

ACCESSIBILITY ADVISORY COMMITTEE
Town Hall – Council Chambers
Tuesday, January 14, 2025
2:00 p.m.



AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes – November 12, 2024
4. Election of Chair
5. Election of Vice Chair
6. Old Business
 - 6.1 Update on the IDEA Committee and Terms of Reference – CAO
 - 6.2 Update on Accessibility Budget – Director of PW
 - 6.3 Update on Accessible Parking and Master Transportation Plan – Director of PW
7. New Business
 - 7.1 Master Transportation Plan Recommendations
 - 7.2 Transition Plan: AAC to IDEA Committee
 - 7.3 2025/2026 Budget (Capital and Operating)
8. Anything by Members
9. Date of Next Meeting: TBD
10. Adjournment

A regular meeting of the Middleton Accessibility Advisory Committee (AAC) was held at the Town Hall on Tuesday, November 12, 2024, starting at 2:00 p.m.

PRESENT

Chairing the meeting, John Smith; Members Katrina Kellough, Kris Stojic (Virtual), Elizabeth Mason-Squires (Virtual) Dianne McDonald; Councillor Dan Smith, Active Living Coordinator, Lisa Fenton, Director of Public Works, Adam Verran and Recording Secretary, Sara Marceau

Regrets: Chief Administrative Officer, Ashley Crocker

1. CALL TO ORDER

Chair Smith called the meeting to order at 2:13 pm.

2. APPROVAL OF THE AGENDA

241112.01 It was moved and seconded to approve the agenda as amended. **Motion carried.**

3. APPROVAL OF THE MINUTES – September 10, 2024

241112.02 It was moved and seconded to approve the minutes of September 10, 2024, as circulated. **Motion carried.**

4. NEW BUSINESS

4.1 Prioritize Accessible Parking

- DPW Verran gave an overview of the Accessible Master Transportation Plan.
- The plan includes a 6.5-meter-long section.
- Two parking spaces will be located at the Post Office.
- Long-term plans include converting Commercial Street to a one-way street and making Marshall Street one-way as well.
- Elizabeth Mason-Squires raised concerns about non-visible disabilities.
- Some residents prefer accessible parking on Main Street.
- Accessible parking will be placed on both sides of Commercial Street and one on School Street.
- Councillor Smith suggested revisiting the Master Transportation Plan to discuss turning Commercial Street into a one-way street.
- Lisa asked about the estimated cost of converting Commercial Street to a one-way.
- Kris proposed diagonal parking for the one-way configuration.
- The group discussed how far the project is from completion.

First Option:

Revisit the Master Transportation Plan regarding converting Commercial Street to one-way.

Second option: If it takes three years to convert Commercial Street, two accessible parking spots could be added in the interim.

- Katrina asked if converting to one-way would make snow removal easier and suggested adding more lights on School Street.
- There was a discussion about whether the creation of the IDEA Committee would impact the Accessibility Committee.
- Dianne McDonald stated that meeting every two months is not sufficient for a working committee.
- Dianne also suggested publishing information on accessible parking.
- MPAL Fenton mentioned that this could be included in the Active Transportation plan.

4.2 Overview of the IDEA Committee and Terms of Reference

- Due to CAO Crocker being away, the ‘Overview of the IDEA Committee and Terms of Reference’ was tabled to the January meeting.
- Katrina Kellough did not apply for the new IDEA Committee, as they would like more information about what it will entail.

4.3 Member Recruitment

- Due to CAO Crocker being away, the ‘Member Recruitment’ was tabled to the April meeting.

4.4 – International Persons with Disability Day is Tuesday, December 3.

- Chair Smith mentioned that Tuesday, December 3rd, is International Day of Persons with Disabilities and asked if a proclamation was included in the Council Agenda.

5. BUDGET UPDATE

- MPAL Fenton and CAO Crocker discussed the following suggestions: replacing the door handles, lowering the front counter, and creating a crusher dust path to the basketball court.

241112.04 It was moved and seconded to allocate \$5,000 for lowering the desk in the main entry, creating a crusher dust path to the basketball and tennis courts, and replacing the door handles. **Motion carried.**

- A suggestion was made to take before and after pictures to educate people on the actions being taken.

6. **ANYTHING BY MEMBERS**

- Dianne McDonald gained education while at Long & McQuade. She asked if there are any plans to make the building accessible. Their response was no, as they are currently in a dispute with their head office. This is another obstacle for businesses in the province.

7. **DATE OF NEXT MEETING**

The next meeting will take place on Tuesday, January 14th at 2pm.

8. **ADJOURNMENT**

The meeting was adjourned at 3:21pm.

Chair

Recording Secretary