

FY 2025-26  
 Expense Reporting  
 April 1, 2025- March 31, 2026  
 Claimant's Name:  
 Claimant's Title:  
 Date of expense report:

Gall Smith  
 Mayor  
 4/1/2025-3/31/2026



Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems			Other Expenses
							Breakfast \$ 28.40	Lunch \$ 27.40	Dinner \$ 57.70	
<b>Qtr 1</b>										
<b>Qtr 1 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Qtr 2</b>										
<b>Qtr 2 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Qtr 3</b>										
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Accommodations	\$ 608.24						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Meals				\$ 56.80		\$ 77.70	
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)	Conference Registration		\$ 860.00						
<b>Qtr 3 Total</b>				<b>\$1,468.24</b>	-	<b>\$-</b>	<b>\$56.80</b>	<b>\$-</b>	<b>\$77.70</b>	<b>\$-</b>
<b>Qtr 4</b>										
30-Mar-26	Meetings that Matter Conference - Westin (Halifax)		Mileage		304	\$ 177.48				
30-Mar-26	Meetings that Matter Conference - Westin (Halifax)		Parking							\$ 28.00
31-Mar-26	NSFM - Meetings that Matter - Westin (Halifax)	Conference Registration		\$ 313.50						
<b>Qtr 4 Total</b>				<b>\$313.50</b>	<b>304</b>	<b>\$177.48</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$28.00</b>
<b>Grand Total</b>				<b>\$1,781.74</b>	<b>304</b>	<b>\$177.48</b>	<b>\$56.80</b>	<b>\$-</b>	<b>\$77.70</b>	<b>\$28.00</b>

Please note: Purchase of Alcohol is not reimbursed.

FY 2025-26  
 Expense Reporting  
 April 1, 2025- March 31, 2026  
 Claimant's Name:  
 Claimant's Title:  
 Date of expense report:

Ashley Crocker  
 CAO  
 4/1/2025-3/31/2026



Date Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Breakfast \$ 28.40	Per Diems Lunch \$ 27.40	Dinner \$ 57.70	Other Expenses
<b>Qtr 1</b>										
10-Apr-25	CAO Meeting at Valley Waste (Coldbrook)		Mileage	\$ -	94	\$ 55.76	\$ -	\$ -	\$ -	\$ -
17-Apr-25	Joint PAB Meeting & IDEA Governance (Annapolis)		Mileage	\$ -	96	\$ 56.95	\$ -	\$ -	\$ -	\$ -
28-Apr-25	Joint Council Meeting (Annapolis Royal)		Mileage	\$ -	96	\$ 56.95	\$ -	\$ -	\$ -	\$ -
12-May-25	Economic Development Meeting (Annapolis Royal)		Mileage	\$ -	96	\$ 56.95	\$ -	\$ -	\$ -	\$ -
15-May-25	CAO Meeting at Valley Waste (Coldbrook)		Mileage	\$ -	94	\$ 55.76	\$ -	\$ -	\$ -	\$ -
22-May-25	CAO Meeting at Valley Waste (Coldbrook)		Mileage	\$ -	94	\$ 55.76	\$ -	\$ -	\$ -	\$ -
28-May-25	CAO Meeting at Valley Waste (Coldbrook)		Mileage	\$ -	94	\$ 55.76	\$ -	\$ -	\$ -	\$ -
5-Jun-25	CAO Meeting at Valley Waste (Coldbrook)		Mileage	\$ -	94	\$ 55.76	\$ -	\$ -	\$ -	\$ -
11-Jun-25	INSA Board Meeting at Valley Waste (Coldbrook)		Mileage	\$ -	94	\$ 55.76	\$ -	\$ -	\$ -	\$ -
12-Jun-25	REMO Advisory Committee Meeting (Annapolis Royal)		Mileage	\$ -	96	\$ 56.95	\$ -	\$ -	\$ -	\$ -
<b>Qtr 1 Total</b>					<b>\$-</b>	<b>948.0</b>	<b>\$562.35</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>Qtr 2</b>										
19-Aug-25	Help for Wildfires at ECC (Annapolis Royal)		Mileage		96	\$ 56.04				
17-Sep-25	Valley Regional Services Board Meeting (Coldbrook - Valley Waste)		Mileage		94	\$ 54.88				
25-Sep-25	Meeting with Bylaw Enforcement Team Re: Transition (Annapolis Royal)		Mileage		96	\$ 56.04				
<b>Qtr 2 Total</b>					<b>\$-</b>	<b>286</b>	<b>\$166.96</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>Qtr 3</b>										
10-Oct-25	CAO Meeting on IDEA Committee (Annapolis Royal)		Mileage		96	\$ 56.04				
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Accommodation	7-May-01						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)	Conference Registration		28-Sep-02						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Mileage		302	\$ 179.15				
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Meals				\$ 28.40	\$ 27.40	\$ 173.10	
13-Nov-25	CAO Meeting & Joint PAB Meeting (Annapolis Royal)		Mileage		96	\$ 56.95				
<b>Qtr 3 Total</b>					<b>\$1,495.82</b>	<b>494</b>	<b>\$292.13</b>	<b>\$28.40</b>	<b>\$27.40</b>	<b>\$173.10</b>
<b>Qtr 4</b>										
21-Jan-26	Valley Regional Services Meeting & AVRIL Library Meeting (Coldbrook)		Mileage		94	\$ 55.76				
5-Feb-26	IDEA Meeting (Annapolis) & CAO Meeting (Online)		Mileage		96	\$ 56.95				
5-Feb-26	IDEA Meeting (Annapolis) & CAO Meeting (Online)		Meals				\$ 27.40			
12-Feb-26	Emergency First Aid CPR Level 'C' & AED	Course fee		\$ 112.50						
18-Feb-26	Valley Regional Services Meeting (Coldbrook)		Mileage		94	\$ 55.76				
31-Mar-26	CPA Dues	Professional dues		\$ 1,224.75						
<b>Qtr 4 Total</b>					<b>\$1,337.25</b>	<b>284</b>	<b>\$168.47</b>	<b>\$-</b>	<b>\$27.40</b>	<b>\$-</b>
<b>Grand Total</b>					<b>\$2,833.07</b>	<b>2,012</b>	<b>\$1,189.91</b>	<b>\$28.40</b>	<b>\$54.80</b>	<b>\$173.10</b>

Please note: Purchase of Alcohol is not reimbursed.

FY 2025-26 Expense Reporting										
April 1, 2025- March 31, 2026										
Claimant's Name:			John Bartlett							
Claimant's Title:			Councillor							
Date of expense report:			4/1/2025-3/31/2026							
Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems			Other Expenses
							Breakfast	Lunch	Dinner	
<b>Qtr 1</b>										
17-Apr-25	Police Advisory Board (PAB) Meeting (Annapolis)		Mileage		110	\$ 65.25				
25-Apr-25	Valley REN (Kentville)		Mileage		106	\$ 62.88				
28-Apr-25	Joint Council (Annapolis)		Mileage		110	\$ 65.25				
<b>Qtr 1 Total</b>				\$-	<b>326</b>	<b>\$193.38</b>	\$-	\$-	\$-	\$-
<b>Qtr 2</b>										
20-May-25	Valley REN Board Meeting (Annapolis)		Mileage		94	\$ 55.76				
26-Jun-25	RCPM Tour (Dartmouth)		Mileage		290	\$ 172.83				
14-Jul-25	Kings County LOC (Annapolis)		Mileage		90	\$ 53.39				
<b>Qtr 2 Total</b>				\$-	<b>474</b>	<b>\$281.98</b>	\$-	\$-	\$-	\$-
<b>Qtr 3</b>										
<b>Qtr 3 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Qtr 4</b>										
<b>Qtr 4 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Grand Total</b>				\$-	<b>800</b>	<b>\$474.56</b>	\$-	\$-	\$-	\$-
Please note: Purchase of Alcohol is not reimbursed.										

  

FY 2025-26 Expense Reporting										
April 1, 2025- March 31, 2026										
Claimant's Name:			Jonathan Archibald							
Claimant's Title:			Councillor							
Date of expense report:			4/1/2025-3/31/2026							
Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems			Other Expenses
							Breakfast	Lunch	Dinner	
<b>Qtr 1</b>										
						\$ -				
						\$ -				
						\$ -				
<b>Qtr 1 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Qtr 2</b>										
						\$ -				
						\$ -				
						\$ -				
<b>Qtr 2 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Qtr 3</b>										
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Accommodation	\$ 516.80						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)	Conference Registration		\$ 850.00						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Mileage		308	\$ 182.70				
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Meals				\$ 56.80		\$ 57.70	
<b>Qtr 3 Total</b>				<b>\$1,376.80</b>	<b>308</b>	<b>\$182.70</b>	<b>\$56.80</b>	\$-	<b>\$57.70</b>	\$-
<b>Qtr 4</b>										
<b>Qtr 4 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Grand Total</b>				<b>\$1,376.80</b>	<b>308</b>	<b>\$182.70</b>	<b>\$56.80</b>	\$-	<b>\$57.70</b>	\$-
Please note: Purchase of Alcohol is not reimbursed.										

FY 2025-26 Expense Reporting										
April 1, 2025- March 31, 2026										
Town of Middleton Heart of the Valley										
Claimant's Name: Bernadette Knapp Councillor										
Claimant's Title: 4/1/2025-3/31/2026										
Date of expense report:										
Date	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems			Other Expenses
Expenses Incurred							Breakfast	Lunch	Dinner	
							\$ 28.40	\$ 27.40	\$ 57.70	
Qtr 1						\$ -				
Qtr 1 Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Qtr 2						\$ -				
Qtr 2 Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Qtr 3						\$ -				
Qtr 3 Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Qtr 4						\$ -				
Qtr 4 Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -

Please note: Purchase of Alcohol is not reimbursed.

FY 2025-26 Expense Reporting										
April 1, 2025- March 31, 2026										
Town of Middleton Heart of the Valley										
Claimant's Name: Sandra Fournier Councillor										
Claimant's Title: 4/1/2025-3/31/2026										
Date of expense report:										
Date	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems			Other Expenses
Expenses Incurred							Breakfast	Lunch	Dinner	
							\$ 28.40	\$ 27.40	\$ 57.70	
Qtr 1										
29-Apr-25	NSFM Conference (Truro - April 28-May 2, 2025)		Mileage		438	\$ 259.82				
29-Apr-25	NSFM Conference (Truro - April 28-May 2, 2025)		Meal						\$ 57.70	
1-Jun-25	NSFM Conference (Truro - April 28-May 2, 2025)	Conference Registration		\$ 603.50						
2-May-25	NSFM Conference (Truro - April 28-May 2, 2025)		Accommodations	\$ 488.63						
Qtr 1 Total				\$1,093.13	-	\$ -	\$ -	\$ -	\$57.70	\$ -
Qtr 2						\$ -				
Qtr 2 Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Qtr 3										
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)	Conference Registration		\$ 860.00						
Qtr 3 Total				\$860.00	-	\$ -	\$ -	\$ -	\$ -	\$ -
Qtr 4										
Qtr 4 Total				\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total				\$1,953.13	-	\$ -	\$ -	\$ -	\$57.70	\$ -

Please note: Purchase of Alcohol is not reimbursed.

FY 2025-26 Expense Reporting										
April 1, 2025- March 31, 2026										
Claimant's Name:			Dan Smith							
Claimant's Title:			Councillor							
Date of expense report:			4/1/2025-3/31/2026							
Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems Breakfast \$ 28.40	Lunch \$ 27.40	Dinner \$ 57.70	Other Expenses
Qtr 1						\$ -				
						\$ -				
						\$ -				
<b>Qtr 1 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
Qtr 2						\$ -				
						\$ -				
						\$ -				
<b>Qtr 2 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
Qtr 3										
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Accommodation	\$ 516.80						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)	Conference Registration		\$ 860.00						
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Mileage		324	\$ 192.20				
6-Nov-25	NSFM Conference (Halifax - November 4-6, 2025)		Meals				\$ 56.80		\$ 135.00	
<b>Qtr 3 Total</b>				<b>\$1,376.80</b>	<b>324</b>	<b>\$192.20</b>	<b>\$56.80</b>	<b>\$-</b>	<b>\$135.00</b>	<b>\$-</b>
Qtr 4										
7-Jan-26	PAB Training (Old Orchard Inn - Wolfville)		Mileage		127	\$75.34				
5-Mar-26	REMO Meeting (Annapolis Royal)		Mileage		106	\$62.88				
<b>Qtr 4 Total</b>				\$-	233	\$138.22	\$-	\$-	\$-	\$-
<b>Grand Total</b>				<b>\$1,376.80</b>	<b>557</b>	<b>\$330.41</b>	<b>\$56.80</b>	<b>\$-</b>	<b>\$135.00</b>	<b>\$-</b>
Please note: Purchase of Alcohol is not reimbursed.										



FY 2025-26 Expense Reporting										
April 1, 2025- March 31, 2026										
Claimant's Name:			Gary Marshall							
Claimant's Title:			Deputy Mayor							
Date of expense report:			4/1/2025-3/31/2026							
Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ \$ 0.5932	Per Diems Breakfast \$ 28.40	Lunch \$ 27.40	Dinner \$ 57.70	Other Expenses
Qtr 1						\$ -				
						\$ -				
						\$ -				
<b>Qtr 1 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
Qtr 2						\$ -				
						\$ -				
						\$ -				
<b>Qtr 2 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
Qtr 3										
<b>Qtr 3 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
Qtr 4										
<b>Qtr 4 Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
<b>Grand Total</b>				\$-	-	\$-	\$-	\$-	\$-	\$-
Please note: Purchase of Alcohol is not reimbursed.										

