

**SPECIAL TOWN COUNCIL MEETING
Town Hall – Council Chambers & Facebook Live
Tuesday, September 2, 2025 – Immediately following
the Committee of the Whole meeting**



AGENDA:

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. NEW BUSINESS

3.1. Audit Committee Recommendations

- a. RFD 043-2025: Draft 2024-25 Audited Financial Statements – Contract Accountant

3.2. Committee of the Whole Recommendations

- b. RFD 046-2025 Appointment List Update – CAO

4. IN CAMERA

- 4.1. Contractual

5. ADJOURNMENT

**REQUEST FOR DECISION
2024-2025 Consolidated Financial
Statements
RFD#: 043-2025**



To: Audit Committee and Town Council
From: Ashley Crocker, CAO and Karen Kluska, Contract Accountant
Date: August 18, 2025 and September 2, 2025
Subject: 2024-2025 Consolidated Financial Statements

Guiding Principles for Decision-Making

Accountability Transportation Diversity Sustainability Engaged Informed

References/Attachments

- Draft Audited Consolidated Financial Statements for 2024-2025

Legislation

- Financial Accounting and Reporting Manual (FRAM)
- *Municipal Government Act*

FRAM 4(1)(c) Audited Financial Statements Filing Requirements

Each year signed audited financial statements must be filed by the municipality or village with the Minister of Municipal Affairs by Sept 30th, the timeline outlined in Section 2(4) of this manual.

FRAM 3(1)(a)(iv) (D) Operating Reserve Fund:

Operating Fund Surplus to be Transferred – If the municipality’s operating fund statement of operations results in a surplus, the surplus shall be transferred to the operating reserve.

Recommendation

That Council approve the 2024-2025 Audited Financial Statements for the Town of Middleton, for the fiscal year ending March 31, 2025.

Background

The financial statement audit took place in July and went well. Staff and BDO worked together to ensure the financial statements were accurate and complete. The audit had originally been scheduled for June, but was pushed to July due to vacancy in the Director of Finance position.

REQUEST FOR DECISION
2024-2025 Consolidated Financial
Statements
RFD#: 043-2025



Financial Implications

Staff have transferred the 2024-2025 operating surplus of \$113,980 to the Operating Reserve. This can be used to help fund the original deficit that was projected for 2025-2026 of \$221,643. In the 2025-26 budget, staff estimated that the prior year surplus would be \$57,953, and the remaining \$163,691 would need to be pulled from the existing operating reserve. A higher-than-expected surplus in 2024-25 means that only \$107,663 will theoretically need to be pulled from the existing operating reserve.

Strategic Plan/Operating Plan Alignment

Check Applicable	Strategic Priority Area	Comments
	Environment	
	Infrastructure	
	Economy	
	Community	
X	Governance	
	Council Strategic Initiative	

Alternatives

N/A

Community Engagement/Communication

N/A

CAO Comments

The CAO supports the recommendation of staff.

CAO Initials: AC

Target Decision Date: September 2, 2025

TOWN OF MIDDLETON

FINANCIAL STATEMENTS

MARCH 31, 2025

Draft - For Discussion Purposes

TOWN OF MIDDLETON
CONSOLIDATED FINANCIAL STATEMENTS
MARCH 31, 2025

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TOWN OF MIDDLETON

CONSOLIDATED FINANCIAL STATEMENTS

MARCH 31, 2025

Management’s Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Town of Middleton are the responsibility of the Town’s management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada (“CPA”). A summary of the significant accounting policies is described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management’s judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Town’s management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The audit committee meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by BDO Canada, LLP., independent auditors appointed by the Town. The accompanying Auditor’s Report outlines their responsibilities, the scope of their examination, and their opinion on the Town’s consolidated financial statements.

Mayor

<<Date>>

Chief Administrative Officer

<<Date>>

Draft - For Discussion Purposes

Independent Auditor's Report

To the Mayor and Council of Town of Middleton

Opinion

We have audited the consolidated financial statements of Town of Middleton (the Town), which comprise the consolidated statement of financial position as at March 31, 2025, the consolidated statements of operations changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Town as at March 31, 2025, and its consolidated results of operations, its consolidated change in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matters

We draw attention to the fact that the supplementary information included in pages 28-48 does not form part of the financial statements. We have not audited or reviewed this supplementary information and, accordingly, we do not express an opinion, a review conclusion or any other form of assurance on this supplementary information.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Halifax, Nova Scotia
TBD, 2025

TOWN OF MIDDLETON

CONSOLIDATED STATEMENT OF OPERATIONS

YEAR ENDED MARCH 31, 2025

	2025		2024
	Budget	Actual	Actual
REVENUE			
Assessable property taxes	\$ 3,850,313	\$ 3,850,737	\$ 3,572,652
Grants in lieu of taxes	157,277	154,811	154,417
Services provided to other governments	205,977	153,557	119,379
Sales of services	47,200	50,506	50,441
Other revenue from own sources	58,770	215,046	272,165
Unconditional transfers from other governments	310,687	343,705	405,358
Conditional transfers from other governments	30,308	151,162	29,526
Gain on disposal of tangible capital assets	-	-	216,005
Water utility	893,755	1,455,181	726,563
	<u>5,554,287</u>	<u>6,374,705</u>	<u>5,546,506</u>
EXPENSES			
General government services	616,691	628,146	644,341
Protective services	1,525,761	1,248,704	1,044,569
Transportation services	983,445	971,018	1,019,724
Environmental health services	721,839	670,506	641,599
Social services	-	-	116,110
Environmental development services	212,432	186,110	286,471
Recreation and cultural services	461,913	421,587	418,472
Education services	413,508	453,583	413,508
Water utility	932,778	697,361	568,989
	<u>5,868,367</u>	<u>5,277,015</u>	<u>5,153,783</u>
ANNUAL SURPLUS (DEFICIT)	<u>\$ (314,080)</u>	<u>1,097,690</u>	<u>392,723</u>
ACCUMULATED SURPLUS AT BEGINNING OF YEAR		<u>13,965,826</u>	<u>13,573,103</u>
ACCUMULATED SURPLUS AT END OF YEAR		<u><u>\$ 15,063,516</u></u>	<u><u>\$ 13,965,826</u></u>

The accompanying notes are an integral part of these consolidated financial statements

TOWN OF MIDDLETON

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2025

	2025	2024
FINANCIAL ASSETS		
Cash and cash equivalents (Note 2)	\$ 8,377,880	\$ 8,226,200
Taxes receivable, net of valuation allowance (Note 3)	260,319	166,850
Other receivables (Note 4)	571,527	501,051
	<u>9,209,726</u>	<u>8,894,101</u>
LIABILITIES		
Accounts payable and accrued liabilities	911,253	783,255
Accrued interest	16,489	15,442
Holdbacks payable	88,555	-
Deferred revenue (Note 5)	4,957,729	5,322,346
Long-term debt (Note 6)	1,336,156	1,282,829
Asset retirement obligation (Note 7)	105,239	102,472
Vested interest - Annapolis County	12,168	12,168
	<u>7,427,589</u>	<u>7,518,512</u>
NET ASSETS (page 7)	<u>1,782,137</u>	<u>1,375,589</u>
NON-FINANCIAL ASSETS		
Work in progress	1,801,963	734,039
Tangible capital assets (Note 8)	11,366,648	11,750,914
Prepaid expenses	112,768	105,284
	<u>13,281,379</u>	<u>12,590,237</u>
ACCUMULATED SURPLUS	<u>\$ 15,063,516</u>	<u>\$ 13,965,826</u>

Contingencies (Note 16)
Subsequent events (Note 19)

On behalf of the Town

_____ Mayor

_____ Chief Administrative Officer

The accompanying notes are an integral part of these consolidated financial statements

TOWN OF MIDDLETON

CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

YEAR ENDED MARCH 31, 2025

	2025		2024
	Budget	Actual	Actual
ANNUAL SURPLUS	\$ (314,080)	\$ 1,097,690	\$ 392,723
Acquisition of tangible capital assets and work in progress	-	(1,351,144)	(455,283)
Amortization of tangible capital assets	635,374	635,374	630,368
Write down of capital assets	-	32,112	-
Proceeds sale of tangible capital assets	-	-	243,427
Gain on disposal of tangible capital assets	-	-	(216,005)
	<u>321,294</u>	<u>414,032</u>	<u>595,230</u>
Change in prepaid expenses	-	(7,484)	(6,015)
Increase in net assets	<u>\$ 321,294</u>	<u>406,548</u>	589,215
NET ASSETS, BEGINNING OF YEAR		<u>1,375,589</u>	<u>786,374</u>
NET ASSETS, END OF YEAR		<u><u>\$ 1,782,137</u></u>	<u><u>\$ 1,375,589</u></u>

The accompanying notes are an integral part of these consolidated financial statements

TOWN OF MIDDLETON

CONSOLIDATED STATEMENT OF CASH FLOWS

AS AT MARCH 31, 2025

	2025	2024
	Actual	Actual
OPERATING TRANSACTIONS		
Annual surplus	\$ 1,097,690	\$ 392,723
Net change in items not involving cash		
Amortization of tangible capital assets	635,374	630,368
Accretion of asset retirement obligation	2,767	2,694
Write down of capital assets	32,112	-
Gain on disposal of capital assets	-	(216,005)
	<u>1,767,943</u>	<u>809,780</u>
Net change in working capital balances		
Decrease (increase) in accounts receivable - taxes	(93,469)	(62,093)
Decrease (increase) in accounts receivable - other	(70,476)	(181,167)
Increase (decrease) in accounts payable and accrued liabilities	127,998	391,490
Increase (decrease) in holdbacks payable	88,555	-
Increase (decrease) in deferred revenue	(364,617)	3,411,173
Increase (decrease) in accrued interest	1,047	(1,274)
Decrease (increase) in prepaid expenses	(7,484)	(6,015)
	<u>1,449,497</u>	<u>4,361,894</u>
Cash provided by operating transactions		
CAPITAL TRANSACTIONS		
Purchase of work in progress	(1,100,036)	-
Purchase of tangible capital assets	(251,108)	(455,283)
Proceeds on disposal of tangible capital assets	-	243,427
	<u>(1,351,144)</u>	<u>(211,856)</u>
Cash applied to capital transactions		
FINANCING TRANSACTIONS		
Proceeds from issuance of long-term debt	237,000	-
Repayment of long-term debt	(183,673)	(225,573)
	<u>53,327</u>	<u>(225,573)</u>
Cash applied to financing transactions		
INCREASE IN CASH AND CASH EQUIVALENTS	<u>151,680</u>	<u>3,924,465</u>
Cash and cash equivalents at beginning of year	<u>8,226,200</u>	<u>4,301,735</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 8,377,880</u>	<u>\$ 8,226,200</u>

The accompanying notes are an integral part of these consolidated financial statements

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Middleton have been prepared by management in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of Chartered Professional Accountants Canada.

Significant aspects of the accounting policies adopted by the Town are as follows:

a. Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue, expenses, and changes in accumulated surplus and in financial position of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable to the Town for the administration of their financial affairs and resources and which are owned or controlled by the Town, namely:

- General operating and capital
- Water utility and capital
- Reserve funds

b. Basis of accounting

Revenues are recorded using the accrual basis of accounting as they are earned and measurable. Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified. Expenditures are accounted for in the period the goods and services are acquired, and liability is incurred, or transfer is due.

Property tax revenue is based on assessments determined in accordance with Nova Scotia legislation. Tax rates are set annually. Taxation revenue is subject to appeal. Penalties and overdue taxes are recorded in the period levied.

Interest earned on investments in depreciation, or any other fund is recorded as revenue within the respective funds.

c. Fund balances

Funds within the consolidated financial statements consist of operating, capital, and reserve funds. Council approves certain amounts of the accumulated surplus to be set aside in reserves and reserve funds for future operating and capital purposes. Transfers between funds are recorded as adjustments to the appropriate fund balances within accumulated surplus.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

d. Tangible capital assets

Beginning April 1, 2009, tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Town General Capital	
Land Improvements	25
Buildings	40
Roads & Streets	25
Sidewalks	25
Lights	25
Sewer	50
Lagoons	50
Lift Stations	25
Machinery & Equipment	4/5
Vehicles	5/10
Water Utility	
Structures, Improvements & Wells	25/75
Equipment	5/10
Transmission	75
Distribution	75
Meters	25
Hydrants	75
Services	50

i. Work in progress

Work in progress ("WIP") is recorded at cost and occurs with instances where a capital project is not complete as at year end. Costs include any costs applicable to tangible capital assets. The capital cost reported as WIP as at year end becomes capitalized to tangible capital asset cost when the project is subsequently complete. Assets under construction are not amortized until the asset is available for productive use.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

i. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are recorded as revenue.

ii. Leases

Leases are classified as capital or operating leases. Leases which transfer all the benefits and risks incidental to property ownership are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are expensed as incurred.

b. Depreciation - water utility

In accordance with the Nova Scotia Utility and Review Board regulations, the depreciation charges in the Water Operating Fund are transferred to a special bank account in the Water Capital Fund which is used to help fund replacement of existing plant and equipment or, subject to approval by the Utility and Review Board, to repay the principal of capital debt.

c. Revenue Recognition

Revenue from transactions with performance obligations is recognized when the Town satisfies the performance obligations, which occurs when control of the benefits associated with the promised goods or services has passed to the payor. Revenue from transactions with performance obligations consists of sales of goods and services, permits, licenses and rentals. Performance obligations may be satisfied at a point in time or over a period of time depending on the nature and timing of the goods and services sold.

Revenue from transactions without performance obligations is recognized at realizable value when the Town has the authority to claim or retain an inflow of economic resources received or receivable and there is a past transaction or event that gives rise to the economic resources. The Town recognizes revenue from fines at a realizable value when a fine is issued.

Property tax billings are prepared by the Town based on assessment rolls issued by the Property Valuation Services Corporation. Tax rates are established annually by Council during the budget approval process. Taxation revenues are recorded at the time tax billings are issued. Assessments and the related property taxes are subject to appeal. Tax adjustments resulting from the appeal process are recognized when the results of the appeal process are known. Penalties on overdue taxes are recorded in the period levied.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

f. Revenue Recognition (continued)

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Investment income earned on surplus current funds, capital, and reserve funds are recorded as revenue in the period earned.

g. Financial instruments

The Town's financial instruments include cash and cash equivalents, temporary investments, receivables, payables and accruals, and long-term debt. Cash is measured at fair value. Accounts receivable, accounts payable and long-term debt are measured at cost or amortized cost. The carrying amount of each of these financial instruments is presented on the statement of financial position.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

h. Valuation allowance - uncollected taxes and rates

The Town provides a valuation allowance for estimated losses that will be incurred in collecting outstanding receivables.

i. Use of estimates

The preparation of financial statements in conformity with Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the period. Such estimates include providing for doubtful accounts, asset retirement obligations, and the useful life of tangible capital assets, among others. Actual results could differ from these estimates.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

j. Budget

The budget figures contained in these financial statements were approved by Council on July 7, 2024, in its original fiscal plan. The budget figures contained in these financial statements have been adjusted to include amortization, transfers, and principal debt repayments, in accordance with Public Sector accounting requirements Note 17 outlines the original fiscal plan and the adjustments made to come to the budget figures shown in these consolidated financial statements.

k. Asset retirement obligation

A liability for an asset retirement obligation is recognized when there is a legal obligation to incur retirement costs in relation to a tangible capital asset; the past transaction or event giving rise to the liability has occurred; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date. This liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate. Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

2. CASH AND CASH EQUIVALENTS

Cash and cash equivalents are made up of cash on hand and balances with the bank.

3. ACCOUNTS RECEIVABLE – TAXES

	2025	2024
Balance, beginning of year	\$ 166,850	\$ 104,757
Current year's tax levy	3,850,737	3,572,652
Penalties and interest on taxes	53,393	51,595
	<u>4,070,980</u>	<u>3,729,004</u>
Less:		
Collections	3,790,108	3,540,394
Write-offs, rebates and allowances	20,553	21,760
Balance, end of year	<u>260,319</u>	<u>166,850</u>
Valuation allowance	-	-
Balance, net of valuation allowance, end of year	<u>\$ 260,319</u>	<u>\$ 166,850</u>

4. ACCOUNTS RECEIVABLE – OTHER

	2025	2024
Harmonized sales tax	\$ 270,027	\$ 172,363
Water utility accounts receivable	197,259	225,104
Other receivables	87,088	82,184
Due from provincial government	6,927	6,652
Due from other local governments	10,226	14,748
	<u>\$ 571,527</u>	<u>\$ 501,051</u>

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

5. DEFERRED REVENUE

	2025	2024
Property taxes paid in advance	\$ 87,610	\$ 70,417
Sewer charges paid in advance	-	90,619
Planning deposits	1,000	500
Canada Community-Building Fund (CCBF), (previously Gas Tax)	447,426	355,049
Provincial grants	3,066,318	3,465,052
Deferred funding and contributions - Community Centre	1,355,375	1,340,710
	\$ 4,957,729	\$ 5,322,346

6. LONG-TERM DEBT

2025	MFC #	YEAR OF ISSUE	YEAR OF MATURITY	RATE %	TYPE	BALANCE 3/31/24	ISSUED	REDEEMED	BALANCE 3/31/25	INTEREST
GENERAL										
SEWERS	33-A-1	2013	2028	1.330-3.489	SERIAL	\$ 800,000	\$ -	\$ 80,000	\$ 720,000	\$ 24,016
BACKHOE	35-A-1	2015	2025	1.011-2.786	SERIAL	22,783	-	11,394	11,389	368
TRACKLESS	36-A-1	2016	2026	1.150-2.925	SERIAL	27,900	-	9,300	18,600	563
TRACTORS	40-A-1	2020	2025	0.678-1.241	SERIAL	18,682	-	9,340	9,342	144
SEWERS	41-A-1	2021	2031	0.400-2.376	SERIAL	237,812	-	29,727	208,085	3,803
3-TON & DUMP TRUCK	42-A-1	2024	2027	2.575 - 3.290%	SERIAL	105,234	-	26,308	78,926	2,627
2 HALF-TON TRUCKS	42-B-1	2024	2027	3.847 - 4.177%	SERIAL	70,418	-	17,604	52,814	2,461
BACKHOE	44-A-1	2024	2027	3.847 - 4.177%	SERIAL	-	237,000	-	237,000	9,205
						1,282,829	237,000	183,673	1,336,156	43,187
WATER UTILITY										
						-	-	-	-	-
						\$ 1,282,829	\$ 237,000	\$ 183,673	\$ 1,336,156	\$ 43,187

2024	MFC #	YEAR OF ISSUE	YEAR OF MATURITY	RATE %	TYPE	BALANCE 3/31/23	ISSUED	REDEEMED	BALANCE 3/31/24	INTEREST
GENERAL										
SEWERS	28-A-1	2008	2025	3.750-5.088	SERIAL	\$ 27,900	\$ -	\$ 27,900	\$ -	\$ 384
TRAFFIC LIGHTS	33-A-1	2013	2025	1.330-3.489	SERIAL	14,000	-	14,000	-	52
SEWERS	33-A-1	2013	2025	1.330-3.489	SERIAL	880,000	-	80,000	800,000	28,300
BACKHOE	35-A-1	2015	2025	1.011-2.786	SERIAL	34,177	-	11,394	22,783	670
TRACKLESS	36-A-1	2016	2026	1.150-2.925	SERIAL	37,200	-	9,300	27,900	808
TRACTORS	40-A-1	2020	2025	0.678-1.241	SERIAL	28,022	-	9,340	18,682	245
SEWERS	41-A-1	2021	2031	0.400-2.376	SERIAL	267,539	-	29,727	237,812	4,049
3-TON & DUMP TRUCK	42-A-1	2024	2027	2.575 - 3.290%	SERIAL	131,542	-	26,308	105,234	3,385
2 HALF-TON TRUCKS	42-B-1	2024	2027	3.847 - 4.177%	SERIAL	88,022	-	17,604	70,418	3,201
						1,508,402	-	225,573	1,282,829	41,095
WATER UTILITY										
						-	-	-	-	-
						\$ 1,508,402	\$ -	\$ 225,573	\$ 1,282,829	\$ 41,095

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

7. ASSET RETIREMENT OBLIGATIONS

The Town owns and operates a building which may contain asbestos or other hazardous materials, which represent a health hazard upon demolition or renovation of the building, and there is a legal obligation to remove it in accordance with environmental regulations. Following the adoption of PS 3280 *Asset Retirement Obligations*, the Town recognized an obligation related to the removal and post-removal care of the materials in the building as estimated at April 1, 2022. The building is fully amortized, but still in productive use. Once an approved project plan is in place, the timing and amount of future cash flows can then be reasonably estimated and the corresponding liability for the asset updated to reflect the anticipated costs for removal and post removal care of hazardous materials. Estimated costs have been discounted to the present value using a discount rate of 2.7% per annum.

Changes to the asset retirement obligations in the year are as follows:

	<u>2025</u>	<u>2024</u>
Asset retirement obligations, beginning of year	\$ 102,472	\$ 99,778
Accretion expense	2,767	2,694
Asset retirement obligations, end of year	<u>\$ 105,239</u>	<u>\$ 102,472</u>

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

8. TANGIBLE CAPITAL ASSETS

	Cost 2024	Additions	Disposal:	Cost 2025	Accumulated Amortization 2024	Amortization expense	Adjustment	Accumulated Amortization 2025	Net Book Value
Town general capital									
Land	\$ 454,077	\$ -	\$ -	\$ 454,077	\$ -	\$ -	\$ -	\$ -	\$ 454,077
Land improvements	824,356	-	-	824,356	476,644	25,872	-	502,516	321,840
Buildings	1,586,113	33,893	-	1,620,006	946,380	34,684	-	981,064	638,942
Streets	2,698,375	-	-	2,698,375	1,931,450	46,203	-	1,977,653	720,722
Sidewalks	717,189	12,632	-	729,821	412,027	21,025	-	433,052	296,769
Sewer mains	5,241,469	22,930	-	5,264,399	2,241,966	102,371	-	2,344,337	2,920,062
Sewer plant	3,915,826	34,606	-	3,950,432	2,091,303	142,471	-	2,233,774	1,716,658
Sewer lagoons	1,588,755	-	-	1,588,755	380,336	31,775	-	412,111	1,176,644
Street lights	725,590	-	-	725,590	348,630	34,235	-	382,865	342,725
Equipment	675,432	41,636	-	717,068	630,749	24,320	-	655,069	61,999
Vehicles	1,899,516	51,485	-	1,951,001	1,568,543	84,020	-	1,652,563	298,438
	20,326,698	197,182	-	20,523,880	11,028,028	546,976	-	11,575,004	8,948,876
Water capital									
Working capital	4,025	-	-	4,025	-	-	-	-	4,025
Land & land rights	387,408	-	-	387,408	-	-	-	-	387,408
Structures & improvements	743,086	-	-	743,086	424,276	28,054	-	452,330	290,756
Equipment	722,153	34,140	-	756,293	390,435	26,640	-	417,075	339,218
Transmission mains	319,141	-	-	319,141	175,886	4,149	-	180,035	139,106
Distribution mains	1,522,047	-	-	1,522,047	533,515	19,501	-	553,016	969,031
Services	173,420	-	-	173,420	95,456	3,468	-	98,924	74,496
Meters	124,889	11,628	-	136,517	99,838	2,111	-	101,949	34,568
Hydants	178,331	8,158	-	186,489	47,684	2,304	-	49,988	136,501
Tools & equipment	62,134	-	-	62,134	62,134	-	-	62,134	-
Computer	84,082	-	-	84,082	81,279	935	-	82,214	1,868
Other	-	-	-	-	-	-	-	-	-
- Water rate study	21,020	-	-	21,020	21,020	-	-	21,020	-
- Water source protection plan	61,825	-	-	61,825	19,794	1,236	-	21,030	40,795
- Water system assessment	10,469	-	-	10,469	10,469	-	-	10,469	-
	4,414,030	53,926	-	4,467,956	1,961,786	88,398	-	2,050,184	2,417,772
	\$ 24,740,728	\$ 251,108	\$ -	\$ 24,991,836	\$ 12,989,814	\$ 635,374	\$ -	\$ 13,625,188	\$ 11,366,648

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

9. ACCUMULATED SURPLUS

Accumulated surplus consists of individual fund surplus/(deficit) and reserve funds as follows:

Fund balances	2025	2024
General operating fund	\$ -	\$ 264,638
General capital fund	(3,400,980)	(3,621,066)
Water operating fund	916,598	742,503
	<u>(2,484,382)</u>	<u>(2,613,925)</u>
Reserve funds		
Operating	890,752	509,392
Capital		
Debenture	-	5,017
Equipment	-	114,837
General capital	497,421	39
Land sale - Elementary school	-	104,639
Land sale - Industrial park	-	273,448
Other capital	281,603	217,707
Recreation	-	1,407
Sewer	703,040	626,124
Water - depreciation	275,895	234,346
Water - Reservoir replacement	304,022	441,712
	<u>2,952,733</u>	<u>2,528,668</u>
Investment in capital assets		
General capital fund	10,889,580	11,292,717
Water capital fund	3,705,585	2,758,366
	<u>14,595,165</u>	<u>14,051,083</u>
	<u>\$ 15,063,516</u>	<u>\$ 13,965,826</u>

10. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash, receivables, payables and accruals, deferred revenue, long-term debt, and other liabilities.

It is management's opinion that the Town is not exposed to significant interest or currency risk arising from these consolidated financial statements. There have been no changes to interest or current risk in the current year.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

10. FINANCIAL INSTRUMENTS (continued)

The Town is subject to credit risk with respect to its various receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The substantial number and diversity of taxpayers and customers minimizes the credit risk. Also, the *Municipal Government Act 1998 c.18,s.1*. section 134 provides that properties may be sold to recover tax arrears.

There have been no changes in credit risk in the current year. At year-end, the amounts outstanding for the Town's accounts receivable are as follows:

	2025			2024		
	Taxes receivable	Less impairment allowance	Total	Taxes receivable	Less impairment allowance	Total
Current	\$ 60,396	\$ -	\$ 60,396	\$ 45,622	\$ -	\$ 45,622
31 to 60 days	-	-	-	-	-	-
61 to 90 days	-	-	-	-	-	-
Over 90 days	199,923	-	199,923	121,228	-	121,228
	<u>\$ 260,319</u>	<u>\$ -</u>	<u>\$ 260,319</u>	<u>\$ 166,850</u>	<u>\$ -</u>	<u>\$ 166,850</u>
	2025			2024		
	Other receivables	Less impairment allowance	Total	Other receivables	Less impairment allowance	Total
Current	\$ 521,957	\$ -	\$ 521,957	\$ 334,328	\$ -	\$ 334,328
31 to 60 days	1,448	-	1,448	41,638	-	41,638
61 to 90 days	14,753	-	14,753	40,037	-	40,037
Over 90 days	33,369	-	33,369	85,048	-	85,048
	<u>\$ 571,527</u>	<u>\$ -</u>	<u>\$ 571,527</u>	<u>\$ 501,051</u>	<u>\$ -</u>	<u>\$ 501,051</u>

Liquidity risk is the risk that the Town will encounter problems in raising funds to meet its commitments at maturity. The Town is exposed to liquidity risk through its payables and accruals, other liabilities, and long-term debt. Management believes the Town has ample working capital to meet its short-term obligations and therefore the exposure to liquidity risk is low.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

10. FINANCIAL INSTRUMENTS (continued)

There have been no changes in liquidity risk in the current year. The following table sets out the maturities of financial liabilities:

	2025			
	Within 6 months	6 months to 1 year	1 to 5 years	Over 5 years
Accounts payable	\$ 911,253	\$ -	\$ -	\$ -
Accrued interest	16,489	-	-	-
Holdbacks payable	-	88,555	-	-
Long-term debt	189,766	17,604	970,836	157,950
	\$ 1,117,508	\$ 106,159	\$ 970,836	\$ 157,950

	2024			
	Within 6 months	6 months to 1 year	1 to 5 years	Over 5 years
Accounts payable	\$ 783,255	\$ -	\$ -	\$ -
Accrued interest	15,442	-	-	-
Long-term debt	166,069	17,604	1,009,979	89,177
	\$ 964,766	\$ 17,604	\$ 1,009,979	\$ 89,177

11. AMOUNTS CONTRIBUTED FOR PROVINCIALLY MANDATED SERVICES

	Budget	2025	2024
Education services	\$ 413,508	\$ 453,583	\$ 413,508
Police services	989,678	940,095	785,054
Assessment services	22,818	22,818	22,479
Social housing	-	-	116,110
Correctional services	-	-	22,742
	\$ 1,426,004	\$ 1,416,496	\$ 1,359,893

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

11. AMOUNTS CONTRIBUTED FOR PROVINCIALLY MANDATED SERVICES (continued)

a. Education services

The Town is required to make a mandatory contribution to fund the cost of educational services provided by the Annapolis Valley Regional Centre for Education. The contribution is set by provincial formula and is reflected as a separate item in the Consolidated Statement of Operations.

b. Police services

The Town is required to provide police services, which it does through a contract with the Royal Canadian Mounted Police, (RCMP). The payment is set based on the agreement between the Province and the RCMP and is included in protective services.

c. Assessment services

The Town is required to pay a share of the cost of operating the Property Valuation Services Corporation (PVSC) based on the total municipal assessment cost times the average of the Town's share of the Uniform Assessment and the Town's share of assessment accounts. This expense is included in general government services.

12. CONTRIBUTIONS TO BOARDS AND AUTHORITIES

In addition to any budgeted contributions, the Town shares in the deficits or surpluses of these Boards and Authorities, based on their sharing percentage. The Town's share of any deficit is required to be paid in the next fiscal year, while a surplus is to be included in the next year's estimates.

a. Annapolis Valley Regional Library – 1.68% interest

For the year ended March 31, 2025, the Town contributed \$12,300 (2024 - \$12,300) to the Regional Library Board as its share of the deficit.

b. Valley Region Solid Waste-Resource Management Authority –1.90% interest

For the year ended March 31, 2025, the Town contributed \$124,603 (2024 - \$122,525) to the Authority as its share of the capital and operating expenditures.

c. Valley Regional Enterprise Network – 4.1% interest

For the year ended March 31, 2025, the Town contributed \$12,182 (2024 - \$12,182) to the Board as its share of the capital and operating expenditures.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

13. PENSION PLAN

All full-time employees are members of a defined contribution pension plan. The Town's obligation is to contribute 6% of employees' gross salary to the pension plan. During the year, the Town's required contribution was \$49,973 (2024 - \$47,212) to the plan.

14. REMUNERATION AND EXPENSES

The total remuneration and expenses of Town Council and the Chief Administrative Officer for the 12 months ended March 31, 2025:

	<u>Remuneration</u>	<u>Expenses</u>	<u>Total</u>
Mayor Sylvester Atkinson	\$ 9,660	\$ 842	\$10,502
Deputy Mayor / Mayor G. Smith	13,843	1,425	15,268
Councillor / Deputy Mayor G. Marshall	10,774	82	10,856
Councillor J. Archibald	4,025	456	4,481
Councillor J. Bartlett	9,632	3,876	13,508
Councillor M. Fairn	5,434	-	5,434
Councillor S. Fournier	4,025	2,114	6,139
Councillor B. Knapp	9,632	52	9,684
Councillor C. LeBlanc	5,434	179	5,613
Councillor D. Smith	4,025	-	4,025
Chief Administrative Officer - A. Crocker	141,108	3,853	144,961

15. RATE OF RETURN ON RATE BASE

For the year ended March 31, 2025, the Water Utility has an annual rate of return on the rate base of 8.199% (8.768% in 2024).

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

16. CONTINGENCIES

The Town guaranteed its share of several loans taken by Valley Region Solid Waste-Resource Management Authority (VWRMA), as follows:

MFC #	Balance outstanding		Town of Middleton Share	
	at 3/31/25		Amount	%
37-A-1	\$	399,096	\$ 7,982	2.00%
38-A-1		54,814	1,107	2.02%
41-A-1		318,959	6,315	1.98%
42-A-1		540,083	10,694	1.98%
44-A-1		474,092	8,060	1.70%
45-A-1		1,202,846	23,215	1.93%
	\$	<u>2,989,890</u>	\$ <u>57,373</u>	

The Town is exposed to potential economic impacts resulting from ongoing uncertainty surrounding tariff and trade policies implemented by the United States and Canada. Changes in tariffs, particularly those related to infrastructure, vehicles, and construction materials, could lead to increased costs for municipal projects, procurement delays, or disruptions in supply chains.

Subsequent to year-end, the Town was notified that a federal tariff of approximately \$150,000 would be levied on certain materials required for construction of the new reservoir. On August 8, 2025, an invoice of \$118,453 plus HST was received for tariffs related to some of the tank components clearing customs on July 31. The remaining tank components are in transit. The final tariff total is not expected to exceed the estimate.

The extent and duration of any future tariff changes remain uncertain. Management continues to monitor developments and assess the potential implications for the Town's financial position and operations.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

17. SEGMENTED INFORMATION

The Town is a diversified municipal government institution that provides a wide range of services to its citizens, including fire, police, public transit, roads, waste and recycling services, water supply and distribution, wastewater treatment, libraries, and recreation and cultural services. Segmented information has been prepared by major functional classification of activities provided, consistent with the Consolidated Statement of Operations and provincially legislated requirements. The major segments are as follows:

General government services: Activities that provide for the overall operation of the Town and that are common to, or affect, all the services provided by the Town. This includes the activities of the Mayor and Council, and the following administrative activities: human resources, legal services, finance and information, communications and technology, and the office of the Chief Administrative Officer.

Protective services: Activities that provide for the public safety of the inhabitants of the Town. This includes police and fire protection and other protective services such as by-law enforcement and protective inspections.

Transportation services: Activities related to public transportation including road transport. This includes public transportation services offered throughout the Town using buses. Other transportation activities include the planning, development and maintenance of roads, traffic operations, parking, snow and ice control and street lighting.

Environmental health services: Activities that provide environmentally regulated services. This includes the collection of garbage and other waste material and through the Middleton Water Commission, water supply and distribution and wastewater treatment.

Environmental development services: Activities that support and control the Town's physical and economic development. This includes activities related to land use planning, zoning and development, activities related to the development of the industrial park, promotion of tourism and activities that enhance local economic development.

Recreation and cultural services: Activities related to the Town's recreation facilities, including the swimming pool, arena, parks, playgrounds, and sports fields. Activities that provide for cultural facilities such as the library and related programs.

Education services: Mandatory contributions to the Annapolis Valley Regional Centre for Education.

Water Utility: The Middleton Water Utility provides the delivery of drinking water through the supply, pumping, treatment, and distribution of water to its users.

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

17. SEGMENTED INFORMATION (continued)

Certain allocation methodologies are employed in the preparation of the segmented financial information. The General Operating Fund reports on municipal services that are funded primarily by property tax revenues. The Middleton Water Operating Fund reports on municipal services that are funded primarily by water rates.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 1.

CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE	General Government	Protective Services	Transport'n Services	Env. Health Services	Env. Develop't Services	Recreation and Cultural	Education	Water	2025	2024
REVENUE										
Property taxes	\$ 3,238,398	\$ 242,555	\$ -	\$ 369,784	\$ -	\$ -	\$ -	\$ -	\$ 3,850,737	3,572,652
Grants in lieu of taxes	130,888	23,923	-	-	-	-	-	-	154,811	154,417
Services provided to other local governments	4,622	68,935	-	-	-	80,000	-	-	153,557	119,379
Sale of services	-	-	-	-	-	50,506	-	-	50,506	50,441
Other revenue from own sources	204,318	4,740	-	-	5,988	-	-	-	215,046	272,165
Unconditional transfers from other governments	339,313	-	-	-	-	4,392	-	-	343,705	405,358
Conditional trnsfrs from Federal or Provincial gov'ts	107,313	1,000	-	-	-	42,849	-	-	151,162	29,526
Water Utility	-	-	-	-	-	-	-	1,455,181	1,455,181	726,563
TOTAL REVENUE	4,024,852	341,153	-	369,784	5,988	177,747	-	1,455,181	6,374,705	5,330,501
EXPENDITURES										
Salaries, wages and benefits	360,805	-	405,711	68,437	124,004	221,209	-	-	1,180,166	1,245,339
Operating costs	246,704	1,229,265	350,946	297,533	61,665	166,864	453,583	-	2,806,560	2,746,181
Interest on long-term debt	-	-	15,367	27,818	-	-	-	-	43,185	41,096
Amortization	20,637	16,672	198,994	276,718	441	33,514	-	-	546,976	549,484
Accretion	-	2,767	-	-	-	-	-	-	2,767	2,694
Water Utility	-	-	-	-	-	-	-	697,361	697,361	568,989
TOTAL EXPENDITURES	628,146	1,248,704	971,018	670,506	186,110	421,587	453,583	697,361	5,277,015	5,153,783
NET GAIN ON SALE OF TCA	-	-	-	-	-	-	-	-	-	216,005
SURPLUS (DEFICIT)	\$ 3,396,706	\$ (907,551)	\$ (971,018)	\$ (300,722)	\$ (180,122)	\$ (243,840)	\$ (453,583)	\$ 757,820	\$ 1,097,690	\$ 392,723

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

18. BUDGET FIGURES

The Town budgets for rate setting purposes. The budgets include principal debt repayments, and transfers between funds, and do not include amortization (except for the Water Utility). The following adjustments to the annual surplus reconcile the operating budgets to the financial reporting presentation required under Canadian Public Sector Accounting Standards, (PSAS).

	<u>2025</u>
Approved budget surplus (deficit) for the year	
General operations	\$ 1,351
Water Utility operations	\$ (39,023)
Approved budget surplus (deficit) for the year	<u>\$ (37,672)</u>
Elimination of:	
Transfers to (from) other funds	\$ 179,346
Principal debt repayments	\$ 183,673
Amortization of tangible capital assets	\$ (642,194)
Accretion of asset retirement obligation	\$ 2,767
Net PSAS adjustments	<u>\$ (276,408)</u>
PSAS adjusted budget deficit per consolidated financial statements	<u>\$ (314,080)</u>

TOWN OF MIDDLETON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

AS AT MARCH 31, 2025

19. SUBSEQUENT EVENTS

Subsequent to year-end, the Town borrowed \$50,000 on MFC 45-A-1 to finance the purchase of a truck. The debenture is repayable over 10 years at interest rates between 2.72 and 4.086%.

Principal repayments required during the next five years and thereafter are as follows:

	Existing debentures	MFC 45-A-1	Total General Capital	Total Water Capital	Total
2025/26	\$ 207,370		\$ 207,370	\$ -	\$ 207,370
2026/27	191,639	5,000	196,639	-	196,639
2027/28	182,343	5,000	187,343	-	187,343
2028/29	538,427	5,000	543,427	-	543,427
2029/30	58,427	5,000	63,427	-	63,427
Thereafter	157,950	30,000	187,950	-	187,950
	<u>\$ 1,336,156</u>	<u>\$ 50,000</u>	<u>\$ 1,386,156</u>	<u>\$ -</u>	<u>\$ 1,386,156</u>

Subsequent to year-end, on June 23, 2025, the Town of Middleton entered into an agreement to become a formal partner of Kings Transit Authority. This partnership agreement establishes Middleton as a funding and governance participant in the regional transit service. While the financial impact of the agreement will not affect the financial position as at March 31, 2025, it will result in future annual operating contributions and participation in capital funding decisions.

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION OF THE GENERAL OPERATING FUND

AS AT MARCH 31, 2025
(UNAUDITED)

	<u>2025</u>	<u>2024</u>
ASSETS		
FINANCIAL ASSETS		
Cash and cash equivalents	\$ 43,974	\$ (649,170)
Taxes receivable (net of valuation allowance)	260,319	166,850
Other receivables	87,088	82,184
Harmonized sales tax	137,643	143,093
Due from provincial government	6,927	6,652
Due from other local governments	10,226	14,748
Due from own funds	422,009	1,591,421
	<u>968,186</u>	<u>1,355,778</u>
LIABILITIES		
Bank indebtedness	-	-
Accounts payable	727,048	664,764
Other liabilities (tax sale surplus)	16,992	16,992
Due to federal government	8,349	65,535
Due to own funds, capital reserves	(18,495)	267,755
Accrued interest	16,489	15,442
Deferred revenue	330,571	161,535
	<u>1,080,954</u>	<u>1,192,023</u>
NET ASSETS	<u>(112,768)</u>	<u>163,755</u>
NON-FINANCIAL ASSETS		
Prepaid expenses	<u>112,768</u>	<u>100,883</u>
SURPLUS	<u>\$ -</u>	<u>\$ 264,638</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF OPERATIONS GENERAL OPERATING FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
REVENUE			
Assessable property taxes	\$ 3,436,805	\$ 3,442,574	\$ 3,203,952
Grants in lieu of taxes	157,277	154,811	154,417
Services provided to other governments	205,977	153,557	119,379
Sales of services	47,200	50,506	144,294
Other revenue from own sources	58,770	78,281	131,430
Unconditional transfers from other governments	310,687	343,705	405,358
Conditional transfers from other governments	30,308	53,543	29,526
	<u>4,247,024</u>	<u>4,276,977</u>	<u>4,188,356</u>
EXPENSES			
General government services	596,054	608,079	624,925
Protective services	1,506,322	1,504,446	1,287,749
Transportation services	784,451	772,356	819,134
Environmental health services	445,121	394,181	366,468
Social services	-	-	116,110
Environmental development services	211,991	185,669	286,030
Recreation and cultural services	428,399	424,369	398,995
	<u>3,972,338</u>	<u>3,889,100</u>	<u>3,899,411</u>
NET REVENUE	<u>274,686</u>	<u>387,877</u>	<u>288,945</u>
FINANCING AND TRANSFERS			
Transfers to own reserves, funds and agencies	<u>(273,335)</u>	<u>(652,515)</u>	<u>(291,645)</u>
CHANGE IN FUND BALANCE	<u>\$ 1,351</u>	<u>\$ (264,638)</u>	<u>\$ (2,700)</u>
SURPLUS AT BEGINNING OF YEAR		<u>264,638</u>	<u>267,338</u>
SURPLUS AT END OF YEAR		<u>\$ -</u>	<u>\$ 264,638</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF GENERAL OPERATING FUND REVENUES

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
REVENUE			
ASSESSABLE PROPERTY TAXES			
ASSESSABLE PROPERTY			
Residential	\$ 2,168,464	\$ 2,170,284	\$ 2,022,017
Commercial property	725,612	767,928	695,748
Based on special tax agreements or legislation	103,861	103,773	87,231
	<u>2,997,937</u>	<u>3,041,985</u>	<u>2,804,996</u>
RESOURCE			
Taxable assessments	5,584	5,584	4,907
Forest property tax	25	23	25
Fire protection rate	257,860	242,555	259,029
	<u>263,469</u>	<u>248,162</u>	<u>263,961</u>
SPECIAL ASSESSMENTS			
Sewer	428,161	369,784	382,353
Bylaw enforcement lien	-	50,839	-
	<u>428,161</u>	<u>420,623</u>	<u>382,353</u>
SPECIAL ASSESSMENTS			
BUSINESS PROPERTY			
Based on revenues - Aliant	9,001	8,590	8,655
Nova Scotia Power Inc. - Grant in lieu of taxes	745	745	716
Nova Scotia Power Inc. - HST rebate	16,000	13,071	15,128
	<u>25,746</u>	<u>22,406</u>	<u>24,499</u>
OTHER TAXES			
Deed transfer tax	135,000	162,981	141,651
	<u>135,000</u>	<u>162,981</u>	<u>141,651</u>
LESS: EDUCATION EXPENDITURE AS A REDUCTION OF TAX REVENUE			
APPROPRIATION TO REGIONAL SCHOOL BOARD	(413,508)	(453,583)	(413,508)
TOTAL TAXES	<u>3,436,805</u>	<u>3,442,574</u>	<u>3,203,952</u>
GRANTS IN LIEU OF TAXES			
Federal government	31,821	31,472	30,261
Provincial government			
Provincial property and property of supported institutions	101,533	99,416	124,156
Fire protection	23,923	23,923	-
TOTAL GRANTS IN LIEU OF TAXES	<u>157,277</u>	<u>154,811</u>	<u>154,417</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF GENERAL OPERATING FUND REVENUES (CONTINUED)

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025	2024	
	Budget (Note 17)	Actual	Actual
SERVICES PROVIDED TO OTHER GOVERNMENTS			
Other local governments	205,977	153,557	119,379
TOTAL SERVICES PROVIDED TO OTHER GOVERNMENTS	205,977	153,557	119,379
SALES OF SERVICES			
General government services	-	-	35,107
Transportation services	-	-	58,827
Recreation and cultural services	47,200	50,506	50,360
TOTAL SALES OF SERVICES	47,200	50,506	144,294
OTHER REVENUE FROM OWN SOURCES			
Licenses and permits	8,000	5,988	6,299
Fines	2,480	4,740	3,460
Rentals	5,983	4,736	45,009
Return on investments	257	7,913	16,819
Penalties and interest on taxes	40,000	53,393	51,595
Miscellaneous	2,050	1,511	8,248
TOTAL OTHER REVENUE FROM OWN SOURCES	58,770	78,281	131,430
UNCONDITIONAL TRANSFERS FROM OTHER GOVERNMENTS			
Provincial government			
Service Nova Scotia and Municipal Relations			
Municipal Grants Act - Equalization	288,073	338,073	338,073
Municipal Government Act - Farm property acreage	908	874	879
Other government	21,706	4,758	66,406
TOTAL UNCONDITIONAL TRANSFERS FROM OTHER GOVERNMENTS	310,687	343,705	405,358
CONDITIONAL TRANSFERS FROM OTHER GOVERNMENTS			
Federal government	4,308	9,694	3,526
Provincial government	26,000	43,849	26,000
TOTAL CONDITIONAL TRANSFERS FROM OTHER GOVERNMENTS	30,308	53,543	29,526
TOTAL REVENUE	\$ 4,247,024	\$ 4,276,977	\$ 4,188,356

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF GENERAL OPERATING FUND EXPENDITURES

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
EXPENDITURES			
GENERAL GOVERNMENT SERVICES			
LEGISLATIVE			
Mayor remuneration	\$ 12,056	\$ 11,592	\$ 11,834
Mayor expenses	1,365	1,538	1,772
Council remuneration	44,186	40,935	43,149
Council expenses	4,104	4,965	2,991
	<u>61,710</u>	<u>59,030</u>	<u>59,746</u>
GENERAL ADMINISTRATIVE			
Administrative	96,040	83,685	85,186
Financial management	323,776	340,877	334,270
Taxation			
Tax rebates	21,851	20,503	21,760
Transfer to Property Valuation Services Corporation	22,818	22,818	22,479
Other taxation	-	50	-
Common services	36,095	33,270	80,878
Other general administrative services	14,250	20,259	14,015
	<u>514,830</u>	<u>521,462</u>	<u>558,588</u>
DEBT CHARGES			
Other debt charges	7,000	19,834	6,591
	<u>7,000</u>	<u>19,834</u>	<u>6,591</u>
OTHER GENERAL GOVERNMENT SERVICES			
Elections and plebiscites	12,514	7,753	-
	<u>12,514</u>	<u>7,753</u>	<u>-</u>
TOTAL GENERAL GOVERNMENT SERVICES	<u>596,054</u>	<u>608,079</u>	<u>624,925</u>
PROTECTIVE SERVICES			
Police protection	989,678	940,095	785,054
Law enforcement - transfer to Correctional Services	-	-	22,742
Other	59,273	50,363	51,290
	<u>1,048,951</u>	<u>990,458</u>	<u>859,086</u>
Fire protection			
Water supply and hydrants	257,860	274,755	259,029
Other	187,053	177,248	153,709
	<u>444,913</u>	<u>452,003</u>	<u>412,738</u>
Emergency measures	11,624	11,146	14,805
Other protective services	834	50,839	1,120
	<u>1,506,322</u>	<u>1,504,446</u>	<u>1,287,749</u>
TOTAL PROTECTIVE SERVICES	<u>1,506,322</u>	<u>1,504,446</u>	<u>1,287,749</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF GENERAL OPERATING FUND EXPENDITURES (CONTINUED)

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
TRANSPORTATION SERVICES			
Common services	315,695	241,117	326,622
Road transport			
Roads and streets	380,005	442,736	404,720
Street lighting	31,234	33,118	30,045
Traffic services	20,649	20,018	29,386
	<u>747,583</u>	<u>736,989</u>	<u>790,773</u>
Public transit	21,500	20,000	20,000
Debt charges			
Debenture interest	15,368	15,367	8,361
	<u>15,368</u>	<u>15,367</u>	<u>8,361</u>
TOTAL TRANSPORTATION SERVICES	<u>784,451</u>	<u>772,356</u>	<u>819,134</u>
ENVIRONMENTAL HEALTH SERVICES			
Administration	11,889	11,809	12,062
Sewage collection systems	16,307	12,096	9,145
Sewage lift stations	35,936	25,710	21,380
Sewage treatment and disposal	192,365	185,617	159,621
	<u>256,497</u>	<u>235,232</u>	<u>202,208</u>
Garbage and waste collection	160,806	131,131	131,527
Debt charges			
Debenture interest	27,818	27,818	32,733
Term loan interest	-	-	-
	<u>27,818</u>	<u>27,818</u>	<u>32,733</u>
TOTAL ENVIRONMENTAL HEALTH SERVICES	<u>445,121</u>	<u>394,181</u>	<u>366,468</u>
SOCIAL SERVICES			
Housing - deficit of Regional Housing Authority	-	-	116,110
	<u>-</u>	<u>-</u>	<u>116,110</u>
TOTAL SOCIAL SERVICES	<u>-</u>	<u>-</u>	<u>116,110</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF GENERAL OPERATING FUND EXPENDITURES (CONTINUED)

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
ENVIRONMENTAL DEVELOPMENT SERVICES			
Environmental planning and zoning			
Administration	135,145	127,860	197,730
Other community development	58,921	38,313	60,532
Industrial parks	12,182	12,182	12,182
	<u>206,248</u>	<u>178,355</u>	<u>270,444</u>
Other environmental development services - tourism	5,222	6,903	15,237
Other environmental development services	521	411	349
	<u>5,743</u>	<u>7,314</u>	<u>15,586</u>
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES	<u>211,991</u>	<u>185,669</u>	<u>286,030</u>
RECREATION AND CULTURAL SERVICES			
Recreation facilities			
Administration	161,993	154,954	162,739
Swimming pools	13,059	12,913	12,937
Skating rinks and arenas	16,623	24,997	16,404
Parks, playgrounds and sports fields	158,787	159,658	151,925
	<u>350,460</u>	<u>352,522</u>	<u>344,005</u>
Cultural buildings and facilities			
Library - local branch	12,300	12,300	12,300
Library - other	17,939	19,953	18,669
Other - museum commission	18,500	15,347	3,500
	<u>48,739</u>	<u>47,600</u>	<u>34,469</u>
Other recreation and cultural services	29,200	24,247	20,521
TOTAL RECREATION AND CULTURAL SERVICES	<u>428,399</u>	<u>424,369</u>	<u>398,995</u>
TOTAL EXPENDITURES	<u>\$ 3,972,338</u>	<u>\$ 3,889,100</u>	<u>\$ 3,899,411</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF FINANCING AND TRANSFERS OF THE GENERAL OPERATING FUND

**YEAR ENDED MARCH 31, 2025
(UNAUDITED)**

	2025		2024
	Budget (Note 17)	Actual	Actual
FINANCING AND TRANSFERS			
TRANSFERS TO (FROM) OWN RESERVES, FUNDS AND AGENCIES			
Transfer to - general capital fund, retire Debenture principal	\$ 183,673	\$ 183,673	\$ 225,573
Transfer to - general capital fund, retire SRF debt	36,899	37,337	54,104
Transfer to - reserve fund interest	2,763	2,851	4,334
Transfer to - reserve funds	50,000	50,000	52,661
	<u>273,335</u>	<u>273,861</u>	<u>336,672</u>
CHANGE IN EQUITY			
Transfer prior year surplus to operating reserve	-	264,674	-
Transfer current year surplus to operating reserve	-	113,980	-
Use of prior years' surplus	-	-	(45,027)
			<u>(45,027)</u>
TOTAL FINANCING AND TRANSFERS	<u>\$ 273,335</u>	<u>\$ 652,515</u>	<u>\$ 291,645</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION OF THE WATER UTILITY OPERATING FUND

AS AT MARCH 31, 2025
(UNAUDITED)

	<u>2025</u>	<u>2024</u>
ASSETS		
FINANCIAL ASSETS		
Cash and cash equivalents	\$ 647,758	\$ 1,255,873
Rates receivable (net of asset valuation of \$NIL (2024-\$NIL))	197,259	225,106
Prepaid expenses	-	4,401
Harmonized sales tax	132,384	29,270
Due from general operating fund	(18,496)	267,795
Due from water capital fund	201,184	-
	<u>1,160,089</u>	<u>1,782,445</u>
LIABILITIES		
Accounts payable	158,864	35,964
Due to general operating fund	84,627	-
Due to water capital fund	-	1,003,978
	<u>243,491</u>	<u>1,039,942</u>
SURPLUS	<u>\$ 916,598</u>	<u>\$ 742,503</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF FINANCIAL ACTIVITIES OF THE WATER UTILITY OPERATING FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
OPERATING REVENUE			
Metered sales	\$ 608,714	\$ 624,365	\$ 621,346
Flat rate sales	900	1,039	953
Public fire protection	276,410	275,755	278,602
Sprinkler service	-	3,050	3,350
Other operational revenue	6,720	4,703	18,416
TOTAL OPERATING REVENUE	892,745	908,912	922,667
OPERATING EXPENDITURES			
Source of supply	53,572	1,056	57,013
Power and pumping	79,876	56,548	53,720
Water treatment	45,318	52,421	45,123
Transmission and distribution	275,633	243,161	175,733
Administration and general	261,972	223,664	250,369
Depreciation	80,883	88,398	80,883
Taxes	45,576	45,421	44,809
TOTAL OPERATING EXPENDITURES	842,830	710,669	707,650
NET OPERATING REVENUE	49,915	198,243	215,017
Non-operating revenue			
Other	1,010	65,800	76,855
Non-operating expenditures			
Transfer to Reservoir Reserve Fund	89,948	89,948	89,948
	89,948	89,948	89,948
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	\$ (39,023)	174,095	201,924
SURPLUS AT BEGINNING OF YEAR		742,503	540,579
SURPLUS AT END OF YEAR		\$ 916,598	\$ 742,503

TOWN OF MIDDLETON

SCHEDULE TO NON-CONSOLIDATED SCHEDULE OF FINANCIAL ACTIVITIES OF THE WATER UTILITY OPERATING FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025		2024
	Budget (Note 17)	Actual	Actual
SOURCE OF SUPPLY			
Supplies and expenses	\$ 53,203	\$ 180	\$ 56,899
Maintenance of plant	370	876	114
	<u>53,572</u>	<u>1,056</u>	<u>57,013</u>
POWER AND PUMPING			
Power	34,907	12,511	10,450
Maintenance	44,968	44,037	43,270
	<u>79,876</u>	<u>56,548</u>	<u>53,720</u>
WATER TREATMENT			
Labour	6,802	-	920
Supplies and expenses	35,979	51,049	43,596
Maintenance of structures and improvements	2,538	1,372	607
	<u>45,318</u>	<u>52,421</u>	<u>45,123</u>
TRANSMISSION AND DISTRIBUTION			
Maintenance of mains	148,998	165,373	129,323
Maintenance of other distribution plant	82,221	38,304	13,452
Transportation expenses	26,887	32,179	28,069
Shop expenses	17,527	7,305	4,889
	<u>275,633</u>	<u>243,161</u>	<u>175,733</u>
ADMINISTRATION AND GENERAL			
Supervision	168,243	95,556	164,036
Consumer billing and accounting	7,536	9,195	3,936
Uncollectible accounts	116	253	-
Employee benefits	12,073	12,073	11,802
General office expenses	47,836	67,469	42,696
Audit	8,871	17,071	7,390
Other professional fees	-	3,711	-
Regulatory expense	2,086	1,740	1,690
Maintenance of general property	2,175	2,720	12,426
Miscellaneous general expenses	13,036	13,876	6,393
	<u>\$ 261,972</u>	<u>\$ 223,664</u>	<u>\$ 250,369</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION OF THE GENERAL CAPITAL FUND

AS AT MARCH 31, 2025
(UNAUDITED)

	<u>2025</u>	<u>2024</u>
ASSETS		
FINANCIAL ASSETS		
Due from reserve funds	\$ 21,337	\$ 66,280
	<u>21,337</u>	<u>66,280</u>
LIABILITIES		
Due to general operating fund	297,397	527,855
Loans from reserve funds	46,139	83,477
Long-term debt (Note 6)	1,336,156	1,282,829
Asset retirement obligation (Note 5)	105,239	102,472
Vested interest - Annapolis County	12,168	12,168
	<u>1,797,099</u>	<u>2,008,801</u>
NET DEBT	<u>(1,775,762)</u>	<u>(1,942,521)</u>
NON-FINANCIAL ASSETS		
Work in progress	315,501	315,501
Capital assets, at cost (Note 7)	20,523,878	20,326,698
Accumulated allowance for amortization (Note 7)	(11,575,003)	(11,028,027)
	<u>9,264,376</u>	<u>9,614,172</u>
	<u>\$ 7,488,614</u>	<u>\$ 7,671,651</u>
SURPLUS (DEFICIT)	\$ (3,400,980)	\$ (3,621,066)
INVESTMENT IN CAPITAL ASSETS (Note 7)	10,889,594	11,292,717
TOTAL FUND BALANCE	<u>\$ 7,488,614</u>	<u>\$ 7,671,651</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES OF THE GENERAL CAPITAL FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025	2024
REVENUE		
Interest income	\$ -	\$ 2
Capital grant revenue - other local	20,793	-
Proceeds from sale of assets	-	243,427
	<u>20,793</u>	<u>243,429</u>
EXPENDITURES		
Tangible capital purchases (includes work in progress)	197,180	324,611
Accretion of asset retirement obligation	2,767	2,694
	<u>(179,154)</u>	<u>(83,876)</u>
NET EXPENDITURES		
	<u>(179,154)</u>	<u>(83,876)</u>
FINANCING AND TRANSFERS		
Proceeds on issuance of debt	237,000	-
Redeem long term debt	(183,673)	(225,573)
Transfers from (to) own reserves, funds and agencies		
Transfer from sewer capital reserve	-	8,265
Transfer from operating, retire short-term debt	37,337	69,989
Transfer from operating, retire long-term debt	183,673	225,573
Transfer from gas tax reserve	76,825	-
Transfer from operating reserve, capital expenditures	22,204	12,554
Transfer from/(to) other reserves	25,874	(154,095)
	<u>345,913</u>	<u>162,286</u>
Total net transfers	<u>345,913</u>	<u>162,286</u>
TOTAL FINANCING AND TRANSFERS	<u>399,240</u>	<u>(63,287)</u>
CHANGE IN FUND BALANCE	220,086	(147,163)
SURPLUS (DEFICIT) AT BEGINNING OF YEAR	<u>(3,621,066)</u>	<u>(3,473,903)</u>
SURPLUS (DEFICIT) AT END OF YEAR	<u>\$ (3,400,980)</u>	<u>\$ (3,621,066)</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF INVESTMENT IN CAPITAL ASSETS OF THE GENERAL CAPITAL FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025	2024
BALANCE, BEGINNING OF YEAR	\$ 11,292,717	\$ 11,319,439
Add:		
Tangible capital purchases (includes work in progress)	197,180	324,611
Debentures redeemed	183,673	225,573
Gain on disposal of tangible capital assets	-	216,005
	380,853	766,189
Deduct:		
Proceeds from sale of assets	-	243,427
Proceeds on issuance of debt	237,000	-
Depreciation of capital assets	546,976	549,484
	783,976	792,911
	(403,123)	(26,722)
BALANCE, END OF YEAR	\$ 10,889,594	\$ 11,292,717

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION OF THE WATER UTILITY CAPITAL FUND

AS AT MARCH 31, 2025
(UNAUDITED)

	2025	2024
ASSETS		
FINANCIAL ASSETS		
Cash - depreciation reserve	\$ 225,834	\$ 203,432
Cash - special reserve	3,252,400	3,816,816
Due from town general fund	17,127	-
Due from water operating fund	(201,182)	1,003,978
	<u>3,294,179</u>	<u>5,024,226</u>
LIABILITIES		
Due to town general fund	-	995,530
Holdbacks payable	88,555	-
Deferred grant revenue	2,824,357	3,465,052
	<u>2,912,912</u>	<u>4,460,582</u>
NET DEBT	<u>381,267</u>	<u>563,644</u>
NON-FINANCIAL ASSETS		
Work in progress	1,486,462	418,538
Capital assets (Note 6)	4,467,958	4,414,029
Accumulated allowance for amortization (Note 6)	(2,050,185)	(1,961,786)
	<u>3,904,235</u>	<u>2,870,781</u>
	<u>\$ 4,285,502</u>	<u>\$ 3,434,425</u>
INVESTMENT IN CAPITAL ASSETS	<u>3,705,585</u>	<u>2,758,367</u>
DEPRECIATION RESERVE FUND	<u>275,895</u>	<u>234,346</u>
SPECIAL RESERVE FUND	<u>304,022</u>	<u>441,712</u>
TOTAL FUND BALANCE	<u>\$ 4,285,502</u>	<u>\$ 3,434,425</u>

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF FINANCIAL ACTIVITIES OF THE WATER UTILITY INVESTMENT IN CAPITAL ASSETS

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025	2024
BALANCE, BEGINNING OF YEAR	\$ 2,758,367	\$ 2,729,281
Add:		
Transfer from Depreciation Reserve for Capital Asset purchases	55,362	49,969
Transfer from Reservoir Reserve for Capital Asset purchases	1,012,366	-
Transfer from Town general capital reserve, capital expenditures	-	60,000
Proceeds from sale of assets	-	-
	1,067,728	109,969
Deduct:		
Depreciation of capital assets	88,398	80,883
Write-down of assets	32,112	-
	120,510	80,883
Change in Investment in Capital Assets	947,218	29,086
BALANCE, END OF YEAR	\$ 3,705,585	\$ 2,758,367

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF FINANCIAL ACTIVITIES OF THE WATER UTILITY DEPRECIATION RESERVE FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025	2024
BALANCE, BEGINNING OF YEAR	\$ 234,346	\$ 196,396
Add:		
Depreciation	88,398	80,883
Interest earned	8,513	7,036
	96,911	87,919
Deduct:		
Use of Depreciation Reserve for capital expenditures	55,362	49,969
	41,549	37,950
 BALANCE, END OF YEAR	 \$ 275,895	 \$ 234,346
 Composed of:		
Cash in bank	\$ 225,834	\$ 203,432
Due from Water Operating Fund	50,061	30,914
	\$ 275,895	\$ 234,346

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF FINANCIAL ACTIVITIES OF THE WATER UTILITY SPECIAL RESERVOIR RESERVE FUND

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025	2024
BALANCE, BEGINNING OF YEAR	\$ 441,712	\$ 351,418
Add:		
Interest earned	144,033	346
Transfer to Reservoir Reserve	89,948	89,948
Capital grant revenue	640,695	-
	874,676	90,294
Less:		
Use of Reservoir Reserve for capital expenditures	1,012,366	-
	(137,690)	90,294
BALANCE, END OF YEAR	\$ 304,022	\$ 441,712
Composed of:		
Cash in bank	\$ 3,252,400	\$ 3,816,816
Due (to)/from water operating fund	(35,466)	89,948
Holdbacks payable	(88,555)	-
Deferred grant revenue	(2,824,357)	(3,465,052)
	\$ 304,022	\$ 441,712

TOWN OF MIDDLETON

NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION OF THE RESERVE FUNDS

AS AT MARCH 31, 2025
(UNAUDITED)

	<u>2025</u>	<u>2024</u>
ASSETS		
FINANCIAL ASSETS		
Cash and cash equivalents	\$ 4,207,915	\$ 3,599,213
Loans to general capital fund	46,136	83,474
	<u>\$ 4,254,051</u>	<u>\$ 3,682,687</u>
LIABILITIES		
Due to general capital fund	\$ 21,337	\$ 66,280
Due to operating fund	57,113	68,077
	<u>78,450</u>	<u>134,357</u>
SURPLUS	<u>4,175,601</u>	<u>3,548,330</u>
	<u>\$ 4,254,051</u>	<u>\$ 3,682,687</u>

Draft - For Discussion Purposes

TOWN OF MIDDLETON

NON-CONSOLIDATED SCHEDULE OF FINANCIAL ACTIVITIES OF THE RESERVE FUNDS

YEAR ENDED MARCH 31, 2025
(UNAUDITED)

	2025			2024
	General Operating	General Capital	Total	Total
REVENUE				
Federal government - gas tax	\$ -	\$ 154,324	\$ 154,324	\$ 156,699
Interest - bank	24,824	126,820	151,644	150,099
Public donations	-	14,665	14,665	6,793
	24,824	295,809	320,633	313,591
EXPENDITURES				
Bank charges	-	-	-	40
NET REVENUE	24,824	295,809	320,633	313,551
FINANCING AND TRANSFERS				
Transfers from (to) own reserves, funds and agencies				
General operating	378,654	50,000	428,654	(19,025)
General capital	(22,204)	(102,663)	(124,867)	144,014
Water capital	-	-	-	(60,000)
General operating, interest	86	2,765	2,851	4,334
TOTAL FINANCING AND TRANSFERS	356,536	(49,898)	306,638	69,323
CHANGE IN FUND BALANCE	381,360	245,911	627,271	382,874
SURPLUS (DEFICIT) AT BEGINNING OF YEAR	509,392	3,038,938	3,548,330	3,165,456
SURPLUS (DEFICIT) AT END OF YEAR	\$ 890,752	\$ 3,284,849	\$ 4,175,601	\$ 3,548,330

TOWN OF MIDDLETON

**NON-CONSOLIDATED DETAIL SCHEDULE OF FINANCIAL ACTIVITIES
AND BALANCES OF THE RESERVE FUNDS
YEAR ENDED MARCH 31, 2025
(UNAUDITED)**

2024-25	Equipment	Debenture	Industrial Park Land sale surplus	Recreation	Sewer	Elementary School Land sale surplus	General Capital	Operating	CCBF (Gas Tax)	Fire Capital	Community Centre & Fire Hall	Total
Opening Balance	\$ 114,837	\$ 5,017	\$ 273,448	\$ 1,407	\$ 626,124	\$ 104,639	\$ -	\$ 509,392	\$ 355,049	\$ 2,612	\$ 1,555,805	\$ 3,548,330
Grant income	-	-	-	-	-	-	-	-	154,324	-	-	154,324
Donations	-	-	-	-	-	-	-	-	-	-	14,665	14,665
Interest income - bank	-	-	-	-	26,916	-	18,406	24,824	14,879	111	66,508	151,644
Interest income - interfund loans	-	-	-	-	-	-	2,765	86	-	-	-	2,851
Interfund account transfers	(114,837)	(5,017)	(273,448)	(1,407)	-	(104,639)	499,364	-	(16)	-	-	-
Transfers in/(out) from Operating	-	-	-	-	50,000	-	-	378,654	-	-	-	428,654
Transfers in/(out) to Capital	-	-	-	-	-	-	(23,114)	(22,204)	(76,826)	(2,723)	-	(124,867)
Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ 703,040	\$ -	\$ 497,421	\$ 890,752	\$ 447,410	\$ -	\$ 1,636,978	\$ 4,175,601
Composed of:												
Cash in bank	\$ -	\$ -	\$ -	\$ -	\$ 711,305	\$ -	\$ 431,273	\$ 1,039,684	\$ 385,952	\$ 2,723	\$ 1,636,978	\$ 4,207,915
Due (to)/from Operating	-	-	-	-	-	-	-	(134,274)	77,161	-	-	(57,113)
Due (to)/from Capital	-	-	-	-	(8,265)	-	20,012	(14,658)	(15,703)	(2,723)	-	(21,337)
Loans receivable from Capital	-	-	-	-	-	-	46,136	-	-	-	-	46,136
Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ 703,040	\$ -	\$ 497,421	\$ 890,752	\$ 447,410	\$ -	\$ 1,636,978	\$ 4,175,601

2023-24	Equipment	Debenture	Industrial Park Land sale surplus	Recreation	Sewer	Elementary School Land sale surplus	General Capital	Operating	CCBF (Gas Tax)	Fire Capital	Community Centre & Fire Hall	Total
Opening Balance	\$ 65,060	\$ 4,782	\$ 190,219	\$ 1,407	\$ 557,217	\$ 127,722	\$ -	\$ 551,182	\$ 188,981	\$ 2,490	\$ 1,476,396	\$ 3,165,456
Grant income	-	-	-	-	-	-	-	-	156,699	-	-	156,699
Donations	-	-	-	-	-	-	-	-	-	-	6,793	6,793
Interest income - bank	1,593	235	8,263	-	27,172	3,666	-	27,063	9,369	122	72,616	150,099
Interest income - interfund loans	226	-	3,259	-	-	677	-	172	-	-	-	4,334
Bank charge	-	-	-	-	-	(40)	-	-	-	-	-	(40)
Transfers in/(out) from Operating	-	-	-	-	50,000	-	-	(69,025)	-	-	-	(19,025)
Transfers in/(out) to Capital	47,958	-	131,707	-	(8,265)	(27,386)	-	-	-	-	-	144,014
Transfers in/(out) to Water Capital	-	-	(60,000)	-	-	-	-	-	-	-	-	(60,000)
Closing Balance	\$ 114,837	\$ 5,017	\$ 273,448	\$ 1,407	\$ 626,124	\$ 104,639	\$ -	\$ 509,392	\$ 355,049	\$ 2,612	\$ 1,555,805	\$ 3,548,330
Composed of:												
Cash in bank	\$ 42,299	\$ 5,017	\$ 320,200	\$ 1,445	\$ 634,389	\$ 100,955	\$ -	\$ 581,458	\$ 355,033	\$ 2,612	\$ 1,555,805	\$ 3,599,213
Due (to)/from Operating	(66)	-	(865)	(38)	-	(331)	-	(66,793)	16	-	-	(68,077)
Due (to)/from Capital	67,870	-	(97,209)	-	(8,265)	(19,787)	-	(8,889)	-	-	-	(66,280)
Loans receivable from Capital	4,734	-	51,322	-	-	23,802	-	3,616	-	-	-	83,474
Closing Balance	\$ 114,837	\$ 5,017	\$ 273,448	\$ 1,407	\$ 626,124	\$ 104,639	\$ -	\$ 509,392	\$ 355,049	\$ 2,612	\$ 1,555,805	\$ 3,548,330

REQUEST FOR DECISION
Appointment List
RFD#: 046-2025



To: COTW and Special Town Council
From: Ashley Crocker, CAO
Date: September 2, 2025
Subject: Appointment List Update

Guiding Principles for Decision-Making

Accountability Transportation Diversity Sustainability Engaged Informed

References/Attachments

- Updated Draft Appointment List

Legislation

- *Municipal Government Act*

Recommendation

That Council, on recommendation from the CAO, appoint Robert Bruce as the Town's Dangerous and Unsightly Administrator.

That Council approve the Appointment List, as presented.

Background

Robert Bruce is the new Manager of Protective Services at the County of Annapolis and will be enforcing the Town's Dangerous and Unsightly Premises Policy in accordance with the newly signed agreement with the County of Annapolis for Bylaw Enforcement Services.

Financial Implications

N/A

REQUEST FOR DECISION
Appointment List
RFD#: 046-2025



Strategic Plan/Operating Plan Alignment

Check Applicable	Strategic Priority Area	Comments
	Environment	
	Infrastructure	
	Economy	
	Community	
X	Governance	
	Council Strategic Initiative	

Alternatives

N/A

Community Engagement/Communication

N/A

CAO Comments

The CAO supports the recommendation of staff.

CAO Initials: AC

Target Decision Date: 2 September 2025

TOWN OF MIDDLETON
APPOINTMENT LIST
(Approved by Council July 14, 2025)

COUNCIL AND COMMITTEES OF COUNCIL

COUNCIL

MAYOR GAIL SMITH, DEPUTY MAYOR GARY MARSHALL
COUNCILLORS DAN SMITH, JONATHAN ARCHIBALD,
BERNADETTE KNAPP, SANDRA FOURNIER, JOHN BARTLETT

COMMITTEE OF THE WHOLE

MAYOR GAIL SMITH, DEPUTY MAYOR GARY MARSHALL
COUNCILLORS DAN SMITH, JONATHAN ARCHIBALD,
BERNADETTE KNAPP, SANDRA FOURNIER, JOHN BARTLETT

INCLUSION, DIVERSITY, EQUITY & ACCESSIBILITY (IDEA)

ELIZABETH MASON-SQUIRES, CAMERON STIFF,
CHRISTINA HILTZ, CATHERINE JEAN VOYSEY, LARRY PETERS,
BRENDA MACDONALD LONA

AUDIT COMMITTEE

Citizens: PATRICIA LESLIE, SYLVESTER ATKINSON, THI ANH
DAO BUI
Town Council: COUNCILLORS BERNADETTE KNAPP,
SANDRA FOURNIER

COMMUNITY CENTRE & FIRE HALL COMM

Fire Department: MIKE TOOLE, JODY SPIDLE, SCOTT VEINOT
Town Council: MAYOR GAIL SMITH, COUNCILLORS
BERNADETTE KNAPP, GARY MARSHALL
Town Planner: CHRYSTAL FULLER
Staff: CAO ASHLEY CROCKER, DPW ADAM VERRAN

PLANNING ADVISORY COMMITTEE

Citizens: HILARY CAMPBELL, MARGARET JERKE,
DIANNE MCDONALD, HOWARD SELIG
Town Council: COUNCILLORS JOHN BARTLETT, DAN SMITH,
JONATHAN ARCHIBALD

JOINT ANNAPOLIS COUNTY POLICE ADVISORY BOARD

Citizens-Town: PATRICIA LESLIE, JOHN THOMPSON
Citizens-County: WILLIAM STREET, CAROL GREENTREE
County Council: COUNCILLOR HARDING, WARDEN LEBLANC
Town Council: COUNCILLORS JOHN BARTLETT, SANDRA
FOURNIER
NS Dept. of Justice: **VACANT** (Ad with Province)

SOURCE WATER PROTECTION ADVISORY COMMITTEE

Citizens-Town: BRENDA FORD, BRYSON CROWELL
Citizens-County: **VACANT**
County Council: COUNCILLOR GAIL OXNER
Town Council: COUNCILLORS BERNADETTE KNAPP,
SANDRA FOURNIER
Staff: DPW ADAM VERRAN

ASSET MANAGEMENT WORKING GROUP

Town Council: MAYOR GAIL SMITH
Staff: CAO ASHLEY CROCKER, **DOF VACANT**
DPW ADAM VERRAN

**INTER-MUNICIPAL COMMITTEES AND
WORKING GROUPS**

ANNAPOLIS COUNTY INTER-MUNICIPAL WORKING GROUP

MAYOR GAIL SMITH, DEPUTY MAYOR GARY MARSHALL

IDEA GOVERNANCE COMMITTEE

MAYOR GAIL SMITH, DEPUTY MAYOR GARY MARSHALL

VALLEY REGIONAL SERVICES BOARD

MAYOR GAIL SMITH, DEPUTY MAYOR GARY MARSHALL (ALT)

REMO ADVISORY COMMITTEE

COUNCILLORS DAN SMITH, GARY MARSHALL

REMO PLANNING COMMITTEE

CAO ASHLEY CROCKER, DPW ADAM VERRAN

VALLEY REN LIAISON & OVERSIGHT COMMITTEE (LOC)

COUNCILLORS JOHN BARTLETT, JONATHAN ARCHIBALD (ALT)

TOWN INDIVIDUAL APPOINTMENTS

ANIMAL CONTROL & BYLAW ENFORCEMENT OFFICERS

ZACHARY CROMWELL
ASHLEY GERVAIS
ROBERT BRUCE

BUILDING & FIRE OFFICIALS

DANNY WRIGHT
ANDREW DOBSON
ERIN SCHURMAN-KOLB
DANA OLMSTEAD

DANGEROUS & UNSIGHTLY PREMISES ADMINISTRATOR

ROBERT BRUCE

DEVELOPMENT OFFICER(S)

CHRYSTAL FULLER
LAUREN ISABELLE

FIRE CHIEF & DEPUTIES

CHIEF MIKE TOOLE
DEPUTIES SCOTT VEINOT, JODY SPIDLE

RCMP NCO IN CHARGE

SGT MIKE MAXWELL

REMO COORDINATOR

BRIAN ORDE, **TINA HALLIDAY** (ALT)

TOWN AUDITORS

BDO CANADA

TOWN CLERK

SARA MARCEAU

TOWN ENGINEER

DPW ADAM VERRAN

TOWN RETURNING OFFICER

SARA MARCEAU

TOWN SOLICITORS

TAYLOR MACLELLAN COCHRANE

TOWN TREASURER

ASHLEY CROCKER

TRAFFIC AUTHORITY

SGT MIKE MAXWELL, DPW ADAM VERRAN

VWRM BYLAW ENFORCEMENT OFFICER

DALE ROBERTS

**REPRESENTATION ON OTHER
COMMITTEES (BY CITIZENS)**

MIDDLETON SWIMMING POOL SOCIETY

ANDY RENWICK, STEPHANIE PURCELL, KATIE GREENE,
TARA BALCOME, KELLEY DOUCETTE, ALEX BALCOME,
SHAELNE BURNS

REGIONAL LIBRARY BOARD

JILL COX

WESTERN REGIONAL HOUSING AUTHORITY

Citizen at Large: DIANNE MCDONALD