Gail Smith; Deputy Mayor Gary Marshall, Councillors Sandra Fournier, Bernadette Knapp, John Bartlett, Jonathan Archibald and Dan Smith; Chief Administrative Officer, Ashley Crocker; Director of Public Works, Adam Verran, and Recording Secretary, Sara Marceau.

Also in Attendance:

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

250616.01 It was moved and seconded that Council approve the agenda as circulated.
Motion carried.

3. PRESENTATIONS

3.1 Nova Scotia Community College – Gord MacKenzie, Mat Vankoughnett and Monica Lloyd gave a brief presentation to Council. They mentioned that their open house is scheduled for October.

Councillor Archibald inquired whether any programs currently have waitlists and if Applied Sciences is considered a sub-discipline within existing programs.

In response:

- Yes, the Plumbing, Continuing Care Assistant, and Nursing programs are currently waitlisted.
- Yes, Applied Sciences is classified as a sub-discipline for students.

Additionally, it was noted that grant money cannot be used unless it benefits NSCC students.

Deputy Mayor Marshall inquired whether there is any additional student housing available and if any students are currently living in their cars in Middleton.

- NSCC is happy to report that no students have been living in their cars in the past three years.

4. APPROVAL OF THE MINUTES

4.1 Approval of the Previous Meeting Minutes

2025.05.20 Council Meeting Minutes
2025.01.20 In-Camera Meeting Minutes
2025.05.20 In-Camera Meeting Minutes
2025.05.27 Special Meeting Minutes

No errors or omissions were noted, and the minutes were considered approved.

5. ANYTHING BY CITIZENS

No comments given or received.

6. NEW BUSINESS

6.1 Committee of the Whole Recommendations

a. **RFD 026-2025 Agreement for Animal Control Services**

CAO Crocker provided a brief overview of the Agreement for Animal Control Services.

250616.02 It was moved and seconded that Town Council approve the proposed Animal Control Agreement with the Municipality of the County of Annapolis effective April 1, 2025, to March 31, 2030, and direct the Mayor and CAO to execute the agreement. **Motion carried.**

6.2 **RFD 030-2025 First Reading of New Dog Bylaw**

CAO Crocker provided a brief overview of New Dog Bylaw.

A discussion ensued around the new dog bylaw.

Councillor Archibald asked whether Clauses 16 and 17 could be amended to change the timeline from 72 hours to three (3) business days.

250616.03 It was moved and seconded that Town Council give first reading to Chapter 60, the Dog Bylaw. **Motion denied.**

250616.04 It was moved and seconded that Town Council give first reading to Chapter 60, the Dog Bylaw with one change to section 16 and 17 where it reads 72 hours be changed to 3 business days. **Motion carried.**

Councillor Smith asked whether the county would be opposed to changing their timeframe to three business days, noting it would be beneficial for the entire county to have a consistent standard.

6.3 RFD 027-2025 Replacement of Pump at Sewage Treatment Plant

DPW Verran provided a brief overview of the RFD for the Replacement of a Pump at the Sewage Treatment Plant.

Councillor Bartlett asked whether there was any foreign element that could potentially cause this problem to occur again.

- DPW's Verran stated that the cause is unknown, noting that there is a screen on the pump and attributing the issue to bad luck.

Councillor Knapp asked what the terms of the warranty are

- DPW Verran stated 4 years

Councillor Smith asked whether there is a Canadian company that manufactures the same type of pump.

- DPW's Verran stated that there are three main pumps: two manufactured in the United States and one in Europe.

Councillor Archibald asked whether the funds would come from the depreciation fund.

- Staff replied that the funds would come out of the sewer capital reserve.

250616.04 It was moved and seconded that Council approve a supplemental budget of \$15,000 (before HST) for the Sewer Treatment Plant Pump Replacement capital project. **Motion carried.**

250616.05 It was moved and seconded that Council approve utilizing up to \$15,000 (plus HST) from the Sewer Capital Reserve to fund the replacement of the sewer treatment plant submersible pump. **Motion carried.**

6.4 RFD 028-2025 Source Water Protection Plan

DPW Verran provided a brief overview of the Source Water Protection Plan. Operate a wellfield under the environment and climate control who approves our water usage.

Councillor Archibald inquired whether this is a provincial requirement.

- Staff confirmed that this is a requirement from the province.

250616.06 It was moved and seconded that Council approve Middleton's Source Water Protection Plan dated February 2025. **Motion carried.**

6.5 RFD 029-2025 Cross Connection Bylaw

DPW Verran provided a brief overview of the Cross Connection Bylaw.

Councillor Smith asked whether this was something all residents were required to do.

- DPW Verran responded that no, it only applies to industrial properties, most of which already comply.

250616.07 It was moved and seconded that Council give first reading to the Cross Connection Bylaw. **Motion carried.**

7. REPORTS

7.1 Management Report

7.2 Middleton Fire Department Dispatch Report for May

7.3 IMSA Board May 21/25 DRAFT Minutes and Meeting Minutes

7.4 Annapolis County Inter-Municipal Working Group May 22/25 DRAFT Minutes

7.5 Mayor's Report

Mayor Smith noted that the above reports were circulated to Council members with the agenda package and called for questions/discussion. No comments or questions were made by Council members.

8. ANYTHING BY MEMBERS

Councillor Smith reminded residents about the upcoming guided walk at the new wetlands trail. He also noted that the REMO meeting had taken place and that someone has been hired to promote the use of Alertable.

Councillor Archibald noted that human trafficking was one of the topics discussed at the Neighbourhood Watch meeting.

Deputy Mayor Marshall expressed appreciation for the completion of the line painting. He also inquired about the Motorcycle Club matter and asked if there are any updates available.

- CAO Crocker stated that the Development Officer has been in contact with the president of the club and is currently working with them on the necessary permits.

Councillor Knapp received an invitation from the People First Annapolis Chapter for an event on July 12th from 12:00-5:00pm at the Rotary Raceway Park.

Mayor Smith commended the Rotary Club for 70 years of community service, highlighting their contributions such as the development of Riverside Park in the early 1990s and the opening of the splash pad in 2015.

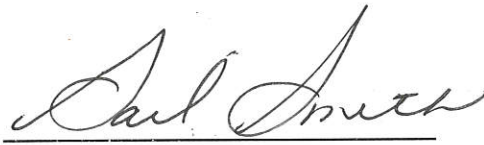
9. IN-CAMERA

250616.08 It was moved and seconded to adjourn the meeting and move to in-camera at 8:16pm. **Motion carried.**

250616.09 It was moved and seconded to move out of camera at 9:43pm. **Motion carried.**

10. ADJOURNMENT

The Mayor declared the meeting adjourned at 9:44pm.



Mayor



Recording Secretary