

COMMUNITY CENTRE & FIRE HALL COMMITTEE

Monday, January 24, 2022

A meeting of the Community Centre & Fire Hall Committee was held via ZOOM on Monday, January 24, 2022, starting at 6:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Councillors Clayton MacMurtry and Gary Marshall; Middleton Fire Department Members, Chief Mike Toole, 1st Deputy Scott Veinot and 2nd Deputy Jody Spidle; Chief Administrative Officer, Jen Boyd; Director of Finance, Lisa Buchan; Director of Recreation and Community Development, Andy Kerr; and Recording Secretary, Sharon McAuley.

Also in attendance was Harry Jost & Heather Sprague, Jost+ Architects.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 6:00 p.m.

2. APPROVAL OF THE AGENDA

220124.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. APPROVAL OF THE MINUTES

220124.02: It was moved and seconded that the minutes of the Community Centre & Fire Hall Committee meeting of September 29, 2021, be approved as circulated. Motion carried.

4. SITE PREPARATION TENDER UPDATE

Harry Jost and CAO Boyd provided an update to the Committee:

- the site has presented a lot of challenges and a great deal of time has been spent on seeking solutions to the site issues that still make the project financially feasible;
- the geo-technical report took longer than expected;
- recommend that one tender be issued and include the site preparation;
- projected date for the issue of the tender would be the end of February.

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5. DESIGN, REVIEW, DISCUSSION AND TIMELINE

Committee agreed to have the following people work with the Jost team on the final design details for the project:

- Fireflies (for the kitchen) – Mayor Atkinson;
- Fire Department – Chief Toole will advise CAO Boyd of their representative;
- Town Staff – CAO Boyd.

The representatives will meet virtually with the Jost design team on a bi-weekly basis and will be responsible to discuss the design/questions with their respective groups and gather feedback for the meetings.

Harry Jost and CAO Boyd informed the Committee:

- additional time has been added to the timeline due to the site issues;
- the timeline is realistic, and they have allowed enough time in all the phases to make it happen;
- there is a lot of uncertainty with pricing and delayed deliveries;
- CAO Boyd will request an extension on the end date to the funding;
- all the money and commitments should be in place prior to awarding the tender.

Committee agreed to meet in three to four weeks to discuss uses and funding.

6. ADJOURNMENT

220124.03: It was moved and seconded that the Committee adjourn at 6:39 p.m. Motion carried.

Minutes Approved by Committee Motion 220209.02, February 9, 2022.