

A regular monthly meeting of Middleton Town Council was held in-person at the Town Hall, via Facebook Live on Monday, September 16, 2024, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Gail Smith, Councillors Michael Fairn, Bernadette Knapp, Chad Leblanc, and John Bartlett; Director of Finance, Brigitte Stennett, Director of Recreation and Community Development, Andy Kerr, Director of Public Works, Adam Verran, Chief Administrative Officer, Ashley Crocker; and Recording Secretary, Sara Marceau

Regrets: Councillor Gary Marshall

Also in Attendance: two town residents

1. **CALL TO ORDER**

Mayor Atkinson called the meeting to order at 6:59 pm.

2. **APPROVAL OF THE AGENDA**

240916.01 It was moved and seconded that Council approve the agenda as amended.
Motion carried.

3. **PROCLAMATIONS**

3.1 Right to Know Week

Mayor Atkinson proclaimed September 23-29, 2024, as the Right to Know Week in Middleton.

3.2 National Day for Truth and Reconciliation

Mayor Atkinson proclaimed September 30, 2024, as National Day for Truth and Reconciliation in Middleton.

4. **MINUTES**

4.1 Council Meeting Minutes

240916.02 It was moved and seconded to approve the minutes of July 15, 2024, as circulated. **Motion carried.**

4.2 Special Council Meeting Minutes

240916.03 It was moved and seconded to approve the special council minutes of July 29, 2024, as circulated. **Motion carried.**

4.3 Special Council Meeting Minutes

240916.04 It was moved and seconded to approve the special council minutes of August 6, 2024, as circulated. **Motion carried.**

5. ANYTHING BY CITIZENS

Citizens Sean and Kelly Jacques submitted an email request regarding road maintenance and repair.

CAO Crocker responded, informing them that the issue is on our list for this year. However, as patch paving is required, this project will be handled by an external contractor.

6. NEW BUSINESS

6.1 RFD 045-2024 Appointment List Update

CAO Crocker recommended that Council approve the recommendations as circulated.

240916.05 It was moved and seconded that Council, on recommendation from the CAO, remove Benjamin Croll as Development Officer. **Motion carried.**

240916.06 It was moved and seconded that Council appoint Brigitte Stennett as Town Treasurer. **Motion carried.**

240916.07 It was moved and seconded that Council on recommendation from the CAO and Chair of the Planning Advisory Committee appoint Hilary Campbell as a member of the Planning Advisory Committee. **Motion carried.**

240916.08 It was moved and seconded that Council, on recommendation from the CAO, remove Meg Carroll as Animal Control Officer. **Motion carried.**

240916.09 It was moved and seconded that Council approve the 2024-25 Appointment List, as presented. **Motion carried.**

6.2 2024-2025 Capital Project Update

DOF Stennett gave an overview of the 2024-2025 Capital Project Update as circulated.

7. REPORTS**7.1 Management Report**

CAO Crocker gave an overview of some of the highlights of the Management report that was circulated.

DOF Stennett, DRCD Kerr and DPW Verran gave an overview of the Finance, Recreation and Public Works sections of the Management Report.

7.2 Middleton Fire Department Dispatch Report for July.

CAO Crocker noted that the report has been circulated.

7.3 Middleton Fire Department Dispatch Report for August.

CAO Crocker noted that the report has been circulated.

7.4 Planning Advisory Committee Jul 24/24 DRAFT Minutes

Mayor Atkinson noted that the minutes have been circulated.

7.5 IMSA Board Jul 17/24 DRAFT Minutes

Mayor Atkinson noted that the minutes have been circulated.

7.6 Mayor's Report

Mayor Atkinson noted that the report was circulated to Council members.

8. CORRESPONDENCE**8.1 CCBF Letter to Mayors and Wardens – Correspondence from Minister Lohr****8.2 NSEMO – Correspondence from Minister Lohr****8.3 DOJ Policing Service Recipient Update**

CAO Crocker wanted to ensure that Council is informed about the updates and information received from Minister Lohr.

9. ANYTHING BY MEMBERS

Councillor Fairn offered his departing words as he prepares to step down from his role, having decided not to seek re-election.


10. IN-CAMERA

240916.10 It was moved and seconded to adjourn the meeting and move to in camera at 7:44pm. **Motion carried.**


240916.11 It was moved and seconded to move out of camera at 8:09pm. **Motion carried.**

11. ADJOURNMENT

240916.12 It was moved and seconded to adjourn the meeting at 8:10pm. **Motion carried.**



Mayor



Recording Secretary