

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, April 4, 2016, starting at 7:00 p.m.

**PRESENT**

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors John Himmelman, Gail Smith, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regret: Councillor Darren Boates.

Also in attendance were: the Middleton Regional High School (MRHS) Senior Girls' Basketball Team players, coaches and parents.

**1. CALL TO ORDER**

Mayor Eddy called the meeting to order at 7:00 p.m.

**2. APPROVAL OF THE AGENDA**

Mayor Eddy advised Committee of the following changes to the agenda:

- Item 3.2: delete Heart of the Valley Festival Committee Presentation.

**160404.01: It was moved and seconded to approve the agenda, as amended. Motion carried.**

**3. PRESENTATIONS**

**3.1 MRHS Senior Girls' Basketball Team**

Mayor Eddy welcomed the coach and players from the MRHS Senior Girls' Basketball Team and, on behalf of the Town and Council, presented individual certificates to each team member and congratulated them on winning the NSSAF Division 3 Provincial Championship for the fourth time.

MRHS Senior Girls' Basketball Team players, coaches, and parents left the meeting at 7:04 p.m.

4. APPROVAL OF MINUTES

160404.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of March 7, 2016 be approved, as circulated. Motion carried.

5. ACTION ITEMS

5.1 Approval of ½ of Operating Budget

160404.03: It was moved and seconded to recommend that Council approve one-half of the Operating Budget for 2016-17, in the amount of \$1,957,455.00, for the purpose of providing spending authority in the new fiscal year. Motion carried.

5.2 RFD 009-2016 – Routine Access Policy

160404.04: It was moved and seconded to recommend that Council approve *Policy # A.5.4 - Routine Access Policy*, as presented. Motion carried.

160404.05: It was moved and seconded to recommend that Council repeal *Policy #A.5.2 Search of Old Records – Fees*, as presented. Motion carried.

160404.06: It was moved and seconded to recommend that Council amend *Policy #A.1.3 - Fees*, as presented. Motion carried.

5.3 Municipal Government Act (MGA) Review

Committee members agreed that they do not have any comments on the housekeeping issues at this time.

6. INFORMATION/DISCUSSION ITEMS

6.1 Accounting Activities Report – March 2016

The Accounting Activities Report for the month of March 2016 was circulated to all Committee members.

7. ANYTHING BY MEMBERS

On question from Councillor den Haan, CAO Turner informed Committee that the Nova Scotia Community College Students' Projects, presented to Council on December 7, 2016, will be reviewed during development of the 2016-17 Operating Budget.

Mayor Eddy reminded Committee of the following events:

- Planning Services Public Advisory Panel meeting on March 13 at 7 p.m.;
- Annapolis County Volunteer Awards Reception on March 13, 2016;
- Council meeting on April 18 at 7 p.m.

Mayor Eddy updated Committee on the status of the Legacy 2017 funding including:


- the work being done with Member of Parliament, Colin Fraser;
- a delegation is planning a trip to Ottawa to meet with representatives of Heritage Canada during the week of April 18<sup>th</sup>;
- a conference call will be taking place on April 6 to further update members on the status of the funding.

Committee members agreed that Mayor Eddy can determine if a representative of the Town of Middleton should participate in the Ottawa trip.

Committee asked staff to prepare a staff report on a service recognition program for members of the Middleton Fire Department.

**8. ADJOURNMENT**

**160404.07: It was moved and seconded to adjourn the meeting at 7:27 p.m. Motion carried.**

  
MAYOR

  
RECORDING SECRETARY