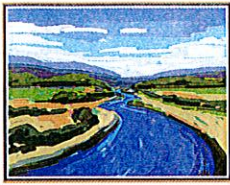




**SOURCE WATER PROTECTION
Town Hall – Council Chambers
Monday, July 10, 2023
5:00 pm**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of the Minutes – April 24, 2023
4. Welcome to New Member – Wendy Sheridan
5. Old Business
 - a. Posting Signage and Enforcement
 - b. Action Items from April 24th Meeting
 - i. Review Staff Report
 - ii. Action Item #2: Review Information Sheet to be distributed
 - iii. Action Item #5: Review Standard Operating Procedure
6. Reservoir and Wellfield Update
7. Secondary Water Source
8. Updates to the Source Water Protection Plan
9. Information/Discussion Items
10. Anything by Members
11. Next Meeting Date
12. Adjournment



COUNTY of ANNAPOLIS
NATURALLY ROOTED

752 St. George Street, PO Box 100
Annapolis Royal, Nova Scotia, Canada B0S 1A0
Phone: (902) 532-2331 Fax: (902) 532-2096
Website: AnnapolisCounty.ca

June 23, 2023

Town of Middleton

Ashley Crocker, CAO
Town of Middleton
P.O. Box 340
Middleton, NS B0S 1P0

acrocker@town.middleton.ns.ca

Dear Ms Crocker:

Re: Appointment to Middleton Source Water Protection Advisory Committee – Wendy Sheridan

On behalf of Municipal Council, it is my pleasure to advise that at the regular session of Municipal Council held June 20, 2023, Councillor Sheridan was appointed to the Middleton Source Water Protection Advisory Committee for a term ending November 30, 2024.

As per Council's Appointments to Joint, Regional or Community Organizations Policy, AM-1.3.7, appointments will be reviewed by municipal council within three months following the municipal general election or election anniversary, and a new appointment to the committee will be made at that time.

Kind regards,

Alex Morrison
Warden

WLA:wla

cc. Councillor Sheridan, District 9



MEMORANDUM

TO: Source Water Protection Advisory Committee

FROM: Jeff Hurlburt, Water Operator

DATE: July 10, 2023

SUBJECT: Staff Report

#	ACTION ITEM	UPDATE	STATUS
1	Secondary Water Source. Lily Lake as a secondary water source isn't an option. There does need to be a temporary short-term plan for the supply of water in place in case of emergencies.	Contacted Mike Allen, discussions to be held at meeting regarding PWA designation removal, and backup water supply.	Awaiting Reply, discussions at meeting
2	Inform the public. An information sheet can be sent out in the September water bills about the importance of the wellfield protection as well as reducing water usage and the Town's boil order advisory procedures.	Information sheet has been drafted by staff and included in the agenda package for review by the Committee	In Progress
3	Identify any changes in risks inside the wellfield zones.	No changes to Risks unless land ownership and agricultural uses have changed, Property owners list to be checked and updated and then contacted regarding land uses.	In Progress
4	Create a procedure for dealing with spills or releases.	SOP/Contingency Plan to be created regarding spills or releases	In Progress



#	ACTION ITEM	UPDATE	STATUS
5	Create a procedure for equipment becoming inoperable for emergencies and/or due to power failure.	SOP/Contingency to be created regarding Equipment failure, emergency power outages	In Progress
6	Staff will find the most current version of mapping and most recent Final Protection Plan.	E-mail sent to CBCL to locate most current Final Protection Plan.	In Progress
7	Contact Lawrencetown and see if they can send up pamphlets.	Received pamphlets from Lawrencetown	Complete
8	Send out the Source Water Protection Advisory Committee Terms of Reference.	Email sent to Committee on Apr 28/23	Complete
9	Make copies of the binders for all members.	Susan sent out/made available digital and hard copies of the binders 5/5/2023	Complete
10	Reach out to the County of Annapolis regarding appointment of a member to the SWPAC.	Councillor Wendy Sheridan has been appointed to the SWPAC – email was received Jun 26/23	Complete

Appendices: None