

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, May 01, 2017, starting at 7:00 p.m.

**PRESENT**

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Gail Smith; Councillors Melinda den Haan, Michael Fairn, Clayton MacMurtry, Gary Marshall and Brad Reid; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Also in attendance were: Michael MacKay, Clean Foundation; Robert Morrison and Aaron Baillie, CBCL Ltd.

**1. CALL TO ORDER**

Mayor Atkinson called the meeting to order at 7:00 p.m.

**2. APPROVAL OF THE AGENDA**

CAO Turner informed Committee that a personnel item has been added to the in-camera session.

**170501.01: It was moved and seconded to approve the agenda as amended. Motion carried.**

**3. PRESENTATIONS****3.1 HomeWarming Program – Michael MacKay**

Michael Mackay provided an overview to Committee on the HomeWarming Program including:

- an overview of the program;
- program eligibility;
- the application process;
- application results and sources;
- Municipal/Town partnerships.

Committee agreed to have the application and information mailed out with the water bills and to place the information with a link on the Town's website.

Michael MacKay left the meeting at 7:15 p.m.

4. **APPROVAL OF MINUTES**

4.1 Committee of the Whole Meeting – April 3, 2017

**170501.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of April 03, 2017 be approved, as circulated. Motion carried.**

4.2 Special Committee of the Whole Meeting – April 24, 2017

Councillor Fairn noted that Councillor MacMurtry had re-entered the meeting at 7:55 p.m.

**170501.03: It was moved and seconded that the minutes of the Special Committee of the Whole meeting of April 24, 2017 be approved, as amended. Motion carried.**

5. **ACTION ITEMS**

5.1 Water Reservoir – CBCL Ltd.

Robert Morrison and Aaron Baillie of CBCL, Ltd. provided Committee with an overview of the Water Reservoir including:

- an overview of the water system and how it operates;
- the history of the reservoir;
- a review of the reservoir inspections in 2008, 2011 and 2015;
- discussions on the operation, subgrade stability, service life and asbestos cement water mains;
- reservoir repair options including activities, costs, timelines and impact on water storage;
- information on the process and costs for a new reservoir;
- a recommendation that given the condition of the existing reservoir, and the uncertainty of the condition of the asbestos cement water mains, the Town should begin to make plans to build a new reservoir within Town limits.

Robert Morrison and Aaron Baillie left the meeting at 7:49 p.m.

5.2 Riverside Park Dock Project

**170501.04: It was moved and seconded to recommend to Council to approve the Riverside Park Dock Project in the amount of \$7,200, with the Town's share being \$3,200 from the 2017/18 Capital Budget. Motion carried.**

5.3 Fire Hall Project Update (Discussion)

Committee reviewed the various fire halls pictures submitted by Peter Smith and agreed to the either one of the following looks for the fire hall:

- internet image (page 6 - bottom of page);
- Berwick Fire Hall.

Committee requested the following information from staff:

- current operating costs for the existing fire hall;
- operating costs for the Berwick Fire Hall;
- clarification from Peter Smith on operating costs for a one storey building versus a two storey building.

## 6. INFORMATION/DISCUSSION ITEMS

### 6.1 Heart of the Valley Festival Parade – Council Float

Committee requested staff to:

- confirm if the Recreation Department is entering a float in the parade and determine if there is room for Council members to take part in the float;
- check with the Town's insurance regarding the requirement for a Town truck to pull the float;
- place the item on the May 15<sup>th</sup> Council Agenda for discussion.

## 7. ANYTHING BY MEMBERS

On questions from Committee members, CAO Turner advised:

- Video World will be conducting a site visit in the next few weeks to determine options for a sound system for council chambers;
- she is working on the Terms of Reference for the Economic Development Study.

## 8. IN-CAMERA (Land Acquisition& Personnel)

**170501.05: It was moved and seconded that Committee adjourn to in-camera at 8:18 p.m., to discuss matters relating to land acquisition and personnel. Motion carried.**

The in-camera session ended at 8:37 p.m.

**170501.06: It was moved and seconded that Committee return to regular session at 8:37 p.m. Motion carried.**

**9. ADJOURNMENT**

**170501.06: It was moved and seconded to adjourn the meeting at 8:37 p.m. Motion carried.**

**Minutes Approved by Committee Motion 170605.02, June 5, 2017.**