

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, November 07, 2016, starting at 7:45 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Councillors Melinda den Haan, Michael Fairn, Clayton MacMurtry, Gary Marshall, Brad Reid and Gail Smith; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Also in attendance were four (4) citizens.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:45 p.m.

2. APPROVAL OF THE AGENDA

161107.01: It was moved and seconded to approve the agenda, as circulated. Motion carried.

3. APPROVAL OF MINUTES

161107.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of October 3, 2016, be approved, as circulated. Motion carried.

4. ACTION ITEMS**4.1 RFD 020-2016: Reallocation of Capital Funds – Town Water Clock**

161107.03: It was moved and seconded to recommend that Council approve the Capital Budget reallocation of \$5,398 in Town General Capital for 2016/17 from the Surplus for reshingling the Library roof to Water Clock upgrades. Motion carried.

4.2 Appointment – Middleton Fire Department

161107.04: It was moved and seconded, on recommendation of the Middleton Fire Department, that Council appoint George Mitchell Freestone as a member of the Middleton Fire Department. Motion carried.

4.3 UNSM Annual Conference Attendance

Committee members agreed that Mayor Atkinson, Councillor den Haan, Councillor MacMurtry and CAO Turner will attend the UNSM Annual Conference.

5. INFORMATION/DISCUSSION ITEMS**5.1 Finance Variance report – October 2016**

The Finance Variance Report for October 2016 was circulated to all Committee members.

Director of Finance Daine informed Committee that a quarterly Variance Report is also prepared for Council which details year-end projections and explanations on variances.

5.2 Deputy Mayor

Committee members agreed to each serve a term of eight (8) months as Deputy Mayor. The first term will be served by Councillor Smith, followed by Councillor den Haan, then Councillor MacMurtry. Those serving the remaining terms will be decided at a later date.

5.3 Committee Appointments

Mayor Atkinson asked Committee members to review the list of available Committee appointments and provide him with a list of preferred Committees, in order of preference.

Committee Members having questions should speak with Mayor Atkinson and/or CAO Turner.

On the subject of Council representation on the Heart of the Valley Committee, CAO Turner will place the subject on the December Committee of the Whole agenda, to review how and when the Town supports this community-driven event.

6. ANYTHING BY MEMBERS

On question from Councillor Fair, CAO Turner informed Committee that some Committees, such as Valley Waste Resource Management, meet monthly, while others, such as the Police Advisory Board, meet quarterly.

7. ADJOURNMENT

161107.05: It was moved and seconded to adjourn the meeting at 8:03 p.m. Motion carried.


MAYOR


RECORDING SECRETARY