

A regular monthly meeting of Middleton Town Council was held in-person at the Town Hall, via Facebook Live on Tuesday, February 18, 2025, starting at 7:00pm.

### **PRESENT**

Chairing the meeting, Mayor Gail Smith; Deputy Mayor Gary Marshall, Councillors Sandra Fournier, Bernadette Knapp, John Bartlett and Dan Smith; Director of Finance, Brigitte Stennett, Director of Public Works, Adam Verran, (arrived at 7:20pm); and Recording Secretary, Sara Marceau.

**Regrets:** Councillor Jonathan Archibald, Chief Administrative Officer, Ashley Crocker

**Also in Attendance:** Claire Gazette, Patricia Leslie, Joanne Hightower, David Hankinson, Bill Linley, Mrs. Linley.

#### 1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00pm.

#### 2. APPROVAL OF THE AGENDA

**250218.01** It was moved and seconded that Council approve the agenda as amended.  
**Motion carried.**

#### 3. PRESENTATIONS

##### 3.1 MacDonald Museum

Claire Gazette from the Macdonald Museum gave an overview of the 2023-2024 year at the museum: special events, workshops, music, and more. She further gave an overview of some of the plans for the coming year.

##### 3.2 Middleton Railway Museum Society

Dave Hankinson and Bill Linley provided Council with an overview of their most recent major project:

- Restoring the exterior of the historic station that deteriorated significantly after its closure in 1990 and transferred to the Province of Nova Scotia. A persistent drainage problem was resolved, and new wood shingles and stains were applied to the station in a cream and brown pattern of the early 1950s.

David Hankinson and Bill Linley asked Council to help with ongoing operating costs. Any funding support raised would be helpful. Council members thanked Mr. Hankinson and Mr. Linley for the presentation.

4. APPROVAL OF THE MINUTES

4.1 Approval of the Previous Meeting Minutes

2025.01.20 Council Meeting Minutes

2025.02.03 Special Council Meeting Minutes

No errors or omissions were noted, and the minutes were considered approved.

5. ANYTHING BY CITIZENS

Citizen Joanne Hightower mentioned that Main Street is difficult to navigate due to the potholes.

DPW Verran stated that due to the current weather conditions, it's challenging to apply cold patches to repair the potholes.

6. NEW BUSINESS

6.1a RFD 007-2025 Reservoir Project Management, Change Order #1

DPW Verran gave a brief overview of Change Order #1, QA Testing Proposal from CBCL.

**250218.02** It was moved and seconded That Town Council authorize and approve the QA Testing Proposal from CBCL for an amount not exceeding \$19,480 plus HST. **Motion carried.**

6.1b RFD 008-2025 Reservoir Construction, Change Order #1

DPW Verran gave a brief overview of the Reservoir Construction, Change Order #1.

**250218.03** It was moved and seconded that Town Council authorize and approve the list of Change Orders for the New Reservoir Project as presented, totaling \$7,495.00 plus HST. **Motion carried.**

**250218.04** It was moved and seconded that Town Council authorize up to \$20,000 plus HST with no single change order exceeding \$5,000 plus HST. **Motion carried.**

## 6.2 RFD 010-2025 Temporary Borrowing Resolution, Public Works Truck

DOF Stennett gave an overview of the Temporary Borrowing Resolution for the Public Works Truck.

**250120.05** It was moved and seconded that Council approve the included Town of Middleton's temporary borrowing resolution in the amount of up to, but not exceeding, fifty thousand dollars (\$50,000) to finance the purchase of the public works truck. **Motion carried.**

## 6.3 Financial Forecast for Town General and Water Utility

DOF Stennett gave an overview of the Financial Forecast for Town General and Water Utility.

# 7 REPORTS

- 7.1 Management Report
- 7.2 Middleton Fire Department Dispatch Report for January
- 7.3 IMSA Board Jan 15/25 Meeting Minutes
- 7.4 Accessibility Advisory Committee Jan 14/25 DRAFT Minutes
- 7.5 Accessibility Advisory Committee Jan 28/25 DRAFT Minutes
- 7.6 Police Advisory Board Jan 16/25 DRAFT Minutes
- 7.7 Annapolis County Inter-Municipal Working Group Jan 30/25 DRAFT Minutes
- 7.8 IDEA Governance Committee Jan 23/25 DRAFT Minutes
- 7.9 IDEA Committee Feb 4/25 DRAFT Minutes
- 7.10 Mayor's Report

Mayor Smith noted that the above reports were circulated to Council members with the agenda package and called for questions/discussion. No comments or questions were made by Council members.

# 8 CORRESPONDENCE

Three (3) notices of correspondence were distributed to Council members.

## 8.1 Correspondence from Minister John Lohr

DOF Stennett inquired whether the Council would be interested in sending a letter to Minister Lohr in response to his correspondence.

All Councillors were in favor of sending a letter to Minister Lohr, except for Councillor Fournier.

8.2 Department of Justice Policing Service Recipient Update, February 2025

8.3 What's Happening, Valley REN Newsletter

9 ANYTHING BY MEMBERS

Councillor Bartlett mentioned that the new Meeting Owl is quite blurry.

Councillor Smith acknowledged that Public Works has been doing an excellent job during the recent snowfalls.

Councillor Knapp stated that "Inn from the Cold" is still in need of volunteers.

Middleton Arena is participating in the 2025 Kraft Hockeyville competition, aiming to win \$250,000 for arena upgrades and the opportunity to host an NHL pre-season game. To support Middleton & District Arena, you can submit stories and photos on their official website.

10 ADJOURNMENT

**250218.06** It was moved and seconded to adjourn the meeting at 8:10pm. **Motion carried.**



Mayor



Recording Secretary