



**MIDDLETON TOWN COUNCIL
TOWN HALL – COUNCIL CHAMBERS
MONDAY, JUNE 19, 2017.
7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE MINUTES
4. NEW BUSINESS
 - .01 Committee of the Whole Recommendations
 - a. Request for MPS/LUB Amendment – Bruce Automotive Group NS Ltd
 - b. Utility Accounts for Write-Off
 - c. Water Meters for Write-Off
 - d. RFD 007-2017: Application to Keep Domestic Fowl
 - .02 RFD 008-2017: Request for Use of Town Logo
 - .03 RFD 009-2017: Request for Exemption to the Orderly & Peaceful Conduct Bylaw
 - .04 Request for Funds – Annapolis Valley Regional Library
 - .05 Draft Capital Budget 2017-2018
 - .06 Draft Operating Budget 2017-2018
5. REPORTS
 - .01 Management
 - .02 Planning Services – May 2017
 - .03 Planning Services Public Advisory Panel
 - .04 Police Advisory Board
 - .05 Valley Waste Resource Management
 - .06 Mayor
6. CORRESPONDENCE
7. ANYTHING BY MEMBERS
8. ADJOURNMENT

Plan Review vrs MPS/LUB Amendment Process



Task Name		Comments	Q2		Q3			Q4			Q1			Q2				
			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
[-] MPS/LUB Amendment Process					MPS/LUB Amendment Process													
	COW Meeting - review & recommend to Council				COW Meeting - review & recommend to Council													
	Council Meeting - refer to PSPAP				Council Meeting - refer to PSPAP													
	PSPAP Meeting - review proposal				PSPAP Meeting - review proposal													
	Prep for Public Information Meeting				Prep for Public Information Meeting													
	Public Information Meeting				Public Information Meeting													
	PSPAP Meeting - recommendation to Council				PSPAP Meeting - recommendation to Council													
	COW Meeting - review and recommend to Council				COW Meeting - review and recommend to Council													
	Council Meeting - review and set Public Hearing Date (Oct. 16)				Council Meeting - review and set Public Hearing Date (Oct. 16)													
	Prep for Public Hearing				Prep for Public Hearing													
	Public Hearing				Public Hearing													
	Council Meeting - recommendation to Minister				Council Meeting - recommendation to Minister													
	Recommendation to Minister				Recommendation to Minister													
	Ministerial Review				Ministerial Review													
	Ministerial Response Notices				Ministerial Response Notices													
[-] Plan Review					Plan Review													
	Public Conversation				Public Conversation													
	Draft of the Working Document				Draft of the Working Document													
	PSPAP Meetings				PSPAP Meetings													
	Council Meeting - Recommendation to Council				Council Meeting - Recommendation to Council													
	Prep for Public Hearing				Prep for Public Hearing													
	Public Hearing				Public Hearing													
	Council Meeting - recommendation to Minister				Council Meeting - recommendation to Minister													
	Recommendation to Minister				Recommendation to Minister													
	Ministerial Review				Ministerial Review													
	Ministerial Response Notices				Ministerial Response Notices													



MEMO

To: Middleton Town Council
From: Chris Millier
Date: June 1, 2017
**Re: MPS/LUB Amendment Request, Lands of Bruce Automotive Group
NS Limited, 14 Taylor Drive, PID 05007877**

The Town has received a request from Bruce Automotive Group NS Limited to rezone lands located at 14 Taylor Drive (PID 05007877) from Residential (R) to Highway Commercial (HC) to allow the use of the property in conjunction with the existing automotive retail establishment located on the adjacent property at 451 Main Street.

The purpose of this report is to provide Town Council with an overview of relevant provisions contained in the Town's Municipal Planning Strategy and Land Use By-law and to identify options which Town Council may wish to consider in response to the request.

Existing Property and Context

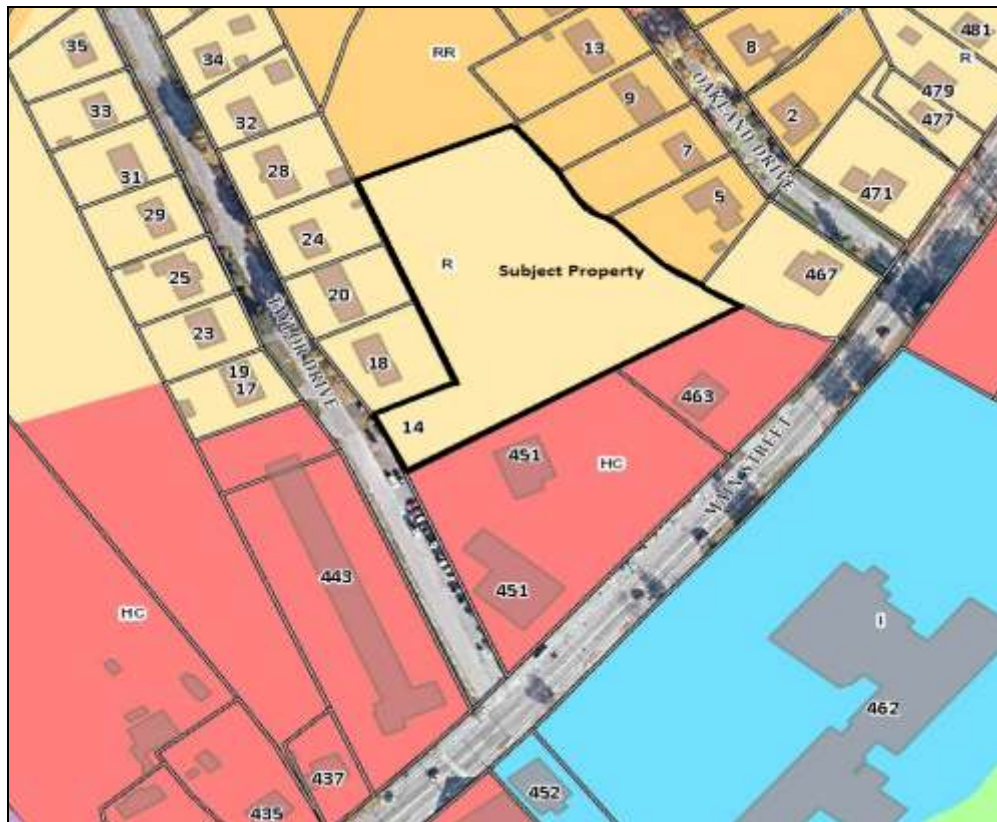
The subject property, PID 05007877, is located on the east side of Taylor Drive north of Main Street. The lot contains an area of approximately 92,179 sq. ft. (2.1 acres) with a Taylor Drive frontage of approximately 85 ft. (26 m). The lands are vacant and generally flat. The eastern boundary is defined by a small watercourse. The lot is surrounded by and abuts existing residential development on the east, north and west boundaries. An existing automotive dealership is located to the south

The applicant has not provided any specific information about the proposed use of the property however a portion of the property has been and is currently used for vehicle parking and storage relating to the adjacent automotive dealership. The current use of the property is inconsistent with the Land Use By-law. The Town has provided the property owner notice that the current use of the property is a violation of the By-law.

Current MPS and LUB Provisions

The subject property is currently designated as Residential on the Municipal Planning Strategy's Generalized Future Land Use Map and is Zoned Residential (R) on the Land Use By-law's Zoning Map.

Generalized Future Land Use Map



Zoning Map



The purpose of the Generalized Future Land Use map is to identify the intended type of land use for various areas of the Town. The Municipal Planning Strategy establishes a Residential Generalized Future Land Use designation and a separate Highway Commercial Generalized Future Land Use designation.

The Zoning Map, contained in the Land Use By-law shows how the various different zones are applied to individual properties throughout the Town. The Residential (R) Zone is applied within the Residential GFLU designation and the Highway Commercial (HC) Zone is applied to the Highway Commercial GFLU designation.

The Highway Commercial designation identifies those lands that are intended for current and future highway commercial use. Existing residential uses which are located in the Highway Commercial GFLU designation are zoned residential until such time as commercial development is proposed for these lands.

Only residential zones are applied to the Residential GFLU designation. The Highway Commercial (HC) Zone is not applied to the Residential designation anywhere in the Town

The general intent of the Strategy is to identify and differentiate specific areas for both residential and commercial development and to provide for zones to regulate existing and new development in each.

In order for the subject property to be rezoned to Highway Commercial it is necessary to amend the Generalized Future Land Use designation to confirm that the general intended use of the is for commercial rather than residential purposes.

Amendments to the MPS

The Middleton MPS contains the following policy relating to amendments to the Strategy.

3.2 Municipal Planning Strategy Amendments

13. *It shall be the intention of council to require amendments to the policies and maps of the Municipal Planning Strategy in the following situations:*
- (a) where any policy intent is to be changed;*
 - (b) where the Municipal Planning Strategy is in conflict with applicable provincial land-use policies or regulations in accordance with the Municipal Government Act;*
 - (c) where a requested amendment to the Land Use By-law is in conflict with this planning strategy and there are valid reasons for the amendment; or*
 - (d) where a secondary planning strategy is to be incorporated into the Municipal Planning Strategy.*

Amendments to the Land Use By-law

The MPS contains the following policies relating to amendments to the LUB (rezoning).

3.5 *Amending the Land Use By-law*

It may be necessary from time to time to amend the Land-Use By-law, although the by-law must always be in conformity with the Municipal Planning Strategy. Those situations for which there is provision to initiate the process of amending a Land-Use By-law include:

- (a) a request by an individual to amend the by-law;*
 - (b) a motion by a member of council to amend the by-law; or*
 - (c) the amendment of the Municipal Planning Strategy such that the Land-Use By-law is not longer in conformance with the strategy.*
- 18. The Council in considering an amendment to the Land-Use By-law shall comply with all requirements as provided for in the Municipal Government Act, and this strategy.*
- 19. It shall be the intent of Council that the following uses, within the designations specified, shall only be considered by amendment to the land use by-law:*
- (a) mobile homes in the Residential Designation (Policy H11).*
- 110. In considering an amendment to the Land-Use By-law the Council shall have regard for those matters identified in Policy I-16 as well as those criteria set out in other applicable policies of this Strategy.*
- 111. In considering amendments to the Land-Use By-law, it shall be the intention of Council to:*
- (a) request a report from the development officer;*
 - (b) refer the matter to the Planning Advisory Committee for their report with respect to any other policies of this strategy which affect the proposed amendment.*
- 112. In considering an amendment to the land-use, Council shall hold a public hearing in accordance with the provisions of the Municipal Government Act.*

3.7 *Criteria for Amendment to the Land Use By-law and Evaluation of Proposals for Development Agreements*

Zoning and Development Agreements are mechanisms for implementing land use aspects of Municipal Planning Strategies (MPS). As such they must be in conformity with the MPS. An Amendment to a Land Use By-law or entering into a Development Agreement can have a significant impact on fiscal, land use and other matters in the Town. With this in mind, the Municipal Government Act provides that a Municipal Planning Strategy contain the criteria to be used by council when considering an amendment to a Land Use By-law or entering into a Development Agreement.

116. In considering amendments to the zoning in the by-law or, entering into development agreements, in addition to all other criteria as set out in various policies of this planning strategy, Council shall have regard for the following matters:

That the proposal is in conformance with the intents of this Strategy and with the requirements of all other Town By-laws and regulations;

(a) That the proposal is not premature or inappropriate by reason of:

- (i) the financial capability of the Town to absorb any costs relating to the development;*
- (ii) the adequacy of sewer and groundwater to support the proposed density of development;*
- (iii) the adequacy and proximity of school, recreation and other community facilities;*
- (iv) the adequacy of road networks adjacent to, or leading to the development;*
- (v) the potential for the contamination of water courses or the creation of erosion or sedimentation;*
- (vi) stored water capacity for fire protection;*
- (vii) the potential for damage to or destruction of historical buildings and sites.*

(b) That controls are contained in a Land Use By-Law or a development agreement so as to reduce conflict between the development and any other adjacent or nearby land use by reason of:

- (i) type of use;*
- (ii) emissions including air and water pollutants and noise;*
- (iii) height, bulk, and lot coverage of the proposed building;*

- (iv) *traffic generation, access to and egress from the site, and parking;*
 - (v) *open storage;*
 - (vi) *signs;*
 - (vii) *similar matters of planning concern.*
- (c) *Suitability and development costs of the proposed site in terms of steepness of grades, soil and geological conditions, marshes, swamps, or bogs and proximity of highway ramps, railway rights-of-way and other nuisance factors.*
- (d) *Provision is made for buffering, landscaping, screening and access control to reduce potential incompatibility with adjacent land uses and traffic.*
- (e) *Development is located so as not to obstruct any natural drainage channels or watercourses.*

Planning Considerations

As the subject property is currently designated for residential use through its Generalized Future Land Use designation it will be necessary for Council to consider whether commercial use of the property is appropriate and consistent with the overall goals of the Municipal Planning Strategy. This is a policy decision which should consider the character of the general area, the nature of existing adjacent land use and the general directions for new growth and development which Council deems appropriate for the Town.

If a revision to the current Residential designation is to be considered, Council may wish to evaluate whether the entire property should be redesignated. The current non-conforming commercial use is generally limited to the southern portion of the property located immediately adjacent to the existing Main Street automobile dealership. The property may have more than one Generalized Future Land Use designation applied to it and the boundary of the designation would denote the boundaries/limits of the differing uses.

The Municipal Planning Strategy establishes criteria (Policy I 16) which are required to be considered when considering whether a proposed rezoning is appropriate. The criteria address a broad range of planning issues such as: the type of development; capacity of adjacent roads and services; compatibility with adjacent development; and the physical and environmental character of the property. Council must consider these criteria in the context of determining the overall appropriateness of any proposed rezoning.

Process and Next Steps

An amendment to the MPS (changing the Generalized Future Land Use designation) and an amendment to the Land Use By-law (rezoning) can be considered through the same process.

The Municipal Government Act requires that when Council considers any amendment to the MPS it must first undertake a public consultation process. The form that this consultation process takes is at the discretion of Council. Previously the Town has held a public meeting to serve this process. Notice of the meeting must be circulated in advance. It is noted that Council is not obligated or compelled to consider any particular request to amend the Strategy as it is a policy decision and Council has complete discretion on policy matter without the right of appeal be an applicant.

Policy I 11 of the Town's Strategy also stipulates that Council receive a report about the proposed rezoning from the Development Officer and the Town's Planning Services Public Advisory Panel.

Following the public consultation and the Planning services Public Advisory Panel review process Council must hold a public hearing before voting on the proposed amendments. Notice of the hearing must be circulated in advance.

Amendments to the Municipal Planning Strategy are subject to review and confirmation by the Minister of Municipal Affairs and only come into effect following confirmation by the Minister.

WATER UTILITY - DOUBTFUL CONSUMER RECEIVABLES**05-Jun-17****Account #02-000-000-7120 (9601)**

<u>Date</u>	<u>Account #</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
30-Sep-16	00110670.01	Balcom, Nadine M	1.13	Balance to be Written off
18-Jan-16	00110808.00	Lorenz, Peter Paul	16.90	Balance to be Written off
01-Oct-15	00110393.00	MacDonald, Calvin	1.32	Balance to be Written off
29-Feb-16	01100574.00	Pinch, Chris	184.82	Listed with Collection Agency
31-Mar-16	01100712.00	Hardiman, Corey	1.52	Balance to be Written off
31-Mar-16	01101015.06	Penney, Sandra	160.04	Listed with Collection Agency
31-Mar-16	01102835.00	Henderson, Edward	6.93	Balance to be Written off
20-Dec-16	01102926.00	Durland, Clare	0.28	Balance to be Written off
08-Dec-16	01102927.02	Crouse, Alfred	159.30	Listed with Collection Agency
31-Mar-16	01103431.02	Bank, Teila	70.89	Listed with Collection Agency
31-Mar-16	01105848.04	Thibeault, Scott	2.17	Balance to be Written off
31-Mar-16	01105853.01	Hines, Margaret	130.62	Listed with Collection Agency
04-Apr-16	01106578.02	Treleaven, Tyler	98.97	Listed with Collection Agency
31-Mar-16	01107253.06	Carey, Daniel	99.29	Listed with Collection Agency
31-Mar-16	01109247.01	Bent, Sherri	130.64	Listed with Collection Agency
31-Mar-16	01109895.03	Pelton, Amanda	209.39	Listed with Collection Agency
05-Nov-15	01202272.00	McNeil, James & Gail	367.19	Listed with Collection Agency
30-Nov-15	01206975.00	Mi'kmaq Wholesale Supplies	1,576.96	Listed with Collection Agency
04-Jul-16	01307808.00	Kings Produce Processing	1,310.63	Bankruptcy
			<hr/> 4,528.99	

Meters to be Written Off
June 5, 2017

Serial #	Meter #	Size (other than 5/8")	Serial #	Meter #	Size (other than 5/8")
7362557	003	1"	72412923	2923	
14413924	5		72412927	2927	
26260830	000005	3"	10422781	4247	
8051731	06	3/4"	53063181	5741	
17147940	009		48527410	5857	
22045660	0015	1"	10619594	5858	
10218604	0016	1"	53063138	6629	
14791809	37		53800880	7340	
14791907	50		10841321	7356	
14791904	97		10637048	7998	
14564912	142		51610950	9700	
14791891	149		56673188	10247	
16038539	151		1422930		
15538546	152		21702097		
14791870	173		21789931		
14413930	192		31704089		
14791908	193		48610362		
15186267	219		52184339		
16038537	228		56378101		
16038520	229		90299429		
17069533	342				
17133202	387				77 Meters
17133196	397				
66779862	0406				
17133211	420				
70500437	0437				
17133281	453				
17133227	455				
17133216	475				
17074154	493				
17074150	491				
17551253	513				
18914226	541				
18914229	543				
20523600	575				
20743712	587				
216962662	634				
56673205	0680				
26967135	756				
26957139	760				
32109071	775				
32109079	783				
32338688	786				
33571918	808				
34701088	852				
35919052	873				
36994566	899				
36994571	904				
3850180	907				
38994570	909				
36994580	913				
71513874	1435				
57840109	1965	1"			
48610371	2251				
53063153	2671				
68875892	2836				
72412908	2908				



REQUEST FOR DECISION
Application to Keep Domestic Fowl
007-2017

Date: June 1, 2017	Subject: Domestic Fowl
Proposal Attached:	Submitted by: Sharon McAuley

Proposal:	Grant permission to Justin Westcott of 90 Main Street to keep 6-10 laying hens within the Town of Middleton, subject to the conditions outlined in the Farm Animal & Domestic Fowl Bylaw, Chapter 32.
Background:	Mr. Westcott has made application to keep 6-10 laying hens on his property at 90 Main Street. This requires an application to Council for permission, and per the policy, for them to ask each of the neighbouring property owners to write a letter of support for their application.
Benefits:	The chickens will help with pest control on the property and also for food.
Disadvantages:	None – all neighbours have agreed to their request.
Options:	1. Approve the application. 2. Decline the application.
Required Resources:	None.
Source of Funding:	Applicant will purchase the hens and build the chicken coop. there is no cost to the Town.
Sustainability Implications: (Environmental, Social, Economic and Cultural)	More and more people are keeping chickens for food and to help with pest control on their properties.
Staff Comments/ Recommendations:	As all neighbours have agreed with the applicant having chickens, staff do not foresee any problems with approving the request.
CAO's Review/	

Comments:	
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CAO Initials: RLT

Target Decision Date: June 3, 2017

Chapter 31 Cont'd.

6. A license issued under this By-law shall be valid until the 31st day of MARCH next following its issue unless sooner revoked or suspended.
7. A license issued hereunder may be suspended or revoked by the Council if the holder thereof fails to comply with Sanitary Regulations respecting Auto Trailers made under the authority of Chapter 13 of the Acts of Nova Scotia, 1962 and amendments thereto, the Public Health Act.
8. Every licensee shall display his license on demand of a Police Officer or constable.
9. The Clerk on payment of twenty-five cents shall replace any license when a person licensed files with the Clerk his statutory declaration that it has been lost, stolen, or destroyed.
10. The Clerk shall keep a record of every license issued by him, with a number on each record corresponding to the number inserted in the license.
11. Every person who violates or fails to comply with any of the provisions of this By-law shall be liable on conviction to a penalty not exceeding Fifty Dollars, and in default of payment to imprisonment for a period not exceeding thirty days.

CHAPTER 32 - FARM ANIMALS AND DOMESTIC FOWL BY-LAW

Council: July 7, 1969

Minister: Sept. 11, 1969

BE IT ORDAINED by the Town of Middleton in Council as follows:

1. No person shall keep cows, horses, mules, asses, sheep, goats, pigs, foxes, mink, geese, turkeys, hens, or other domestic fowl or any of them within the limits of the Town of Middleton, unless, and until such person shall have first applied for and obtained from the Town Council a permit for such keeping.

2. (1) Any person who desires to keep any of the aforementioned animals or fowl within the limits of the Town may make written application to the Town Council addressed to the Town Clerk which application shall be considered by the Town Council as hereinafter provided for at its first regular meeting after receipt of such application.

After due consideration of the application by the Council and the Medical Health Office the Council may grant a permit in writing to the applicant for such keeping provided that such keeping in the opinion of the Council and Medical Health Officer,

(a) will not create a nuisance as defined by Section 47(3) of the Public Health Act, Chapter 247 of the Revised Statutes of Nova Scotia 1967.

(b) will not cause physical damage to the person or property of adjoining owners.

(c) will not be injurious to the public health.

3. Any permit granted under this by-law shall remain in force for a period of one year from the date thereof, unless sooner revoked due to violation of the provisions contained in Section 2(1), (a), (b) and (c) prior to the expiration of one year, after which time a further application may be received and dealt with by the Council as herein provided.

(a) No fees shall be chargeable by the Town Council for such permits.

4. Persons in this by-law shall include any firm, company or corporation.

5. Any person who violates or fails to comply with the provisions of this by-law shall be liable to a penalty not exceeding \$50.00, and in default of payment to imprisonment for a period not exceeding twenty days, and for a second or subsequent offence to a penalty not exceeding \$100, and in default or payment to imprisonment not exceeding two months.

**TOWN OF MIDDLETON
CODE A - GENERAL ADMINISTRATION**

Subject: Keeping of Farm Animal and Fowl

Number: 4.1

Coverage: Council, Staff & Public

Approved by: Council & CAO

Effective Date : September 5, 1978

Revision Date: August 8, 2006

Rationale

This policy establishes guidelines for new applications to keep farm animal and fowl.

Policy Statement

- 1) Further to the requirements in the Town's bylaws regarding applications for keeping farm animals and fowl, persons wishing to keep farm animals and fowl who do not already do so shall supply letters from neighbouring residents stating that they have no objections to the application.
- 2) The renewal of licenses is automatic, provided that there are no complaints from neighbouring residents, and the license holders continue to comply with the Farm Animal and Domestic Fowl Bylaw.

References

- 1) Town bylaws, Ch 32, Farm Animals and Domestic Fowl Bylaw
- 2) Town bylaws, Ch 8-2F, Clerk's Duties, Issuance of Licenses

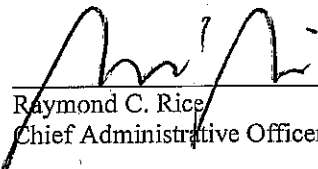
Previous Policies

The previous policy 1/9 "Policy Regarding Keeping of Farm Animals and Fowl" dated September 5, 1978 is hereby amended.

Certification

THIS IS TO CERTIFY that this policy was duly passed by a majority vote of the whole Council at a duly called Council meeting held on the 8th day of August, 2006.

GIVEN under the hand of the Clerk and under the seal of the Town of Middleton this 5th day of March, 2007


Raymond C. Rice
Chief Administrative Officer



REQUEST FOR DECISION
Request for Use of Town Logo
008-2017

Date: June 14, 2017	Subject: Request for Use of Town Logo by DIR Standard
Proposal Attached: Yes	Submitted by: Sharon McAuley, Executive Assistant

Proposal:	Mark Grace has asked permission to use the Town logo on an arts pilot project site that he is working on.
Background:	<p>The Town has received a request from www.dirstandard.com to use the Town logo on their website arts-ns.ca</p> <p>The Town's Policy on the use of the Heart of the Valley Slogan states that for a nominal fee, Council may grant approval for its use on a commercial product.</p>
Benefits:	<ul style="list-style-type: none"> • May drive some traffic to the Town website.
Disadvantages:	<ul style="list-style-type: none"> • The website is in its infancy. • The company does not seem to be registered with Joint Stocks. • Businesses associated with the arts will be solicited to be part of DIR catalogue. • They do not seem to have any endorsements from the arts community. • Arts Nova Scotia is the provincial funding agency that provides support to professional artists, arts organizations, etc • The Arts in Nova Scotia are also marketed through www.novascotia.com. • Town policy indicates a preference for commercial enterprises, community groups and sports groups within the Town and immediate area, none of which categories this request falls under.
Options:	<ul style="list-style-type: none"> • Allow DIR Standard to use the Town Logo for a nominal fee. • Do not allow DIR Standard to use the Town Logo.
Required Resources:	Town resources will not be required.
Source of Funding:	n/a

Sustainability Implications: (Environmental, Social, Economic and Cultural)	n/a
Staff Comments/ Recommendations:	<p>I do not recommend that DIR Standard be granted permission to use the Town Logo for the following reasons:</p> <ul style="list-style-type: none"> • the project does not seem to have the support of the Arts Community; • the marketing of the “creative culture” in Nova Scotia already has established mechanisms that are supported by the industry; • the website is in its infancy and very unsophisticated.
CAO’s Review/ Comments:	I support the recommendation made for the reasons noted above.

CAO Initials: RLT

Target Decision Date: June 14, 2017

Sharon McAuley

Subject: Permission to use Town of Middleton Logo on Website

From: mgrace@dirstandard.com [mailto:mgrace@dirstandard.com]

Sent: June-02-17 12:32 PM

To: Krista Toole

Subject: Permission to use Town of Middleton Logo on Website

Dear Sir / Madam:

I am writing to ask permission to use a thumbnail image of the town logo (Middleton) on an arts pilot project site that I am working on. The image along with the bottom text (Town of Middleton) are linked to the official Town of Middleton website at: www.discovermiddleton.ca/.

Relevant links for the art project are listed below.

www.arts-ns.ca/ (Main Website).

www.arts-ns.ca/01/Default.html (Annapolis County Region of Website).

www.arts-ns.ca/01/local/middleton/L-DAT.html (Location of Logo with Link Back to Your Site).

If you are not interested in having the logo displayed on the website, send an email to mgrace@dirstandard.com and I will ensure it is removed.

If you have any questions pertaining to the project you can email me directly or contact me by phone at (613) 220-8656.

Thank You,

Mark Grace
DIR Standard

About DIRStandard - www-arts-ns.ca

[Back](#)***"Building Community Infostructure™"***

For more information contact info@dirstandard.com

DIR Standard is an innovator in designing, building, and maintaining Community Infostructure™ sites, systems and services.

The underlying information architecture of the Community Infostructure™ site(s) allows information sources to be navigated in order for society to acquire commodities, services, and information that enable, maintain, and improve community living.

The power of DIR Standard's model is in its ability to link independent Community Infostructure™ sites and systems into larger information networks accessible from a common user interface.

February 11, 2017

DIR Standard is pleased to announce the release of more versatile Community Infostructure™ user interface and arts information network for Nova Scotia. The website has been moved to a new location at www.ns-arts.ca.

August 19, 2016

DIR Standard is pleased to announce the release of its Community Infostructure™ user interface for the Arts for Atlantic Canada (Nova Scotia, New Brunswick, Prince Edward Island, and Newfoundland & Labrador). Look for upcoming announcements regarding submissions to our arts catalogue. We look forward to serving you in the near future.

April 28, 2016

DIR Standard is pleased to announce that its Community Infostructure™ user interface for the Arts for the province of Nova Scotia has now been released. DIR Standard's Community Infostructure™ user interface for the Arts consists of 18 regional communities (counties). These communities include; Annapolis, Antigonish, Cape Breton, Colchester, Cumberland, Digby, Guysborough, Halifax, Hants, Inverness, Kings, Lunenburg, Pictou, Queens, Richmond, Shelburne, Victoria, and Yarmouth. Applications for submission to the arts catalogue remain unavailable as technical adjustments are still being made to the website. We look forward to serving you in the near future.

March 30, 2016

DIR Standard is pleased to announce that Antigonish County, Nova Scotia has been added to its existing Community Infostructure™ user interface for the Arts. Applications for submission to the arts catalogue remain unavailable as technical adjustments are still being made to the website. We look forward to serving you in the near future.

February 9, 2016

DIR Standard is pleased to announce the release of its first Community Infostructure™ user interface for the Arts. The infostructure includes the counties of Cape Breton (Cape Breton Regional Municipality), Inverness, Richmond, and Victoria of the province of Nova Scotia. Our arts catalogue submission guidelines and pricing are currently being updated. We look forward to serving you in the near future.



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TOWN OF MIDDLETON	
CODE A - GENERAL ADMINISTRATION	
Subject: Heart of the Valley Slogan Use	Number: 4.4
Coverage: Staff & Public	Approved by: Council & CAO
Effective Date : July 2, 2002	Revision Date: September 5, 2006 March 2, 2009

Rationale

The following policy establishes guidelines for the use of "Heart of the Valley" slogan.

Policy Statement

- 1) On written request, Council may grant the use of the registered trade mark "Heart of the Valley" for a nominal fee for the following purposes:
 - a) By commercial enterprise, community organizations, and sports groups located within the Town and the immediate area of the Town, in advertising campaigns as a footnote to letterhead and web pages.
 - b) Community and Sports groups may utilize the slogan as part of their legal name for registration as a non-profit organization.
- 2) The registered slogan "Heart of the Valley" shall not be used by private enterprise to form part of the legal name of a business.
- 3) The Council may grant approval, on written request, for use of its registered trade mark "Heart of the Valley" for a nominal fee, which shall be set in accordance with individual requests, for use on a commercial product. The Town reserves the right to cancel approval for use of the slogan and to order removal of any remaining product from sale.
- 4) The Town retains editorial approval on the use of the slogan. Applications for permission shall provide a general outline of their intended use of the slogan and sketches of proposed use on a product where available, when requesting approval.


Previous Policies

The previous policy 6/19 "Policy re "Heart of the Valley" slogan" passed by council July 2, 2002 is hereby amended.

Certification

THIS IS TO CERTIFY that this policy was duly passed by a majority vote of the whole Council at a duly called Council meeting held on the 2nd day of March, 2009.

GIVEN under the hand of the CAO and under the seal of the Town of Middleton this 17th day of April, 2009


Clayton MacMurtry
Chief Administrative Officer



REQUEST FOR DECISION
Request for Exemption to the
Orderly & Peaceful Conduct Bylaw
009-2017

Date: June 14, 2017	Subject: Request for Exemption to Chapter 54 Orderly & Peaceful Conduct Bylaw
Proposal Attached: Yes	Submitted by: Sharon McAuley, Executive Assistant

Proposal:	Michelle (Crowell) Oxner has requested an exemption to the Orderly & Peaceful Conduct Bylaw until 11:59 p.m. on July 8 for the purpose of a wedding ceremony and reception at 6 Riverside Drive in Middleton.
Background:	<p>The Town of Middleton bylaw on Orderly and Peaceful Conduct states that:</p> <ul style="list-style-type: none"> • No person shall engage in any activity that unreasonably disturbs the peace and tranquility of a neighbourhood. • The operation of any PA system, disc player, musical instrument...in a manner such that the sound from the equipment being operated is audible beyond 30 meters from the device/apparatus is prohibited. • The operation of any machinery, equipment or device that unreasonably disturbs the peace and tranquility of the neighbourhood is prohibited. <p>Council may grant an exemption from any of the provisions of the Bylaw (see section 6).</p> <p>All property owners within a 300 metre radius of the property have been informed of the request and that Council will be reviewing the application on Monday, June 7 at 7 p.m.</p>
Benefits:	<ul style="list-style-type: none"> • The wedding ceremony and reception will bring people to the Town increasing revenue to businesses, accommodations, etc. • The property is on the river and provides people a beautiful view of Middleton.
Disadvantages:	<ul style="list-style-type: none"> • Noise may disturb some of the neighbours.
Options:	

Required Resources:	Town resources will not be required.
Source of Funding:	n/a
Sustainability Implications: (Environmental, Social, Economic and Cultural)	n/a
Staff Comments/ Recommendations:	Provided the neighbours are not opposed to the noise, I recommend that Council grant the exemption and waive the \$50 application fee.
CAO's Review/ Comments:	

CAO Initials: RLT

Target Decision Date: June 14, 2017

CHAPTER 54
TOWN OF MIDDLETON
ORDERLY AND PEACEFUL CONDUCT BYLAW

BE IT ENACTED by the Council of the Town of Middleton as follows:

Short Title

1. This Bylaw shall be known as --- *Orderly and Peaceful Conduct Bylaw*--- and may be cited as the "*Orderly Conduct Bylaw*".

Interpretation

2. In this Bylaw:

- (a) "**begging**" means soliciting or requesting a donation and includes providing a service without receiving prior consent in the expectation or hope of obtaining a donation or payment for that service; but does not include passive begging activities (such as busker-type activities) and fundraising activities for non-profit organizations, sports or associations and community groups.
- (b) "**construction**" includes erection, alteration, repair, dismantling and demolition of structures and includes structural maintenance, hammering, land clearing, moving of earth, rock or felled trees, rock breaking, grading, excavating, the laying of pipe or conduit whether above or below ground level, working with concrete, alteration or installation of any equipment, the structural installation of construction components or materials in any form whatsoever, the placing or removing of any construction related materials and includes any related work, but does not include blasting.
- (c) "**construction equipment**" means any equipment or device designed and intended for use in construction or material handling including but not limited to air compressors, air tracks, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, backhoes, scrapers, pavers, generators, off-highway haulers or trucks, tree harvesters, ditchers,

Chapter 54 - Orderly and Peaceful Conduct

compactors and rollers, pumps, concrete mixers, graders and other material handling equipment.

- (d) **"Council"** means the Council of the Town of Middleton.
- (e) **"loiter"** means to stand idly around or move slowly about or to linger or spend time idly or to impede the passage of other persons so as to bother, irritate or inconvenience the general public or the owner or occupier of the property.
- (f) **"motor vehicle"** includes an automobile, motorcycle and any other vehicle propelled or driven otherwise than by muscular, gravitational or wind power.
- (g) **"Town"** means the Town of Middleton.
- (h) **"point of reception"** means any point on the premises of a person where sound, originating from other than those premises, is received.
- (i) **"public address system"** means any system comprised of one or more of the following and in any combination: loudspeaker, amplifier, microphone, turntable, reproducer, receiver or tuner, where such equipment is part of a system used to reproduce or amplify sound.
- (j) **"recreational vehicle"** means any motor vehicle which is designed to be, or intended to be, used other than on a public highway or on the surface of the water and includes, without limiting the generality of the foregoing, all-terrain vehicles, trail bikes and snowmobiles and any off-highway vehicle as defined from time to time in the *Off-Highway Vehicles Act*, but does not include a motor home or travel trailer for the purposes of this Bylaw.
- (k) **"unruly"** means offensive or anti-social behaviors including *inter alia*, yelling or shouting or causing loud noises in any manner, use of profane language, verbal or physical aggression or spitting.

General Prohibition

3. (1) No person shall engage in any activity that unreasonably disturbs the peace and tranquility of a neighborhood.
- (2) No person shall loiter on or around the steps or entrances of any buildings in the Town. No person shall loiter on or around any roads, streets, sidewalks, or walkways in the Town.
- (3) No person shall engage in any unruly conduct that unreasonably interferes with the lawful use and enjoyment of a public place by other persons, and in addition:
- (a) No person shall light or have a fire in a public place unless authorized by the owner or operator of the property.
 - (b) No person shall camp or tent in a public place unless authorized by the owner or operator of the property.
 - (c) No person shall sleep in a public place after dark unless authorized by the owner or operator of the property.
 - (d) No person shall engage in begging in a public place.
 - (e) No person shall litter or deposit or leave waste in a public place except in a designated waste receptacle.
 - (f) No person shall deface, damage or destroy municipal property in a public place, and in addition to any penalty levied after prosecution for contravention of this provision, the Town may recover the expense incurred in repairing the damage, together with costs and prejudgment interest, by action in any court of competent jurisdiction.
- (4) For the purposes of this Bylaw, the following locations are designated as public places:
- (a) property owned or operated by the Town.
 - (b) property owned or operated by a community or not-for-profit organization.

Chapter 54 - Orderly and Peaceful Conduct

- (c) property owned or operated by a Municipal, Provincial or Federal agency or department and associated organizations.
- (5) Without limiting the generality of subsection (1), the activities listed in **Schedule "A"** during the prohibited times as set out therein are deemed to be activities that unreasonably disturb the peace and tranquility of a neighborhood.
- (6) For the purpose of prosecution pursuant to subsections (1) or (4), evidence that one neighbor is unreasonably disturbed by a noise is prima facie evidence that the neighborhood is unreasonably disturbed by the noise.

Prescribed Exemptions

- 4. (1) Notwithstanding any other provisions of this Bylaw, it shall be lawful to emit or cause or permit the emission of sound in connection with emergency measures undertaken:
 - (a) for the immediate health, safety and/or welfare of the inhabitants of the Town
 - (b) for the preservation or restoration of property for no longer and in no more disturbing a manner than is reasonably necessary for the accomplishment of such emergency purposes.
- (2) Notwithstanding any other provisions of this Bylaw, this Bylaw shall not apply to:
 - (a) The emission of sound in connection with any of the traditional, festive, religious or other activities normally associated with the celebration of Canada Day, Natal Day, New Year's Eve or recognized religious holidays, including parades permitted by law.
 - (b) The emission of sound in connection with any of the following activities:
 - (i) Ringing of bells at places of worship.
 - (ii) Calls to worship.
 - (iii) Ringing of bells at schools and education centers.

Chapter 54 - Orderly and Peaceful Conduct

- (iv) Approved activities at Town public parks and recreational facilities.
- (c) Activities of employees of the Town or any public utility or public telecommunications company including Nova Scotia Power Inc. and Maritime Tel & Tel, when acting in the reasonable execution of their duties to maintain, repair or restore services normally provided by them.
- (d) A person or a corporation, or an employee of such person or corporation, reasonably performing work at the request of any party enumerated in clause (c).
- (e) Noises in connection with athletic, recreational, or entertainment activities in municipal park areas, arenas or community centers until one o'clock in the forenoon.
- (f) Noises in relation to annual municipal festivals or municipal activities in municipal parks, municipal arenas or municipal community centers until **one o'clock in the forenoon.**
- (g) Noises in relation to municipal parades, street dances or other community activities until **one o'clock in the forenoon.**
- (h) Noises caused by motor vehicles being used for emergency purposes.
- (i) Noises emitted by municipal owned machinery or equipment when used in the normal course of providing municipal services.
- (j) Noises caused by motor vehicles or workmen engaged in the delivery of any type of fuel.
- (k) Noises emitted by audible pedestrian signals.
- (l) Noises caused by air ambulances.

Local Exemptions

5.

- (1) The operation of any refrigeration unit which is attached to a refrigeration truck if the refrigeration truck is exempt from the prohibitions in this Bylaw if the refrigeration truck is parked in an approved area pursuant to one of the Town's Land Use Bylaws.

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(2) The operation of any refrigeration unit which is attached to a refrigeration truck is also exempt from the prohibitions in this Bylaw if the refrigeration truck is parked on private property, the owner of which has granted approval and does not disturb the peace and quiet of persons in any adjacent residence.

Grant of Exemptions by Council

6.

- (1) Notwithstanding anything contained in this Bylaw, any person may make application to Council to be granted an exemption from any of the provisions of this Bylaw with respect to the emission of noise for which that person might be prosecuted; and Council, by resolution, may refuse to grant the exemption or may grant the exemption applied for or any exemption of lesser effect; and any exemption granted shall specify the time period, not in excess of six months, during which the exemption shall be effective and the exemption shall be in written form and shall include such terms and conditions as Council deems appropriate.
- (2) In deciding whether or not to grant an exemption, Council shall give consideration to the social or commercial benefit of the proposed activity to the Town, the views of any residents of the Town which may be expressed to Council, the proposed hours of operation of the proposed noise-emitting activity and the proposed duration of the subject activity.
- (3) Before deciding whether or not to grant an exemption, Council shall give the applicant, and any person opposed to the application, an opportunity to be heard during a designated Council session and may consider such other matters as it deems appropriate.
- (4) Notice of the time, date and purpose of the Council session at which the hearing is proposed to take place shall be mailed to the assessed owner or owners as shown in the records of the Regional Assessment Office, of property located within 300 meters of the property which will be the subject of the hearing.

Chapter 54 - Orderly and Peaceful Conduct

- (5) Any person(s), company, or organization applying for an exemption under this Section, must pay an application fee of fifty dollars (\$50.00) which can be waived by Council.
- (6) Any alleged breach by the applicant of any of the terms or conditions of any exemption granted by Council, shall be investigated by municipal staff, reported to Council in writing and Council shall determine whether or not a breach has taken place. If a breach has taken place, Council may pass a resolution revoking the exemption, without the necessity of giving notice of rescinding motion, and such exemption shall be null and void as of the passing of such resolution.

Severability:

7. If a court of competent jurisdiction should declare any section or part of a section of this Bylaw to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the Bylaw and it is hereby declared that the remainder of the Bylaw shall be valid and shall remain in force. Each day is a separate and new offence.

Offence and Penalty

8. Any person who violates any section of this Bylaw is guilty of an offence and shall, on summary conviction, be liable to a fine of not less than one hundred dollars (\$100.00) and not more than one thousand dollars (\$1,000.00) or imprisonment for a period of not more than ninety (90) days, including the imposition of a minimum fine. *Each event that constitutes a violation of this Bylaw is a separate offence; and if a violation is a continuing one, each day during which it continues constitutes a separate offence.*

Payment in Lieu of Prosecution

9. (1) A person who is alleged to have violated this Bylaw and is given notice of the alleged violation may pay a penalty in the amount of \$125.00 to an official designated by the Chief Administrative Officer, which official and place of

Chapter 54 - Orderly and Peaceful Conduct

payment shall be designated on the notice, provided that said payment is made within a period of fourteen (14) days following the day on which the alleged violation was committed and where the said notice so provides for payment in this manner, and such payment shall be in full satisfaction, releasing and discharging all penalties and imprisonments incurred by the person for said violation.

(2) If a person violates the same provision of this Bylaw twice within one six month period, the minimum penalty for the second such violation is \$200.00.

Amendments to Schedule "A"

10. The Town may amend Schedule "A" from time to time by resolution of Council.

Repeal of Bylaws, Regulations and Ordinances

11. Chapter 11, Prevention of Disorder or Impropriety Bylaw, and any amendments thereto are hereby repealed.

THIS IS TO CERTIFY THAT this bylaw, of which the foregoing is a true copy, was duly passed at a duly called meeting of the Town Council by majority vote of the whole Council of the Town of Middleton on the 6th day of October, 2003.



E. L. Bennett
Town Clerk and Treasurer

1. Date of Notice to Council - August 21, 2003
2. Date of First Reading - September 2, 2003
3. Publication Notice of Second Reading - Sept. 17, 2003
3. Date of 2nd Reading & Passing - October 6, 2003
4. Date of Publication of Notice of Passing*- October 22, 2003

* Effective date of the Bylaw unless otherwise specified in the text of the Bylaw.

GIVEN under the hand of the Town Clerk and Treasurer and under the corporate seal of the Town of Middleton this 8th day of October, 2003.



E. L. Bennett
Town Clerk and Treasurer

SCHEDULE "A"

Part 1:

The following are activities that are deemed to unreasonably disturb the peace and tranquility of the neighborhood at any time, where the sound resulting therefrom is audible at a point of reception.

1. The operation of any combustion engine or pneumatic device without an effective exhaust or intake muffling device in good working order and in constant operation;
2. the operation of a vehicle or a vehicle with a trailer resulting in banging, clanking, squealing or other like sounds due to an improperly secured load or equipment or inadequate maintenance;
3. the operation of a motor vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices;
4. the detonation of fireworks or explosive devices not used in construction or quarrying;
5. the discharge of firearms (except for signaling purposes in a sporting competition) within 100 meters of someone else's residence;
6. the operation of a recreation vehicle within 30 meters of a residence except for the purpose of parking or storage on one's own property;
7. the operation of any public address system, television set, disc player, tape deck, phonograph, musical instrument, or radio in a manner such that the sound from the equipment being operated is audible beyond the bounds of the property from which the noise is emitted;
8. the operation of an mobile disc player, tape deck, phonograph, or radio in a manner such that the sound from the equipment being operated is audible beyond 30 meters from the device or apparatus;
9. the operation of any machinery, equipment or device that unreasonably disturbs the peace and tranquility of the neighborhood;
10. dogs or other domestic animals fighting;
11. knocking or pounding on any door of any premises or ringing any doorbell for the purpose of annoying the inhabitants therein;
12. repeated blowing of horns or squealing of tires from the use of an automobile;
13. allowing hens or other domestic fowl to be at large in the Town;
14. disturbing the good order or harmony of any public meeting in the Town.

Chapter 54 - Orderly and Peaceful Conduct

Part 2:

Activities that unreasonably disturb the peace and tranquility at specified times, where the sound resulting therefrom is audible at a point of reception.

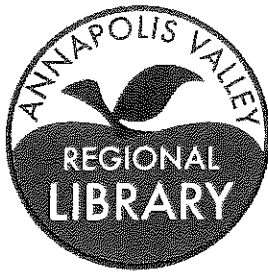
Activities

Prohibited Times

- | | |
|--|--|
| 1. the operation of any refrigeration unit which is attached to a refrigeration trailer unless the refrigeration trailer is in motion; | Monday to Saturday: before 7:00 a.m. & after 9:30 p.m.
Sunday/Statutory
Holidays/Remembrance Day: at all times. |
| 2. the operation of a garbomotor, solid waste bulk lift, refuse compacting equipment or hydraulic dumpster associated with a commercial enterprise; | Monday to Saturday: before 7:00 a.m. & after 9:30 p.m.
Sunday/Statutory
Holidays/Remembrance Day: at all times. |
| 3. the operation in the outdoors of any power tool for domestic purposes other than snow removal unless consent is received from all owners at point of reception; | Monday to Saturday: before 7:00 a.m. & after 9:30 p.m.
Sunday/Statutory
Holidays/Remembrance Day: Before 9:00 a.m. and after 7:00 p.m. |
| 4. the operation of tree harvesters unless consent is received from all owners residing at the point of reception; | Monday to Saturday: before 7:00 a.m. & after 9:30 p.m.
Sunday/Statutory
Holidays/Remembrance Day: Before 9:00 a.m. and after 7:00 p.m. |
| 5. the use or operation of any commercial vacuuming equipment such as rug cleaning equipment; | Monday to Saturday: before 7:00 a.m. & after 9:30 p.m.
Sunday/Statutory
Holidays/Remembrance Day: Before 9:00 a.m. and after 7:00 p.m. |
| 6. construction and the operation of any equipment in connection with construction unless consent is received from all owners at point of reception; | Monday to Saturday: before 7:00 a.m. & after 9:30 p.m.
Sunday/Statutory
Holidays/Remembrance Day: Before 9:00 a.m. and after 7:00 p.m. |
| 7. the operation of a commercial car wash. | Any day: before 7:00 a.m. and after 9:30 p.m. |
| 8. the operation of engine (jake) brakes on Commercial vehicles. | Any day: before 7:00 a.m. and after 9:30 p.m. |

Chapter 54 - Orderly and Peaceful Conduct

NOTE: Any time specified in this Section shall mean Standard Time for the Town or Daylight Savings Time during the period of time for which the same is declared to be in force in the Town.



Annapolis Valley Regional Library

P.O. Box 510 236 Commercial Street Berwick, NS B0P 1E0

Phone 1-866-922-0229

www.valleylibrary.ca email: administration@valleylibrary.ca

Mayor Sylvester Atkinson
Town of Middleton
PO Box 340
Middleton, NS B0S 1P0

June 7, 2017

Dear Mayor Atkinson,

The Annapolis Valley Regional Library will be hosting the Nova Scotia Library Association (NSLA) and the Library Boards Association of Nova Scotia (LBANS) annual joint conference from September 29 to October 1, 2017 at the Annapolis Basin Conference Centre. We host this conference approximately every 9 years on a rotating basis with other regional libraries.

This year's conference theme is *Libraries 150 : a celebration*. We are expecting to attract approximately 125 library workers and trustees from around Nova Scotia as well as presenters, municipal and provincial government representatives. This year there will be an extra set of sessions (5 in total), on Friday night and Saturday, that will spotlight our talented Nova Scotia authors, where the public will be invited to attend.

At this time we are seeking financial support in preparation for the conference by asking each of the municipalities in our region for a contribution of \$200. Your support will receive recognition in the Conference Program, on the website and at the conference location.

Thank you in advance for your consideration of this request. If you have questions or require further information, please contact us at (902) 538-2665.

Sincerely,

A handwritten signature in cursive script, appearing to read "Wendy Trimper, Charlotte Janes".

Charlotte Janes, Systems and Collections Access Coordinator
2017 NSLA/LBANS Conference Co-convenor

Wendy Trimper, Community Library Services Coordinator
2017 NSLA/LBANS Conference Co-convenor



CAPITAL INVESTMENT PLAN SUMMARY
2017/2018 TO 2021/2022

<u>DESCRIPTION</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
<u>WATER</u>						
-REVENUE		5000	5000	5000	5000	5000
-PROVINCIAL GRANT		0	1666667	0	0	0
-DEBENTURE BOR.		120000	713333	0	0	0
-DEPRECIATION		39200	104200	99200	4200	4200
-SP.RESERVE FUNDS		0	0	0	0	0
-FED GAS TAX		0	0	0	0	0
	2776000	164200	2489200	104200	9200	9200
<u>TOWN GENERAL</u>						
<u>STREETS</u>						
	880000					
-REVENUE		28000	0	36000	0	0
-GRANTS		0	0	0	0	0
-S/R WITHDRAWLS		0	0	0	0	0
-S/R BORROWINGS		56000	80000	0	0	0
-FEDERAL GAS TAX		0	0	110000	125000	0
-DONATIONS		0	0	0	0	0
-DEBENTURE BOR.		0	0	115000	150000	180000
		84000	80000	261000	275000	180000
<u>SIDEWALKS</u>						
	75000					
-REVENUE		0	0	0	0	0
-GRANTS		0	0	0	0	0
-S/R WITHDRAWLS		0	0	0	0	0
-S/R BORROWINGS		0	0	0	0	0
-FED GAS TAX		75,000	0	0	0	0
-DEBENTURE BOR.		0	0	0	0	0
		75000	0	0	0	0
<u>SANITARY SEWERS</u>						
	1364312					
-REVENUE		0	0	0	0	0
-GRANTS		50000	580874	0	0	0
-S/R WITHDRAWLS		8000	0	0	0	0
-S/R BORROWINGS		0	0	0	0	0
-FEDERAL GAS TAX		0	0	0	100000	185000
-DONATIONS		0	0	0	0	0
-DEBENTURE BOR.		25000	290438	0	125000	0
		83000	871312	0	225000	185000
<u>STORM SEWERS</u>						
	380000					
-REVENUE		15000	0	0	0	0
-GRANTS		0	0	0	0	0
-S/R WITHDRAWLS		0	0	0	0	0
-S/R BORROWINGS		0	0	0	0	0
-FEDERAL GAS TAX		250000	0	70000	0	0
-DEBENTURE BOR.		0	0	45000	0	0
		265000	0	115000	0	0

	0	0	0
	35000	0	0
	56000	35000	0
	0	0	0
	0	0	0
	0	0	720000
	91000	35000	720000
	52700	20000	66000
	50000	2890874	40000
	137000	10000	0
	112000	115000	0
	325,000	0	180,000
	4000	650000	0
	94500	870938	880000
7708012	775200	4556812	1166000

	0	0	0
	35000	0	0
	56000	35000	0
	0	0	0
	0	0	0
	0	0	720000
	91000	35000	720000
	52700	20000	66000
	50000	2890874	40000
	137000	10000	0
	112000	115000	0
	325,000	0	180,000
	4000	650000	0
	94500	870938	880000
7708012	775200	4556812	1166000

**WATER UTILITY
FIVE YEAR CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
1	Technology Upgrades (Equipment-Office Furniture & Equip)	REV. GRANT DEB. DEP'N SRF	25000	5000	5000	5000	5000	5000
2	Water Rate Study (Other-Water Rate Study)	REV. GRANT DEB. DEP'N SRF	10000	10000				
3	Reservoir (Structures and Improvements- Distribution Reservoirs)	REV. GRANT DEB. DEP'N SRF FED GAS TAX	2500000	120000	1666667 713333			
4	PRV Upgrade-101 Building (Mains-Distribution)	REV. GRANT DEB. DEP'N SRF	25000	25000				
5	Surge Tank for 101 building (Structures and Improvements- Distribution Reservoirs)	REV. GRANT DEB. DEP'N SRF	60000			60000		
6	PRV Upgrade-Wellfield (Mains-Distribution)	REV. GRANT DEB. DEP'N SRF	25000			25000		
7	Hospital Pumping Station Variable Speed Drives on Pump Controls (Structures and Improvements- Pumping Structures)	REV. GRANT DEB. DEP'N SRF	15000			15000		
8	Replace 6" Water Main Queen Street 450' (Mains-Distribution)	REV. GRANT DEB. DEP'N SRF	95000				95000	

**WATER UTILITY
FIVE YEAR CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
9	HYDRANTS INSTALLED (Hydrants)	REV. GRANT DEB. DEP'N	6000	1200	1200	1200	1200	1200
	-PURCHASED (Hydrants)	REV. GRANT DEB. DEP'N	15000	3000	3000	3000	3000	3000
				<hr/>				
REVENUE				5000	5000	5000	5000	5000
GRANTS				0	1666667	0	0	0
DEBENTURES				120000	713333	0	0	0
DEPRECIATION FUNDS				39200	104200	99200	4200	4200
SPECIAL RESERVE FUNDS				0	0	0	0	0
FEDERAL GAS TAX				0	0	0	0	0
				<hr/>				
				2776000	164200	2489200	104200	9200
				<hr/>				
							9200	9200

DRAFT
17.06.19

STREETS
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING</u> <u>SOURCE</u>	<u>GROSS</u> <u>COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
10	Replace Overhead Crosswalk Commercial Street (2)	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	64000	28000		36000		
11	Street Light Conversion Commercial Street 26 lights	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	56000	56000				
12	Repave School Street 2" asphalt (Brook-Bentley) 988' X 20"	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	80000		80000			
13	Queen Street(Rebuild&Repave) 562' x 22' x 3"	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	115000			115000		
14	Rebuild And Repave Taylor Dr 1500' x 33'x 3"	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	110000			110000		
15	Rebuild & Repave Victoria Street (Marshall St-Veterans Lane) 1500'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	150000				150000	
16	Rebuild And Repave Comm St (Marshall-North) 1000'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	180000					180000

**STREETS
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
17	Rebuild & Repave Commercial St (North St north to Brook) 800'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	125000				125000	
				<hr/>				
	REVENUE			28,000	0	36,000	0	0
	GRANTS			0	0	0	0	0
	S/R WITHDRAWLS			0	0	0	0	0
	S/R BORROWINGS			56,000	80,000	0	0	0
	DEBENTURE BORROWINGS			0	0	115,000	150,000	180,000
	FED GAS TAX			0	0	110000	125000	0
	DONATIONS			0	0	0	0	0
	TOTALS			880000	84000	80000	261000	275000
				<hr/>				
				<hr/>				

DRAFT
17.06.19

**SIDEWALKS
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
18	Repave Sidewalk/Curb 2" asphalt Bridge St to Spring Garden Rd East Side 176' x 8'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	25,000	25000				
19	Repave Sidewalk 2" asphalt School St.(Weaver's Ins-Church) 650'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	5,000	5000				
20	Repave Sidewalk 2" asphalt Gates Avenue-front of High School 299' x 8'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	35,000	35000				
21	Pave Main Street-West 2" asphalt 1000'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	10,000	10000				
				<hr/>				
REVENUE				0	0	0	0	0
GRANTS				0	0	0	0	0
S/R WITHDRAWALS				0	0	0	0	0
S/R BORROWINGS				0	0	0	0	0
DEBENTURE BORROWINGS				0	0	0	0	0
FEDERAL GAS TAX				75,000	0	0	0	0
DONATIONS				0	0	0	0	0
TOTALS				75,000	75000	0	0	0

**SANITARY SEWERS
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
22	Lagoon Ladders	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	8000	8000				
23	Replace 18" Sanitary Main Main St (Bridge St-Queen St)-720' School St (North from Main St)-360' Comm St (North from Main St)-345' Maple Ave (South from Main St)-345' Queen St (North from Main St)-230' 2000'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	946312	50000	580874			
24	Replace 16" Sanitary Main Victoria Street (Marshall St-Veterans Lane) 1500'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	125000				125000	
25	Replace 10" Sanitary Main Commercial Street (North St north to brook) 800'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	100000				100000	
26	Replace 10" Sanitary Main Commercial Street (Marshall St north to North St) 1000'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	185000					185000

REVENUE	0	0	0	0	0
GRANTS	50000	580874	0	0	0
S/R WITHDRAWLS	8000	0	0	0	0
S/R BORROWINGS	0	0	0	0	0
DEBENTURE BORROWINGS	25000	290438	0	125000	0
FEDERAL GAS TAX	0	0	0	100000	185000
DONATIONS	0	0	0	0	0
TOTALS	1364312	83000	871312	0	225000

**STORM SEWERS
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
27	Replace 36" Storm Corner Marshall & King St through to Rotary Park (Includes replacement of Concrete Sidewalk) 1100'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	250000	250000				
28	Replace 36" Storm 421 Main Street 150'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	15000	15000				
29	Install 15" Storm Taylor Drive 1123'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	70000			70000		
30	Install 8" Storm Queen Street 200'	REV GRANTS S/R WITHD S/R BORR. DEB. FED GAS TAX DONATIONS	45000			45000		
REVENUE				15000	0	0	0	0
GRANTS				0	0	0	0	0
S/R WITHDRAWLS				0	0	0	0	0
S/R BORROWINGS				0	0	0	0	0
DEBENTURE BORROWINGS				0	0	45000	0	0
FED GAS TAX				250000	0	70000	0	0
DONATIONS				0	0	0	0	0
TOTALS				380000	265000	0	115000	0

**LAND & BUILDINGS
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>FUNDING SOURCE</u>	<u>GROSS COST</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
31	Recreation Parks Rotary Park Soccer Field-6500(17/18) Tennis Court Lights-20000 (21/22) Other Riverside Pk Dock-7200 (17/18) Trail Development-30000 (18/19) VIC-70000 (19/20) Signage-40000 (20/21)	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	173700	9700 4000	20000 10000	30000 40000	30000 10000	15000 5000
32	Community Centre/Fire Hall	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	3600000	 69500	 2300000 580500 650000			
33	Environmental Site Assessment Phase 3 146 Commercial Street	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	64000	 64000				
34	101 Highway Signs	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	10000		 10000			
35	Reshingle Town Hall 131 Commercial Street	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	30000	 30000				
36	Rosa M Harvey Library Ramp/Walkway	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	30000				30000	
37	Contribution to Upgrade Swimming Pool Facilities	REV GRANTS S/R WITHD S/R BORR. DEB. DONATION	80000					80000
REVENUE				9700	20000	30000	60000	15000
GRANTS				0	2310000	40000	10000	5000
S/R WITHDRAWLS				94000	10000	0	0	0
S/R BORROWINGS				0	0	0	0	0
DEBENTURE BORROWINGS				69500	580500	0	0	80000
DONATION				4000	650000	0	0	0
TOTALS				3987700	177200	3570500	70000	100000

**EQUIPMENT
CAPITAL INVESTMENT PLAN
2017/2018 TO 2021/2022**

<u>NO.</u>	<u>PROJECT</u>	<u>GROSS COST</u>	<u>FUNDING SOURCE</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
<u>TOWN GENERAL</u>								
38	Council Chambers Sound System (17/18)	12000	REV GRANTS S/R WITHD S/R BORR. DEB.BORROW FEDERAL GAS TAX DONATIONS	12000				
		12000		12000	0	0	0	0
<u>PUBLIC WORKS</u>								
39	Trackless Snow Blower (17/18)	16000	REV					
40	Trackless Salt Spreader (17/18)	7000	GRANTS					
41	4x4 1/2 Ton (18/19)	35000	S/R WITHD	23000				
42	Dump Truck & Plow (19/20)	120000	S/R BORR.		35000		55000	
43	4x4 1/2 Ton (20/21)	40000	DEB.BORROW			120000		120000
44	Plow & Salt Spreader for 3/4 Ton (20/21)	15000	DONATIONS					
45	Loader & Plow (21/22)	120000						
		353000		23000	35000	120000	55000	120000
<u>FIRE</u>								
46	Air Filling Station & Bottles (17/18)	44000	REV					
47	Pumper Truck (19/20)	600000	GRANTS S/R WITHD S/R BORR. DEB.BORROW DONATIONS	44000		600000		
		644000		44000	0	600000	0	0
<u>ECONOMIC DEVELOPMENT</u>								
<u>RECREATION</u>								
48	Mower & Loader (17/18)	12000	REV GRANTS S/R WITHD S/R BORR. DEB.BORROW DONATIONS	12000				
		12000		12000	0	0	0	0
REVENUE				0	0	0	0	0
GRANTS				0	0	0	0	0
S/R WITHDRAWLS				35000	0	0	0	0
S/R BORROWINGS				56000	35000	0	55000	0
DEBENTURE BORROWINGS				0	0	720000	0	120000
FEDERAL GAS TAX				0	0	0	0	0
DONATIONS				0	0	0	0	0
TOTALS				1021000	91000	720000	55000	120000

	2016-17	2016-17	2017-18	2017-18	2018-19	2018-19	2019-20	2019-20	2020-21	2020-21	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	2024-25	2024-25	2025-26	2025-26
Services																				
Equipment	\$109,900	\$0	\$79,000	\$0	\$35,000	\$0	\$720,000	\$0	\$55,000	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streets / Sidewalks	\$84,000	\$0	\$159,000	\$0	\$80,000	\$0	\$261,000	\$0	\$275,000	\$0	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer	\$242,000	\$0	\$273,000	\$75,000	\$0	\$871,312	\$115,000	\$0	\$225,000	\$0	\$185,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreation	\$208,000	\$0	\$25,700	\$0	\$30,000	\$0	\$70,000	\$0	\$70,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land / Buildings	\$64,000	\$0	\$94,000	\$69,500	\$10,000	\$3,530,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Refinance "Balloon" payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Budget	\$707,900	\$0	\$630,700	\$144,500	\$155,000	\$4,401,812	\$1,166,000	\$0	\$625,000	\$0	\$585,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sources of Funds																				
Grants	\$378,000	\$0	\$325,000	\$50,000	\$10,000	\$2,880,874	\$220,000	\$0	\$235,000	\$0	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Fund	\$71,600	\$0	\$52,700	\$0	\$20,000	\$0	\$66,000	\$0	\$60,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserves	\$216,300	\$0	\$249,000	\$0	\$125,000	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$42,000	\$0	\$4,000	\$0	\$0	\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-term Borrowing (Spring)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-term Borrowing (Fall)	\$0	\$0	\$0	\$94,500	\$0	\$870,938	\$880,000	\$0	\$275,000	\$0	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Sources of Funds	\$707,900	\$0	\$630,700	\$144,500	\$155,000	\$4,401,812	\$1,166,000	\$0	\$625,000	\$0	\$585,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Long-term Borrowing Assumptions																				
Projects' Amortization Period (in years)	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20
Term of Long-term Borrowing (in years)	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20	10	20
Estimated Interest Rates	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%	2.76%	3.34%
Debt Outstanding																				
Current outstanding & forecasted debt	\$2,293,716		\$2,106,602		\$2,711,629		\$3,303,431		\$3,202,237		\$3,202,178		\$2,794,062		\$2,421,447		\$2,086,361		\$1,793,215	
Estimated revised debt service ratio	11.47%		11.60%		10.82%		12.11%		15.23%		15.05%		15.67%		14.01%		12.37%		10.69%	

***Note:

- (1.) The amortization period & term may differ if project financed over a shorter time period (ie. 20 year amortization & "balloon" payment in year 10).
- (2.) The long-term borrowing calculation assumes a blended interest rate for the life of each fiscal year's borrowing.



Town of Middleton

DRAFT GENERAL OPERATING BUDGET

2017-18

Overview

- ▶ First draft being presented to Council and the public
- ▶ Based on similar assumptions from previous budget year re: service levels, programming, staffing
- ▶ No change in tax rates: 1 cent combined generates \$10,981, down from \$11,013 in 2016/17
- ▶ Shortfall of \$279,297, last year first draft was short @\$163,710
- ▶ Council discussion around parameters for further development of the budget

Expense Changes

- ▶ Expense increase of **2.34%** vs. Revenue decrease of **4.89%**: overall budget increase of **7.23%**
- ▶ Capital out of Revenue \$52,700, down from \$75,600 last yr.
- ▶ Police Protection +\$23,177
- ▶ Fire Hydrant Rental +\$7,381
- ▶ Public Works Transportation +\$17,347

Expense Changes

- ▶ Environmental Development Services +\$15,796
- ▶ Recreation Services +\$8,149
- ▶ Fiscal Services -\$19,150
- ▶ Smaller increases: Valley Waste (\$3,844); Public Health and Welfare - grants for housing initiatives(\$1,000) and Future View (\$5,000); Records Management \$11,000
- ▶ Remaining areas relatively stable

Revenue Changes

- ▶ Revenue decreased by \$188,761
- ▶ One property's tax revenue down \$32,007 due to property changing from taxable to special legislation
- ▶ \$280,300 assessment reduction
- ▶ Sewer Usage Charge down \$15,368 – decreased sewer debt charges
- ▶ Transfer from Operating Reserve down \$126,200

Tax Rate Scenarios

Current				1 Cent Increase				2 Cent Increase		
Assessed Value	Rate	Total Taxes		Assessed Value	Rate	Total Taxes		Assessed Value	Rate	Total Taxes
100,000	1.82	1,820		100,000	1.83	1,830		100,000	1.84	1,840
	0.25	250			0.25	250			0.25	250
	Sewer Chg	250			Sewer Chg	250		Sewer Chg	250	250
	Total	2,320			Total	2,330		Total		2,340

Tax Rate Scenarios

Current			1 Cent Increase				2 Cent Increase			
Assessed Value	Rate	Total Taxes		Assessed Value	Rate	Total Taxes		Assessed Value	Rate	Total Taxes
150,000	1.82	2,730		150,000	1.83	2,745		150,000	1.84	2,760
	0.25	375			0.25	375			0.25	375
	Sewer Chg	250			Sewer Chg	250			Sewer Chg	250
	Total	3,355			Total	3,370			Total	3,385

Tax Rate Scenarios

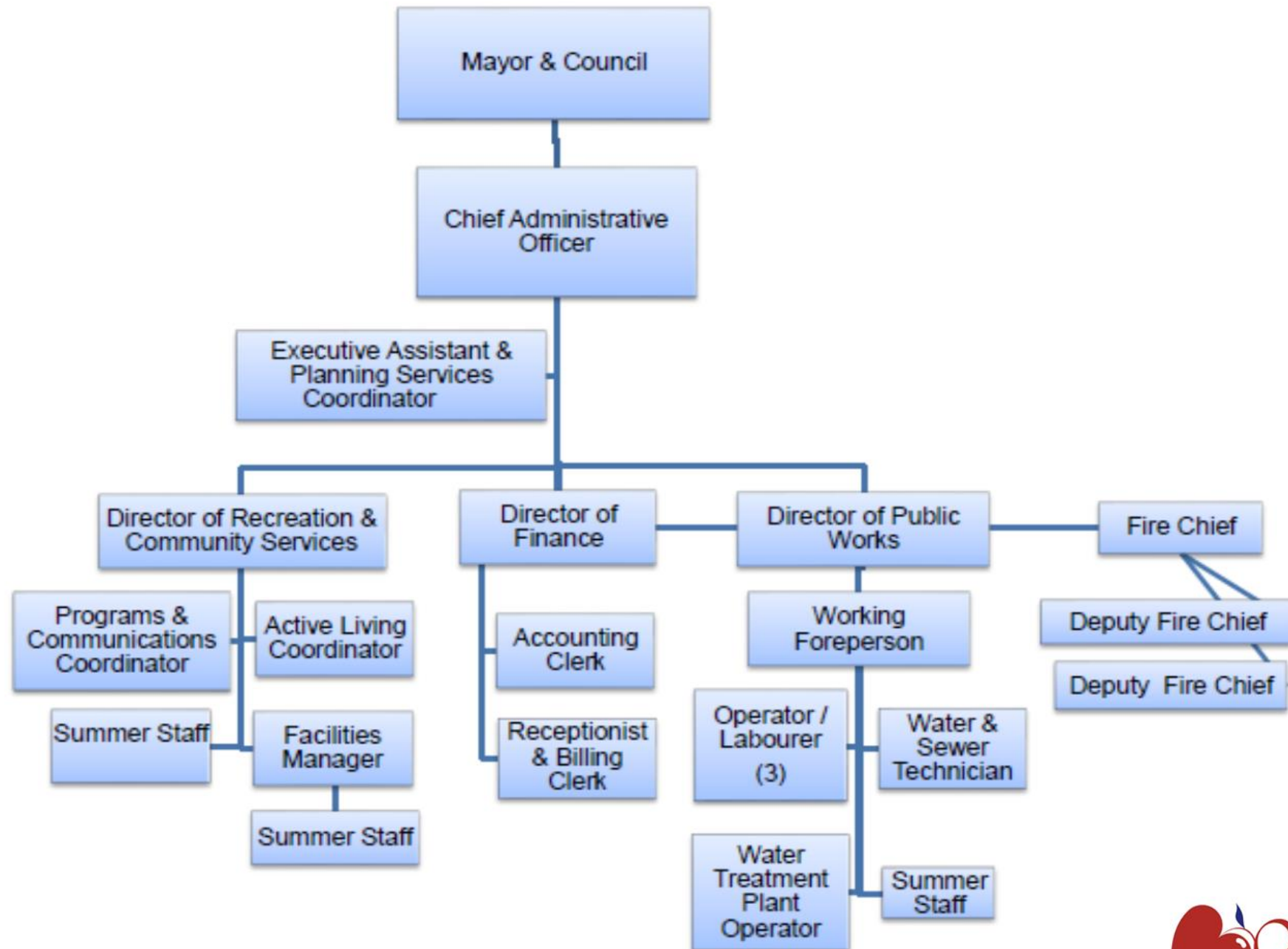
Current				1 Cent Increase				2 Cent Increase		
Assessed Value	Rate	Total Taxes		Assessed Value	Rate	Total Taxes		Assessed Value	Rate	Total Taxes
200,000	1.82	3,640		200,000	1.83	3,660		200,000	1.84	3,680
	0.25	500			0.25	500			0.25	500
	Sewer Chg	250			Sewer Chg	250			Sewer Chg	250
	Total	4,390			Total	4,410			Total	4,430

Tax revenue & GIL changes

Fiscal Year	Total
2011/12	\$2,231,126 (+ \$114,764)
2012/13	\$2,287,223 (+ \$56,097)
2013/14	\$2,277,893 (- \$9,330)
2014/15	\$2,317,253 (+ \$39,360)
2015/16	2,385,619 (+\$68,366)
2016/17	2,447,370 (+\$61.751

2016/17 Year End

- ▶ Year-end forecast \$190,802 surplus:
 - ▶ Primary reasons are vacant position and budgeted work that was not completed.
 - ▶ In general, all Department Heads manage departmental budgets extremely well to forecast and mitigate any potential overages.
- ▶ Staff have consistently presented a streamlined budget based on Council's direction for service levels
- ▶ Infrastructure is facing critical failure that will affect core services (i.e. water, sewer, facilities)



Options

- ▶ Reduce/adjust service levels and/or programming
- ▶ Staffing levels
- ▶ Re-evaluate Grant requests
- ▶ Utilize additional funds from reserves
- ▶ Increase tax rate
- ▶ Combination of two or more of the above options

Discussion Questions

TOWN OF MIDDLETON
BUDGET SUMMARY 2017/2018

SUMMARY OF EXPENSE

	PREV YEAR ACTUAL	2016/17 ACTUAL	2016/17 BUDGET	2017/18 BUDGET	BUDGET INC	% INC.	% OF TOTAL
1. General Gov't	494,090	415,355	459,560	465,331	5,771	1.26	11.84
2. Police Protection	613,556	630,116	633,027	656,204	23,177	3.66	16.69
3. Fire Protection	113,948	123,963	143,526	145,203	1,677	1.17	3.69
3a. Hydrant Rental	119,744	129,428	129,428	136,809	7,381	5.70	3.48
4. Oth Protec Serv	13,736	9,757	14,000	14,000	0	0.00	0.36
5. Transportation Serv	524,048	571,176	585,930	603,277	17,347	2.96	15.35
6. Enviromental Health	410,305	341,912	404,983	406,772	1,789	0.44	10.35
7. Pub Health & Welfare	500	0	0	6,000	6,000	#DIV/0!	0.15
8. Env Dev Services	184,860	172,858	192,496	208,292	15,796	8.21	5.30
9. Recreation Services	389,271	409,748	416,051	424,200	8,149	1.96	10.79
10. Fiscal Services	888,582	873,100	884,376	865,226	-19,150	-2.17	22.01
TOTAL EXPENSE	\$3,752,639	\$3,677,412	\$3,863,377	\$3,931,314	\$67,937	1.76%	100.00%

SUMMARY OF REVENUE

1. Tax Revenue & GIL	2,385,619	2,447,370	2,450,122	2,390,240	-59,882	-2.44	65.05
2. Spec Assmts	439,298	422,309	411,382	396,014	-15,368	-3.74	10.78
3. Tax on County Rate	69,680	43,673	43,660	61,329	17,669	40.47	1.67
4. Tax & GIL (not on rate)	109,040	111,795	118,333	113,384	-4,949	-4.18	3.09
5. Serv to Oth Govts	92,641	82,456	83,129	84,140	1,011	1.22	2.29
6. Sale of Services	92,633	103,156	104,531	108,286	3,755	3.59	2.95
7. Rev own Sources	143,487	140,174	144,338	139,609	-4,729	-3.28	3.80
8. Unconditional Tfrs	338,673	338,684	338,684	338,743	59	0.02	9.22
9. Conditional Tfrs	81,941	52,398	42,998	42,871	-127	-0.30	1.17
10. Tfrs Fr Oth Funds	147,726	126,200	126,200	0	-126,200	0.00	0.00
11. Transfer From own Agency	0	0	0	0	0	0.00	0.00
TOTAL REVENUE	\$3,900,738	\$3,868,215	\$3,863,377	\$3,674,616	-\$188,761	-4.89%	100.00%
SURPLUS(DEFICIT)	\$148,099	\$190,802	\$0	-\$256,698	-\$256,698	6.64%	0

TOWN OF MIDDLETON
TAX RATE SUMMARY
2017/2018

COMMERCIAL RATE	0.043	RESIDENTIAL RATE	0.0182
SPEC.LEGISLATION(COUNTY RATE)	0.0186	SEASONAL TOURIST	0.0323
FARM ACREAGE RATE	3.02 /ACRE		
FORREST TAXABLE(UNDER50000)	0.25 /ACRE		
ACRES			

RESIDENTIAL REVENUE	88,735,000	assmt	to#11111	1,614,977
COMMERCIAL REVENUE	14,956,900	assmt	to#11121	643,147
SPEC LEGISLATION REVENUE	2,664,400	assmt	to#11122	49,558
SEASONAL TOURIST PROPERTY	365,000	assmt	to#11122	11,771
RESOURCE PROPERTY REV	215,200	assmt	to#11151	3,917
BUS OCCUPANCY REVENUE	0	assmt	to#11411	0
GIL FEDERAL-COMMERCIAL	727,600	assmt	to#12111	31,287
GIL FEDERAL-RESOURCE	2,700	assmt	to#12111	49
PROVINCIAL GIL-COMMERCIAL	2,132,700	C-assmt	to#12311	91,706
PROVINCIAL GIL-RESIDENTIAL	0	R-assmt	to#12311	0
PROVINCIAL GIL -RESOURCE	7,400	R-assmt	to#12311	135
FARM ACREAGE	grant 222 acres		to#16286	670
FORREST ACREAGE(UNDER 50000 ACRES)	143 acres		to#11153	36
TOTALS	109,806,900			2,447,252

COMMERCIAL ASSESSMENT

14,956,900
2,664,400
0
727,600
365,000
2,132,700
20,846,600

RESIDENTIAL ASSESSMENT

88,735,000
215,200
7,400
0
2,700
88,960,300

1 Cent on
TAX RATE

2,085

8,896

\$10,981

TOWN OF MIDDLETON
BUDGET 2017/2018
REVENUE

<u>DESCRIPTION</u>	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
R-E-V-E-N-U-E				
TAXATION-REAL				
01-110-111-1001-TAXATION RESIDENTIAL	1,567,507	1,596,994	1,605,036	1,614,977
01-110-111-1002-COMMERCIAL TAXABLE	677,232	711,865	711,964	643,147
01-110-111-1065-COMM SP. LEGISLATION	69,680	43,673	43,660	61,329
01-110-111-1003-RESOURCE TAXABLE	3,890	3,938	3,938	3,917
01-110-111-1006-FOREST TAXABLE	41	41	41	36
01-110-111-1005-FARM ACREAGE TAXABLE	0	0	0	0
SUB TOTAL	2,318,350	2,356,511	2,364,639	2,323,406
TAXATION-SPECIAL				
01-110-112-1060-SIDEWALK ANNUAL CHG	0	0	0	
01-110-112-1061-SEWER ANNUAL ENT	400	2,500	600	600
01-110-112-1062-SEWER USAGE CHARGE	438,898	419,809	410,782	395,414
SUB TOTAL	439,298	422,309	411,382	396,014
TAXATION-BUSINESS				
01-110-114-1041-BUSINESS OCCUPANCY	0	0	0	
01-110-114-1042-BASED ON REV.MT&T	13,098	10,894	10,894	9,641
01-110-114-1043-POWER CORP-HST	13,670	14,287	18,000	14,287
SUB TOTAL	26,768	25,181	28,894	23,928
OTHER TAXES				
01-110-119-1064-DEED TRANSFER TAX	57,838	62,183	65,000	65,000
SUB TOTAL	57,838	62,183	65,000	65,000
GIL-FEDERAL				
01-110-121-1070-FEDERAL (GIL)	35,785	34,960	32,759	33,364
SUB TOTAL	35,785	34,960	32,759	33,364
GIL-PROVINCIAL				
01-110-123-1071-REAL PROPERTY	101,205	99,613	96,425	94,835
01-110-123-1072-FIRE PROTECTION	23,923	23,923	23,931	23,932
SUB TOTAL	125,128	123,536	120,356	118,767

TOWN OF MIDDLETON
BUDGET 2017/2018
REVENUE

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
GIL-PROV AGENCIES				
01-110-124-1073-NSLC	0	0	0	
01-110-124-1074-NSPC	471	467	467	488
SUB TOTAL	471	467	467	488
SERV PROVID OTH GOVTS				
01-110-133-1080-GEN GOV'T (ANNA CO)	2,482	2,425	2,998	4,009
01-110-133-1081-FIRE(ANNAPOLIS CO)	72,031	72,031	72,131	72,131
01-110-133-1083-PLANNING	10,128	0	0	0
01-110-133-1084-RECREATION(ANNA CO)	8,000	8,000	8,000	8,000
SUB TOTAL	92,641	82,456	83,129	84,140
SALE OF SERVICES				
01-110-141-1100-GEN GOV'T SERVICE	33,619	33,744	36,257	37,884
01-110-141-1102-TRANSPORTATION RENT	58,515	69,312	67,774	70,302
01-110-141-1103-RECREATION RENTAL	500	100	500	100
SUB TOTAL	92,633	103,156	104,531	108,286
OTHER REV FROM OWN SOURCES				
01-110-151-1120-LICENSES-TAXI,ETC.	115	115	0	100
01-110-151-1121-LICENSE-DOG	25	23	25	25
01-110-151-1122-BUILDING FEES	3,958	1,860	3,250	2,000
01-110-151-1123-PLANNING FEES	1,250	1,300	1,500	1,500
01-110-151-1124-DRIVEWAY/Bldg. PERMITS	525	0	350	350
01-110-151-1125-FINES	3,675	4,138	1,000	4,000
01-110-151-1126-RENTS	14,298	19,535	22,613	22,714
01-110-151-1127-CONCESSIONS/FRANCHISE	0	0	0	0
01-110-151-1128-INT DEPOSIT REC'D	1,836	2,453	3,000	3,000
01-110-151-1129-INT SUNDRY	232	72	100	100
01-110-151-1130-INT RATES & TAXES	62,677	55,328	55,000	55,000
01-110-151-1131-DONATIONS-RECREATION	0	1,100	0	0
01-110-151-1132-PROGRAMS-RECREATION	54,451	50,490	55,000	50,000
01-110-151-1133-DONATIONS-OTHER	0	0	0	0
01-110-151-1134-MISC JOBBING TAX CERT	445	665	2,500	820
01-110-151-1135-WCB RECOVERIES	0	3,095	0	0
SUB TOTAL	143,487	140,174	144,338	139,609
UNCOND TFRS FR OTH GOV				
FEDERAL				
01-110-161-1150-CANADA WORKS GRANT	0	0	0	0
01-110-161-1151-GAS TAX	0	0	0	0
SUB TOTAL	0	0	0	0

TOWN OF MIDDLETON
BUDGET 2017/2018
REVENUE

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
PROVINCIAL				
01-110-162-1152-ICE CONTROL				
01-110-162-1153-DMA (EQUALIZATION)	338,073	338,073	338,073	338,073
01-110-162-1154-FARM ACREAGE	600	611	611	670
01-110-162-1155-COMMERCIAL EQUIPMENT	0	0	0	0
01-110-163-1156-TRANSITION GRANT	0	0	0	0
SUB TOTAL	338,673	338,684	338,684	338,743
COND TFRS FR OTH GOV				
FEDERAL				
01-110-171-1170-EXCISE & NSHT RECOV	5,986	6,533	5,000	5,000
SUB TOTAL	5,986	6,533	5,000	5,000
PROVINCIAL				
01-110-175-1171-EMO GRANTS	1,000	1,000	1,000	1,000
01-110-175-1172-OTHER(COMPASS)	40,000	0	0	0
01-110-175-1173-THROUGH STREETS	0	0	0	0
01-110-175-1176-COMM. DEVELOPMENT	0	0	0	0
01-110-175-1177-RECREATION	34,954	44,865	36,998	36,871
SUB TOTAL	75,954	45,865	37,998	37,871
OTHER TRANSFERS				
ASSET VALUATION ALLOWANCES & EQUITY				
01-110-191-1200-VALUATION ALL-TAXES	0	0	0	0
01-110-191-1201-VALUATION ALL-AREA RATE	0	0	0	0
01-110-191-1202-VALUATION ALL-OTHER	0	0	0	0
01-110-191-1203-SURPLUS PRIOR YEAR	107,726	0	0	0
01-110-191-1204-TFR REV RESERVE	40,000	126,200	126,200	0
SUB TOTAL	147,726	126,200	126,200	0
TRANSFERS FROM OWN AGENCIES				
01-110-193-1220-VWRMA DEBT RECOVERY	0	0	0	0
SUB TOTAL	0	0	0	0
TOTAL REVENUES	3,900,738	3,868,215	3,863,377	3,674,616

TOWN OF MIDDLETON
BUDGET 2017/2018
GENERAL GOVERNMENT SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
<u>DESCRIPTION</u>				
E-X-P-E-N-D-I-T-U-R-E-S				
GENERAL GOV'T SERVICES				
LEGISLATIVE				
01-210-211-2000-MAYOR'S STIPEND	11200	11200	11200	11200
01-210-211-2024-MAYOR'S TRAV EXP	450	1488	1446	2776
01-210-211-2001-COUNCIL'S STIPEND	39550	36400	39550	39550
01-210-211-2034-COUNCIL'S TRAVEL EXP	4086	6809	9204	9204
SUB TOTAL	55286	55897	61400	62730
ADMINISTRATIVE				
01-210-212-2009-T.H. LIGHTS	14640	14040	16000	16000
01-210-212-2027-T. H. REPAIRS	9199	10561	8465	12910
01-210-212-2013-T.H. SUPPLIES	1587	1338	1450	1450
01-210-212-2010-T.H. INSURANCE	1413	1525	1525	1032
01-210-212-2002-T.H. SALARY	2241	1617	2642	1912
01-210-212-2011-T.H. FUEL	3389	2021	7000	4000
01-210-212-2012-T.H. JANITOR	9577	10580	10906	10906
01-210-212-2020-T.H. OTHER-TAX,WATER	1100	1048	1475	1475
01-210-212-2003-T.H. WAGES	0	0	0	0
SUB TOTAL	43145	42731	49463	49685
FINANCIAL				
01-210-213-2002-FIN OFFICE SALARY	180864	184752	184580	187583
01-210-213-2022-FIN LEGAL	12620	9850	21000	21000
01-210-213-2023-FIN AUDITORS	10637	10637	12000	12000
01-210-213-2017-FIN OFFICE SUPPLIES	6622	5652	9750	17550
01-210-213-2016-FIN POSTAGE	3412	2374	3200	3200
01-210-213-2015-FIN TELEPHONE	7129	6873	8500	8500
01-210-213-2018-FIN EQUIP RENT & SERV	7826	4208	4747	9922
01-210-213-2032-FIN MISC	85093	5197	4891	4591
01-210-213-2033-FIN GIFTS, FLOWERS & MEMORIALS.	2383	3949	4900	4900
SUB TOTAL	316585	233491	253568	269246
TAXATION				
01-210-214-2040-TAX C B & TAX SALE	586	-1131	0	0
01-210-214-2042-TAX. EXEMPT WIDOWS	700	500	1500	1500
01-210-214-2043-TAX EXEMPT 25(A)	10629	10572	10572	10572
SUB TOTAL	11915	9942	12072	12072

TOWN OF MIDDLETON
BUDGET 2017/2018
GENERAL GOVERNMENT SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
OTH GENERAL SERV				
01-210-219-2050-GEN ELECT RATE PAYER	0	10688	10083	0
01-210-219-2024-GEN CONV DELEG	1886	2114	2100	2100
01-210-219-2025-GEN TRAINING	7438	6738	7450	10450
01-210-219-2026-GEN UNSM&AMA DUES	3532	3571	3650	3650
01-210-219-2004-FRIDGE BEN (EMPLOYER)	50911	50866	59274	54898
01-210-219-2006-OTHER BENEFITS(ACCR	3391	-683	500	500
01-210-219-2005-WCB	0	0	0	0
SUB TOTAL	67158	73294	83057	71598
DEPARTMENT TOTAL	494090	415355	459560	465331

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TOWN OF MIDDLETON
BUDGET 2017/2018
POLICE PROTECTIVE SERVICES

<u>DESCRIPTION</u>	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
POLICE COMMISSION				
01-220-220-2007-HONORARIA	0	0	0	0
01-220-220-2024-OTHER EXP	0	0	500	500
SUB TOTAL	0	0	500	500
CRIME INVEST & PREV				
01-220-222-2008-POL SERV CONT	556,396	577,836	578,095	599,795
01-220-222-2035-SHARED SERVICES	33,820	35,140	35,140	36,475
01-220-222-2071-MISC EXPENSE	1,003	1,327	1,354	1,354
01-220-222-2024-TRAVEL & MEALS	0	0	0	0
SUB TOTAL	591,219	614,303	614,589	637,624
TRAFFIC ACTIVITIES				
01-220-223-2003-WAGES-CROSS GUAR	8,287	8,443	9,329	9,442
01-220-223-2080-EQUIP-CROSS GUAR	476	51	500	500
01-220-223-2004-FRINGE BENEFITS	672	724	750	750
SUB TOTAL	9,435	9,218	10,579	10,692
STATIONS & BLDGS				
01-220-225-2090-STATIONS(BLDG REN	11,523	5,666	6,559	6,588
SUB TOTAL	11,523	5,666	6,559	6,588
POLICE SERVICES OTH				
01-221-227-2022-OTH SERV LEGAL	1,379	929	800	800
SUB TOTAL	1,379	929	800	800
DEPARTMENT TOTAL	613,556	630,116	633,027	656,204

TOWN OF MIDDLETON
BUDGET 2017/2018
PROTECTIVE SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
<u>DESCRIPTION</u>				
PROTECTIVE SERV FIRE				
FIRE PROTECTION SERV				
01-221-240-2100-FIRE CHIEFS EXP	336	908	2000	2000
01-221-240-2015-ALARMS(TELEPHONE)	10517	12166	12000	12000
01-221-240-2101-HYDRANT RENTAL	119744	129428	129428	136809
01-221-240-2025-TRAINING	13741	7864	12000	12500
01-221-240-2024-TRAVEL& CONV.	3351	1069	3500	3000
SUB TOTAL	147689	151435	158928	166309
STATIONS & BLDGS				
01-221-241-2010-INSURANCE	2602	1489	1774	920
01-221-241-2027-REPAIR	10326	12948	12500	13000
01-221-241-2011-FUEL	6026	6325	12000	8500
01-221-241-2009-LIGHTS	5138	4476	5500	5500
01-221-241-2020-WATER	522	488	500	500
01-221-241-2012-JANITOR	2700	4425	5000	5000
01-221-241-2013-JANITOR SUPPLIES	1929	1809	2000	2000
SUB TOTAL	29243	31960	39274	35420
FIRE FIGHTING EQUIP				
01-221-242-2110-HOSE & COUPL	4034	8062	9100	11000
01-221-242-2019-EQUIP GAS	2607	2761	4500	4500
01-221-242-2028-VEHICLE REPAIR	11900	14117	15000	15000
01-221-242-2010-VEHICLE INSUR	5004	3652	3652	4783
01-221-242-2030-CLOTHING & BOOTS	10950	13956	14500	15500
01-221-242-2029-RADIO REPAIR	4514	4995	5500	6000
01-221-242-2111-OTHER EQUIP	7062	11489	10000	11000
01-221-242-2112-OTHER	5163	4203	5000	5000
SUB TOTAL	51233	63235	67252	72783
OTHER FIRE EXP				
01-221-243-2007-HONORARIA	3750	3750	4500	4500
01-221-243-2010-LIAB INSUR	1567	2642	2000	2000
01-221-243-2120-MISC(ADV,SUBS)	210	368	1000	1000
01-221-243-2121-DONATIONS	0	0	0	0
SUB TOTAL	5527	6760	7500	7500
DEPARTMENT TOTAL	233692	253391	272954	282012

TOWN OF MIDDLETON
BUDGET 2017/2018
OTHER PROTECTIVE SERVICES

<u>DESCRIPTION</u>	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
EMERGENCY MEASURES				
01-221-244-2007-EMO HONORARIUM	0	0	0	0
01-221-244-2130-EMO OTHER EXP	1000	1000	1000	1000
01-221-244-2131-REGIONAL EMO	5143	5143	5500	5500
SUB TOTAL	6143	6143	6500	6500
OTHER PROTECTIVE SERVICES				
01-221-245-2140-ANIMAL & PEST CONT	7593	3614	7500	7500
SUB TOTAL	7593.1	3614	7500	7500
DEPARTMENT TOTAL	13736	9757	14000	14000

TOWN OF MIDDLETON
BUDGET 2017/2018
TRANSPORTATION SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
DESCRIPTION				
TRANSPORTATION SERVICES				
COMMON EQUIPMENT				
01-230-260-2002-EQUIP SALARY	9,880	15,599	11,651	18,439
01-230-260-2003-EQUIP WAGE	260	0	0	0
01-230-260-2019-EQUIP GAS	18,758	23,333	25,000	25,000
01-230-260-2010-EQUIP INSUR	5,525	4,190	4,190	4,333
01-230-260-2028-EQUIP REPAIR	37,141	37,925	40,000	40,000
SUB TOTAL	71,564	81,047	80,841	87,772
SMALL TOOLS & EQUIP				
01-230-261-2150-SMALL TOOLS	10,163	12,727	10,096	15,598
SUB TOTAL	10,163	12,727	10,096	15,598
WORKSHOPS YDS & BLDG				
01-230-262-2002-WRKSHOP SALARY	8,440	5,535	9,953	6,543
01-230-262-2003-WRKSHOP WAGES	117	0	0	0
01-230-262-2009-WRKSHOP LIGHTS	2,459	2,487	3,500	3,500
01-230-262-2011-WRKSHOP FUEL	2,050	2,297	4,000	4,000
01-230-262-2015-WRKSHOP TELEPHONE	6,930	7,603	7,500	7,500
01-230-262-2020-WRKSHOP WATER	579	454	600	600
01-230-262-2010-WRKSHOP INSURANCE	691	1,890	1,890	1,932
01-230-262-2027-WRKSHOP REPAIR	6,233	8,118	5,300	3,300
SUB TOTAL	27,498	28,385	32,743	27,375
LIABILITY				
01-230-263-2010-LIAB INS/DAMAGE	12,641	11,488	10,275	10,975
SUB TOTAL	12,641	11,488	10,275	10,975
ENGINEERING				
01-230-264-2021-SURVEY & ENGINEER	0	1,669	1,200	0
SUB TOTAL	0	1,669	1,200	0

TOWN OF MIDDLETON
BUDGET 2017/2018
TRANSPORTATION SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
ROADS & STREETS				
01-230-265-2002-SALARY	122,653	138,497	141,962	140,020
01-230-265-2003-WAGES	1,360	0	0	0
01-230-265-2004-FRINGE BENEFITS	55,446	63,830	76,070	76,556
01-230-265-2160-CHLORIDE	0	0	0	0
01-230-265-2161-SAND&GRAVEL	5,787	9,529	10,000	10,000
01-230-265-2162-PATCHING	69,866	61,870	61,869	61,869
01-230-265-2163-STORM SEWER MAINT.	4,670	4,923	5,000	6,500
01-230-265-2005-W C B	0	0	0	0
01-230-265-2030-SAFETY SUPPLIES	4,223	4,839	5,831	5,831
01-230-265-2025-TRAINING	4,403	8,971	7,810	12,060
01-230-265-2164-SUPPLY & EXPENSE	5,872	5,756	8,800	8,800
01-230-265-2029-RADIO REP./RENTAL	311	311	400	400
01-230-266-2002-SNOW-SALARY	28,353	32,098	33,436	37,942
01-230-266-2003-SNOW WAGES	5,018	0	0	0
01-230-266-2170-SNOW CHLORIDE&CART/	29,435	29,925	30,000	30,000
01-230-266-2171-SNOW EQUIP RENTAL	1,199	5,412	2,000	2,000
SUB TOTAL	338,596	365,960	383,178	391,978
STREET LIGHTING				
01-230-267-2009-ST LIGHTING NSPC	24,968	24,893	26,182	26,182
01-230-267-2180-ST LIGHTING MATERIAL	2,894	4,769	1,915	1,897
SUB TOTAL	27,862	29,663	28,097	28,079
TRAFFIC SERVICES				
01-230-268-2190-TRAFFIC SERV SIGN	1,400	3,542	4,000	5,000
01-230-268-2191-TRAFFIC SERV PAINT	13,323	15,695	14,500	14,500
SUB TOTAL	14,723	19,237	18,500	19,500
PARKING SERVICES				
01-230-269-2200-PARK LOT RENTALS	0	0	0	0
SUB TOTAL	0	0	0	0
PUBLIC TRANSIT				
01-230-270-2210-OTHER	21,000	21,000	21,000	22,000
	21,000	21,000	21,000	22,000
DEPARTMENT TOTAL	524,048	571,176	585,930	603,277

TOWN OF MIDDLETON
BUDGET 2017/2018
ENVIRONMENTAL HEALTH SERVICES

DESCRIPTION	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
ENVIRONMENTAL HEALTH SERV				
SEWAGE COLLECTION SYSTEM				
01-240-300-2002-COLL SALARY	2642	1444	3116	1707
01-240-300-2003-COLL WAGES	0	0	0	0
01-240-300-2220-COLL SUPP & EXP	2340	6851	6000	6000
01-240-300-2221-COLL CLEANING	10426	1343	5000	5000
SUB TOTAL	15408	9638	14116	12707
SEWAGE LIFT STATIONS				
01-240-301-2002-LIFT STN SALARY	7709	6816	9090	8057
01-240-301-2003-LIFT STN WAGES	520	0	0	0
01-240-301-2009-LIFT STN POWER	6761	5991	6900	6900
01-240-301-2230-LIFT STN SUPP & EXP	4321	2136	12392	12374
01-240-301-2231-LIFT STN EQUIP REPA	12117	7383	6000	6000
SUB TOTAL	31428	22327	34382	33331
SEWAGE TREATMENT & DISPOSAL				
01-240-302-2002-TREAT SALARY	43992	27877	51877	51877
01-240-302-2003-TREAT WAGES	39	0	0	0
01-240-302-2009-TREAT POWER	53550	46165	52000	52000
01-240-302-2240-TREAT UV	18787	0	2000	2000
01-240-302-2241-TREAT OTH CHEMICAL	0	0	0	0
01-240-302-2005-TREAT WCB	0	0	0	0
01-240-302-2242-TREAT SUPP & EXP	66421	59903	72385	72772
01-240-302-2015-TREAT TELEPHONE	1666	1637	1500	1500
01-240-302-2243-TREAT EQPT/MOTOR I	5060	18269	5000	5000
01-240-302-2028-TREAT VEHICLES (POI	8945	10131	8649	8667
01-240-302-2020-TREAT WATER	326	330	400	400
SUB TOTAL	198786	164312	193811	194216
GARBAGE & WASTE COLLECTION & DISPOSAL				
01-240-303-2002-WST COLL SALARY	0	0	0	0
01-240-303-2003-WST COLL WAGES	0	0	0	0
01-240-303-2251-OTH COLL EXP	8815	5603	8600	8600
01-240-303-2252-WST/RECYCL CONT	142555	132541	146074	149918
SUB TOTAL	151370	138144	154674	158518
OTHER				
01-240-304-2002-OTHER SALARY	0	0	0	0
01-240-304-2003-OTHER WAGES	0	0	0	0
01-240-304-2260-OTHER EXP-CONTRAC	13313	7491	8000	8000
SUB TOTAL	13313	7491	8000	8000
DEPARTMENT TOTAL	410305	341912	404983	406772

TOWN OF MIDDLETON
BUDGET 2017/2018
PUBLIC HEALTH WELFARE SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
<u>DESCRIPTION</u>				
HEALTH & WELFARE SERVICES				
PUBLIC HEALTH				
01-250-320-2270-MENTAL HEALTH	0	0	0	0
01-250-302-2271-OTHERS	0	0	0	0
SUB TOTAL	0	0	0	0
OTHER HEALTH				
01-250-321-2280-NURSING(VON)	0	0	0	0
01-250-321-2281-OTHERS	0	0	0	0
SUB TOTAL	0	0	0	0
SOCIAL WELFARE ADMIN				
01-250-322-2290-ADMIN & PLACEMENT	0	0	0	0
SUB TOTAL	0	0	0	0
SOCIAL WELFARE SERVICES				
01-250-323-2300-MUNICIPAL HOMES	0	0	0	0
01-250-323-2301-PRIVATE HOMES	0	0	0	0
01-250-323-2302-CHILD WELFARE	0	0	0	0
SUB TOTAL	0	0	0	0
SOCIAL WELFARE				
01-250-323-2303-OTHER	500	0	0	6000
SUB TOTAL	500	0	0	6000
DEPARTMENT TOTAL	500	0	0	6000

TOWN OF MIDDLETON
BUDGET 2017/2018
OTHER ENVIRONMENTAL DEVELOPMENT SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
DESCRIPTION				
OTHER ENV DEV SERVICES				
PLANNING & ZONING				
01-260-340-2002-ADMIN SALARIES	9,768	9,992	10,026	10,189
01-260-340-2003-ADMIN WAGES	23,355	0	0	0
01-260-340-2008-ADMIN CONTRACT	49,034	56,711	69,100	69,490
01-260-340-2004-FRinge COSTS	4,819	2,571	2,148	2,181
01-260-340-2005-WCB	0	0	0	0
01-260-340-2310-PROFESSIONAL FEES	52	0	1,500	1,500
01-260-340-2017-OFFICE EXPENSE	498	146	0	500
01-260-340-2016-PHOTOCOPY & POSTAGE	201	25	0	950
01-260-340-2015-TELEPHONE	724	0	0	0
01-260-340-2018-OFFICE EQUIPMENT	0	0	0	0
01-260-340-2311-OFFICE RENTAL	678	1,251	1,252	1,252
01-260-340-2024-TRAVEL & MEETINGS	1,935	61	0	2,500
01-260-340-2031-ADVERTISING COSTS	0	0	2,000	0
01-260-340-2025-TRAINING & CONFERENCES	225	0	0	1,500
01-260-340-2010INSURANCE EXPENSE	6,391	2,033	2,034	2,147
01-260-340-2014-AMORTIZATION EXPENSE	0	0	0	0
01-260-340-2312-OTHER	50	50	0	0
SUB TOTAL	97,731	72,841	88,060	92,209
COMMUNITY DEVELOPMENT				
01-260-341-2002-ADMINISTRATION	39,968	46,537	46,423	47,911
01-260-341-2004-FRinge COSTS	6,545	10,798	9,944	10,253
01-260-341-2005-WCB	0	0	0	0
01-260-341-2017-OFFICE EXPENSE	2,089	1,159	2,000	2,000
01-260-341-2016-PHOTOCOPYING & POSTAGE	400	444	450	450
01-260-341-2015-TELEPHONE	4,705	4,067	4,500	4,500
01-260-341-2018-EQUIP./PGMS& SERVICE	3,123	3,539	4,000	4,000
01-260-341-2320-OFFICE RENTAL	4,467	4,393	5,085	5,108
01-260-341-2024-TRAVEL & EDUCATION	0	0	0	0
01-260-341-2031-ADV & PROMOTION	4,134	3,034	4,000	4,000
01-260-341-2321-SPECIAL PROJECTS	7,141	8,007	9,300	11,600
01-260-341-2025-TRAIN & CONFERENCES	100	1,377	1,000	1,000
SUB TOTAL	72,670	83,356	86,702	90,822
OTHER DEV SERVICES				
01-260-342-2330-TOURIST BUREAU	12,249	11,758	11,758	17,793
01-260-342-2026-MEMBERSHIPS	0	800	500	500
01-260-342-2331-TOWN CRIER'S EXP	0	0	250	250
01-260-342-2332-OTHER TOURISM EXP	0	1,500	2,000	3,500
01-260-342-2333-XMAS LIGHTING EXP	2,137	2,275	2,500	2,500
01-260-342-2334-GRANTS OTH ORG	0	0	0	0
01-260-342-2335-OTHER EXP	73	328	726	718
01-260-342-2336-COMM IN BLOOM	0	0	0	0
SUB TOTAL	14,459	16,661	17,734	25,261
DEPARTMENT TOTAL	184,860	172,858	192,496	208,292

TOWN OF MIDDLETON
BUDGET 2017/2018
RECREATION CULTURAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
DESCRIPTION				
REC & CULTURAL SERVICES				
ADMINISTRATION				
MANAGEMENT				
01-270-361-2002-ADMIN SALARY	73,002	78,145	80,093	82,128
01-270-361-2003-OFFICE WAGES(CASUAL)	0	0	0	0
01-270-361-2004-FRinge BENEFITS	13,616	18,891	18,245	22,249
01-270-361-2024-TRAVEL & MEALS	482	379	1,000	500
01-270-361-2025-TRAINING & CONF	68	0	1,000	1,000
01-270-361-2026-MEMBERSHIP FEES	650	75	400	150
SUB TOTAL	87,817	97,490	100,738	106,027
OFFICE				
01-270-362-2017-OFFICE SUPPLIES	0	0	0	0
01-270-362-2016-PHOTOCOPY & POST	0	0	0	0
01-270-362-2015-TELEPHONE	0	0	0	0
01-270-362-2031-PRINTING & ADVER	1,424	253	1,000	1,000
01-270-362-2350-RESOURCE MATER	0	0	0	0
01-270-362-2018-OFFICE EQUIP & SERV	0	0	0	0
01-270-362-2351-OFFICE RENTAL	0	0	0	0
01-270-362-2005-WCB	0	0	0	0
SUB TOTAL	1,424	253	1,000	1,000
POOL				
01-270-363-2002-POOL SALARY	0	0	0	0
01-270-363-2003-POOL WAGES	0	0	0	0
01-270-363-2020-POOL WATER/SEWER	0	0	0	0
01-270-363-2009-POOL LIGHTS	100	100	100	100
01-270-363-2360-POOL MATERIALS	0	0	0	0
01-270-363-2361-POOL GRANTS	12,000	12,000	12,000	12,000
01-270-363-2362-POOL OTHER	157	368	368	357
SUB TOTAL	12,257	12,468	12,468	12,457

TOWN OF MIDDLETON
BUDGET 2017/2018
RECREATION CULTURAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
DESCRIPTION				
RINK				
01-270-364-2002-RINK SALARY	0	0	0	0
01-270-364-2003-RINK WAGES(CASUAL	0	0	0	0
01-270-364-2020-RINK WATER/SEWER	6,861	9,035	6,900	6,900
01-270-364-2370-RINK GRANTS	2,500	2,500	2,500	5,000
SUB TOTAL	9,361	11,535	9,400	11,900
REC FACILITIES				
01-270-365-2002-PARKS SALARY	37,232	38,279	36,865	37,418
01-270-366-2002-PARKS SALARY(PW)	4,172	3,212	4,919	3,796
01-270-365-2003-PARKS WAGES(CASUA	19,419	22,030	22,298	24,294
01-270-366-2003-PARKS WAGES(PW)	0	0	0	0
01-270-365-2004-FRINGE BENEFITS	9,803	11,196	8,707	8,996
01-270-365-2005-WCB	0	0	0	0
01-270-365-2025-PARKS TRAINING	1,106	2,234	3,370	690
01-270-365-2020-PARKS WATER/SEWER	11,202	16,482	12,000	16,500
01-270-365-2009-PARKS LIGHTS	2,644	2,377	2,500	2,500
01-270-365-2010-PARKS INSURANCE	651	1,979	2,040	2,108
01-270-365-2380-PARKS EQUIPMENT	5,903	8,790	8,819	7,618
01-270-365-2381-EQUIP.RENTAL(P.W.)	3,000	3,000	3,000	3,000
01-270-365-2382-PARKS STRUCTURES	26,037	21,058	23,250	20,250
01-270-365-2015-PARKS TELEPHONE	1,342	1,384	1,250	2,050
01-270-365-2383-PARKS GRNDS MGT	21,397	17,411	21,510	22,500
01-270-365-2384-PARKS SPEC PROJ	0	0	0	0
SUB TOTAL	143,907	149,431	150,528	151,720
CUL BLDGS & FACILITIES				
MUSEUMS				
01-270-367-2390-MCDNLD MUSEUM	2,500	2,500	2,500	0
SUB TOTAL	2,500	2,500	2,500	0

TOWN OF MIDDLETON
BUDGET 2017/2018
RECREATION CULTURAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
LIBRARY				
01-270-368-2015-LIBRARY TELEPHONE	416	363	500	500
01-270-368-2020-LIBRARY WATER	444	552	600	600
01-270-368-2009-LIBRARY LIGHTS	4,323	4,326	4,500	4,500
01-270-368-2027-LIBRARY REPAIRS	821	44	1,000	1,000
01-270-368-2010-LIBRARY INSURANCE	434	310	310	560
01-270-368-2013-LIBRARY BLDG SUPPLIES	502	678	775	775
01-270-368-2012-LIBRARY JANITORIAL	5,157	5,698	5,872	5,872
SUB TOTAL	12,097	11,971	13,557	13,807

DESCRIPTION

PROGRAM DEVELOP

01-270-369-2002-SUMMER SALARY	0	0	0	0
01-270-369-2003-WAGES(CASUAL)	39,987	39,953	46,760	45,689
01-270-369-2025-TRAVEL & TRAINING	1,955	2,212	2,100	2,100
01-270-369-2400-SPORTS PROGRAM	0	122	1,000	1,000
01-270-369-2403-SPECIAL PROG	385	369	500	500
01-270-369-2404-CREATIVE ARTS	0	208	250	250
01-270-369-2405-GENERAL PROG	29,581	32,944	28,500	29,000
01-270-369-2406-MUN PHYS ACTIVITY LEA	10,659	10,992	8,500	9,000
SUB TOTAL	82,568	86,800	87,610	87,539

LEADERSHIP DEVEL

01-270-370-2410-WORKSPS & CLINIC	0	0	500	500
SUB TOTAL	0	0	500	500

REC GRANT PROG

01-270-370-2420-COMM ORG GRANTS	0	0	0	0
01-270-371-2421-CULTURAL GRANTS	0	0	500	1,000
SUB TOTAL	0	0	500	1,000

SP EVENTS/FESTIVALS

01-270-373-2440-HEART OF THE VALLEY	7,500	7,500	7,500	7,500
01-270-373-2441-APPLE BLOSS FEST	686	271	750	750
01-270-373-2442-EVENTS-OTHER	29,154	29,530	29,000	30,000
01-270-373-2443-EVENTS-CONCESS	0	0	0	0
SUB TOTAL	37,340	37,301	37,250	38,250

DEPARTMENT TOTAL

389,271	409,748	416,051	424,200
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TOWN OF MIDDLETON
BUDGET 2017/2018
FISCAL SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
<u>DESCRIPTION</u>				
FISCAL SERVICES				
DEBT CHARGES				
INT SHORT-TERM BORROW				
01-280-400-2450-OPERATING BORROW	675	146	700	500
01-280-400-2451-TEMP CAPITAL BORROW	0	0	0	0
SUB TOTAL	675	146	700	500
INT/LONG-TERM DEBIT				
01-280-400-2460-DEBENTURE INTEREST	72,983	68,910	70,295	65,854
01-280-400-2461-TERM LOAN INTEREST	1,242	2,546	2,576	2,670
SUB TOTAL	74,225	71,456	72,871	68,524
PRIN-LONG TERM DEBIT				
01-280-400-2470-DEBENTURE PRINC	272,603	232,408	232,408	231,044
01-280-400-2471-TERM LOAN PRINC	15,165	39,250	39,250	49,206
01-280-400-2472-SINKING FUND REQ	0	0	0	0
SUB TOTAL	287,768	271,658	271,658	280,250
OTH DEBT CHARGES				
01-280-400-2480-BANK SERV CHARGE	4,192	3,907	4,000	4,000
01-280-400-2481-DISC ON DEBENTURE	806	639	650	0
01-280-400-2482-CASH OVER/SHORT	0	50	0	0
SUB TOTAL	4,998	4,596	4,650	4,000
TR. TO OWN RES/FUNDS				
01-280-401-2490-UNCOLLECTIBLE TAX	31,334	0	0	0
01-280-401-2491-OTHER DOUBTFUL REC	0	0	0	0
01-280-401-2492-UNRESOLVED ASS APPE	0	0	0	0
01-280-401-2493-DEFICIT PREV YR	0	0	0	0
SUB TOTAL	31,334	0	0	0

TOWN OF MIDDLETON
BUDGET 2017/2018
FISCAL SERVICES

	<u>Prev Year Actual</u>	<u>Actual YTD Mar 31/17</u>	<u>Curr 16/17 Budget</u>	<u>2017/18 Budget</u>
OTHER FUNDS				
01-280-401-2500-SRF CAPITAL	0	0	0	
01-280-401-2501-SRF EQUIPMENT	0	0	0	
01-280-401-2502-SRF GEN OPERATIONS	0	0	0	
01-280-401-2503-SRF OPER RECREATION	0	0	0	
01-290-420-2002-COR SEWER SALARY	840	0	0	
01-290-420-2003-COR SEWER WAGES	0	0	0	
01-290-420-2540-COR SEWER MATERIAL	0	0	0	15,000
01-290-421-2002-COR STS SALARY	0	0	0	
01-290-421-2003-COR STS WAGES	0	0	0	
01-290-421-2550-COR STS MATERIAL	0	7,710	28,000	28,000
01-290-422-2002-COR LAND/BLDG-SAL.	307	4,630	0	
01-290-422-2003-COR LAND/BLDG-WAGES	0	0	0	
01-290-422-2560-COR LAND/BLDG MATERIAL	2,897	36,143	38,000	9,700
01-290-423-2570-COR EQUIP TOWN	0	0	0	
01-290-423-2571-COR EQUIP POLICE	0	0	0	
01-290-423-2573-COR EQUIP PW	0	5,134	5,600	
01-290-423-2573-COR EQUIP FIRE	0	0	0	
01-290-423-2574-COR EQUIP REC	6,017	0	0	
01-290-423-2575-COR EQUIP ECO DEV	0	0	0	
01-290-423-2576-COR EQUIP ENV PLAN	0	0	0	
01-290-424-2002-COR SIDEWALKS SAL	0	0	0	
01-290-424-2003-COR SIDEWALKS WAG	0	0	0	
01-290-424-2580-COR SWALKS MATER	8,134	0	0	
01-290-425-2002-COR SEWER LIFT SAL	2,825	1,940	0	
01-290-425-2003-COR SEWER LIFT WAG	0	0	0	
01-290-425-2590-COR SEWER LIFT MAT	2,088	0	0	
SUB TOTAL	23,108	55,558	71,600	52,700
TFRS TO OTH GOVT AGEN				
UNCONDITIONAL				
01-280-402-2510-JOINT EX BOARD	0	0	0	
01-280-402-2551-OTH LOCAL GOVT	0	0	0	
01-280-402-2512-VALLEY WASTE AUTH	0	0	0	
SUB TOTAL	0	0	0	0

TOWN OF MIDDLETON
BUDGET 2017/2018
FISCAL SERVICES

	Prev Year <u>Actual</u>	Actual YTD <u>Mar 31/17</u>	Curr 16/17 <u>Budget</u>	2017/18 <u>Budget</u>
CONDITIONAL				
01-280-403-2520-ASSESSMENT	23,942	23,705	23,705	23,678
01-280-403-2521-CORRECTIONS	24,829	24,583	24,583	24,418
01-280-403-2522-DEFICIT HOUSING AUTH.	46,146	48,214	40,000	40,000
01-280-403-2523-PLANNING (DPC)	0	0	0	0
01-280-403-2524-REGIONAL DEV. AUTHORITY	5,369	12,144	12,144	12,144
01-280-403-2525-REG LIBRARY	11,528	11,528	11,528	11,528
01-280-403-2526-EDUCATION (ADSB)	354,660	349,512	350,937	347,484
SUB TOTAL	466,474	469,686	462,897	459,252

OTHER FISCAL SERV

EXTRAORDINARY EXPENDITURES

01-280-404-2160-EXTRAORDINARY EXP				
SUB TOTAL	0	0	0	0

DEPARTMENTAL TOTAL	888,582	873,100	884,376	865,226
TOTAL EXPENDITURES	3,752,639	3,677,412	3,863,377	3,931,314
SURPLUS (DEFICIT)	148,099	190,802	0	-256,698



What PW has been up to Day to Day

- Tree moved from the creek at the sewage treatment plant (STP)
- Town lot on Commercial Street cleaned up (old dry cleaner building lot)
- Cut lawns around STP, lift stations and reservoir
- Ditching on Meadow Lane, Freeman Street,
- Tree cutting at old town dump sight
- Lawn repairs needed after snow removal
- General Pick up town litter
- Public works yard cleaned
- Top of the barn is cleaned up
- Old town dump site was cleaned up
- Illegal dumping at Lily Lake property was cleaned up and hauled to Valley Waste
- Hand sweep the business section side walks
- Street Sweeping
- Installed gate at the end of Freeman Street by Veterans Lane to stop illegal dumping

Repaired Water Service Curb Stops

- 88 Main Street – June 7, 2017
- 105 Main Street – June 7, 2017
- 134 Main Street – June 7, 2017
- 182 Main Street – June 8, 2017
- 242 Main Street – June 8, 2017
- 500 Main Street – June 8, 2017
- 14 Park Street – June 12, 2017



Curb stops are used to stop the flow of water into a residence or business. This is sometimes required for the property owner to complete work on their in house water lines. If the customer has failed to make payment we also use them to terminate water services.

New Water Meter Installation with Touch Pads part of Planned Upgrade



Neptune T 10

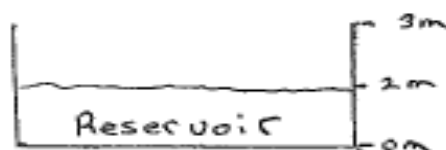
This is the outside reader. Town staff are replacing old meters and hard wire from the new meter to the outside of the building to a new tap reader. This allows readings to be taken without entering the building.



Water System Overview

- Well Field has 3 wells with 25 horse power submersible pumps
- Well House or Well Pumping Station
 - Power control soft starts are located in the well house
 - Treatment location for chlorine injection
 - Chlorine Room 2 chlorine pumps and a tank with flow meter
 - Continuous motoring equipment, chlorine PH, turbidity, temperature
 - Electrical Room contains SCADA panel, well control panels (soft starts), genset transfer switch- the technology does not match our generator.
 - Basement contains the watermains with chlorine injection lance, flow meter PRV the current system is not fully operational because it's too slow to react to the soft start on the pump, it is only operating as a gate valve, and digital pressure gauge.
- Contact Chamber is located north of the building and is located under ground. It's a large system of pipes to allow 20 minutes for the water to absorb chlorine and properly disinfect the water before it reaches the first consumer
- Distribution Line including, trunk mains, mains, end consumer service (line, shut off, meter), flushing stations, hydrants and valves
 - 28,000 meters or 91,840 feet of watermain
 - 97 hydrants
 - 200-300 valves
- Booster Station Building 101 this building has 2 booster pumps, 2 PRVs, hydraulic gate valve, digital pressure gauge, SCADA panel with VFD to control booster flow, genset transfer switch with no plug, chlorine bulk storage area
- Reservoir 1 million gallon tank operating at half level, system includes building has 2 chlorine pumps, circulator pump for reservoir, chlorine monitoring analyzer, SCADA panel (communication information centre) and level sensor, currently we have no back up power system
- Emergency Back Up need 3 gensets to run in automatic Mode

control
bldg.



180 FT elevation

|||||

Booster
station
by 1st
Highway



Middleton
Distribution
System

underground
contact
chamber

well control
+
treatment
building

well
#1

well
#2

well
#3



In the Summer of 2017 Public Works will Reinstate Water Delivery System Flushing

- Flushing is required for the regular maintenance of a healthy water system.
- Allows for the removal of sediment that naturally falls to the bottom of the pipe.
- Removes stagnate water from the system
- Checks every hydrant in system to ensure it is in working order and ready for fire protection.
- Used to collect data which will assist fire department and update our existing mapping system.





We will see coloured discharge which is normal. It can be black, brown, grey, rust or red. The crew will flush until water flows clear, readings reach a 5 NTU which should take 20 minutes per hydrant.

We will not see public works staff smoking cigars and hanging out with hands stuffed in their pockets.

Experience Some Public Concerns

- Calls you may receive
 - Why is my water brown?
 - Why are we wasting water?
 - There is a water break on my street!
 - My water pressure is horrible?
 - Is my water safe to drink?

We will educate the public through

- Direct mailing in the next water billing
 - Newspaper Ads
 - Facebook
 - Web Site
- **What** is taking place
 - **When** it will be happening
 - **Why** are we flushing lines
 - **How** will it affect them

Time Frame

- 97 Hydrants @ 45 minutes per hydrant
- Program will take $72 \frac{3}{4}$ hours
- 7 hours per day for a total of 11 working days
- Start Monday July 19th and advertize to August 5th
 - This would allow for potential hydrant failure and repair or replacement.



Upcoming Mandatory External Water Testing

- Corrosion Control Testing June Thursday 29th
- Well Field Testing - Thursday July 6
- Post Treatment Testing – Thursday July 6
- Lead Testing – Thursday July 6

What Public Works has planned

- Drainage by the duck pond
- Victoria Street drainage
- Victoria Street historical questionable infrastructure will be corrected
- Corner of Church and School Street storm drainage corrected
- Painting & maintenance on hydrants
- Require day to day maintenance

Programs & Events

The busy season is definitely upon us. The Recreation and Community Services department, along with our team of summer staff and program leaders, have been working very hard to try to deliver the community a set of programs and events that are appealing to all age groups and all interests.

Here's a list of **programs** we are offering or planning to offer over the summer:

- Senior's Fitness
- Golden Warriors
- Pickle Ball
- Tennis (youth and adult)
- Adult Warriors
- Youth Warriors
- KidsFit
- Gentle Flow Yoga
- Bootcamp
- CoreCardio
- Day Camp
- Walkie Talkies
- Canoe/Kayak Adventure Night
- Canoe/kayak rentals
- Bike rentals
- Swimming lessons

Here are a list of **events** that are in the works for this summer:

- June 17th – Guided River Tour
- June 18th – Canoe course
- July 1st – Canada Day Celebrations at the Macdonald Museum, Canada 150 Canoe/Kayak Challenge
- July 7th – Pool Party and Movie in the Park
- July 14th – HOTVF Family Fun Run, Ambassador Speeches, Movie in the Park
- July 15th – HOTVF, All Wheel Park Competition and Grand Opening
- July 15th – Kayak Course
- July 21st – Movie in the Park – Date Night!
- July 23rd – Senior Celebrations
- July 28th – Movie in the Park
- July 29th – Canoe Course

- August 4th – Movie in the Park
- August 12th – Heart Run
- August 13th – Century Ride
- August 18th – Pool Party and Movie in the Park
- August 20th – Picnic in the Park

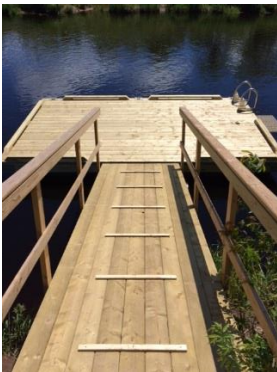
Aside from managing the summer staff as we plan and implement these summer programs and events, there are some behind-the-scenes things that have been keeping us busy as well.

Andy has been helping with some I.T. stuff as we set up the Visitor Information Center and all of the summer students with internet and computers. He has also been taking on some of the Economic Development tasks, and dealing with the extreme influx of information that needs to go out to the public both electronically and by hard copy.

Stephanie has been coordinating and leading some programs, including the after school programs that are getting ready to wrap up for the summer, and the start-up of the Walkie Talkie program. She has also been preparing her final reports for grant funding from the Province and planning a Community Challenge that you will hear more about in the near future.

I have been busy trying to support the staff as they work hard on all of their individual tasks as well as working with the rest of the management team on the budget – both capital and operating. I've also been working on this year's Youth Ambassador Program, which is gearing up for another round. Aside from that, I've been working with Karl as he's dealt with opening the pool, some technical issues at the SplashPad, and ongoing plan for dealing with the grubs and the fields.

I would like to take this opportunity to again thank all of the businesses that have continued to support our Department and our endeavours. We are very fortunate to be able to offer such a wide range of programs and events and that is due to the ongoing support we get from the business community, as well as the participating members who take advantage of those opportunities.



This is a picture of the new dock at Riverside Park. Thanks again to the Rotary Club for their kind donation.



Summer Events Calendar 2017

July 1st: Canada Day Celebrations at the Macdonald Museum (1:30 – 3:00 pm) Join us in celebrating Canada's 150th birthday! Free admission to an afternoon filled with music, refreshments, and children's activities run by Middleton Recreation's Summer Staff.

July 7th: Sizzlin' Summer Splash-off! (Pool Party: 7-8 pm, Movie: Dusk) Stay cool by the pool! Join us at the Middleton & District Public Pool for a Pool Party to start off the summer. We will be playing pool games, having competitions and giving away prizes! You are also welcomed to join us after the pool party for our first Movie in the Park in Centennial Park, starting at Dusk. The movie for this week is Minions!

July 14th: Middleton Canada 150 Fun Run (Registration at 6:30) in Centennial Park. We are starting off the Heart of the Valley Festival with our Annual Middleton Fun Run! This event is Stroller and Wheelchair friendly. Afterwards, please stay and join us for our Movie in the Park this evening, starting at Dusk: Finding Dory!

July 15th: Heart of the Valley Festival - for full list of events see www.hotvf.ca. SPECIAL EVENT is the Grand Opening of the Skatepark at 3pm following by a competition at 3:30pm.

July 21st: Movie in the Park—Dusk, Centennial Park. Evening at the Oscars! The movie this week is La La Land.

July 23rd: Senior's Celebrations, 12 noon – 1:30 pm. Centennial Park. An afternoon dedicated to the senior members of our town, as a way of showing our appreciation for those continue to contribute to improve our community!

July 28th: Movie in the Park— Dusk, Centennial Park; The movie this week is Toy Story!

August 4th: Movie in the Park—Dusk, Centennial Park; The movie this week is Storks.

August 12th: Middleton Heart Run—Rotary Park, Registration at 7:30 am (25K), 8:30 am (5K and 10K). Departure at 8 am (25K) and 9 am (5K and 10K). This event is open for all ages and skill levels. To pre-register, please visit 'raceroster.com'.

August 13th: Heart of the Valley Century Ride—Rotary Park, Registration at 7:30, Departure at 9 am. Four Distances: 25K, 50K, 100K, 160K. Come enjoy the natural scenery of the Annapolis Valley! This event is open for all ages and skill levels. To pre-register, please visit 'raceroster.com'.

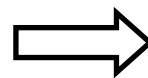
August 18th: Slip, Slide and Away! Pool Party (Pool Party: 7-8 pm, Movie: Dusk) Come have a splashing good time, and say goodbye to summer until next year! Join us at Dusk in Centennial Park for our final Movie in the Park of the year! The movie is Sing!

August 20th: Picnic in the Park Centennial Park, 11:30-1:30 pm. Come enjoy an afternoon of games, music and food! Bring a lawn chair or blanket and enjoy yourselves!

Summer event sponsors include Investors Group and Foodland.



Pool and Swim Team Registration



Forms available online
or at Town Hall
or in person
on Registration night

For more information please contact us!

902-825-6611 or

www.discovermiddleton.ca/recreation





- Ages 5-14 years Monday to Friday, 9 am to 4 pm
- \$70 per week OR \$80 if you require early care starting at 8 am. There will be a limit of 10 children for this early care option. 7 weeks of camp!
- Registration for Summer Day Camps will take place on Thursday, June 15th, 2017 from 6-7:30 at Rotary Park in the Pavilion. Please contact Olivia at (902) 824-4490 or by email at daycamp@discovermiddleton.ca for more info.

July 3rd-7th: Canada 150 It's great to be Canadian 'eh? Get ready to show your pride as we will learn and celebrate what makes Canada so awesome! From canoeing down the Annapolis River to making authentic Canadian cuisine such as our very own "Beavertails". We will be visited by our very own member of Parliament from West Nova Colin Fraser and get ready to bring your team spirit with some floor hockey! We will celebrate everything and everyone that

makes Canada such a great country to live in! **July 10th-14th: Creative Campers** Put your thinking caps as we tap into that inner creative spirit and express ourselves through different forms of art! This week, we'll be learning about Nova Scotia's famous artist Maud Lewis and her unique paintings, to even creating our own masterpieces! We will have an acting workshop run by MysteryBay and you will even be able to tie-dye your own shirt to take home! Curiosity, experimentation, and imaginations running wild this week! **July 17th-21st: Adventure Awaits** Calling all future biologists, landscape architects, geographers! This week, we'll be discovering the great outdoors, followed by a presentation from CARP (Clean Annapolis River Project) and Valley Flax. We will be learning about the importance of keeping our earth clean and planting our own day camp tree! Get in touch with nature through yoga with Crystal! Put on your explorer hats and get ready to embark on such adventures including biking, fort building, nature walks and s'mores! **July 24th-28th: World Travellers** Grab your bags and get ready to travel the world in 5 days! This week, discover your adventurous side by exploring different cultures! We will experience other foods, games, and traditions from around the world. Our special guests will "wow" you with their adventures. Get your plane ticket ready as this is a week you won't want to miss! **July 31st-August 4th: Score! Games Galore!** How many games can we fit into a week? Come and find out as we wear ourselves silly with many fun games, team building activities, and matches. This week is sure to get your heart pumping and your body moving with some awesome guests from Fitness Experience! Don't miss out on our Highland Games presentation. Join the fun - your team is counting on you! **August 7th-11th: Let's get APPY** Channel your inner scientist and get ready to take your creativity to a new level as we explore technology to its finest! The Discovery Centre will be visiting camp with an electrifying workshop! Campers will get a chance to create their own fidget spinners and get inspired by some cool special guests such as Acadia Robotics! **August 14th-18th: Live to Give** Together, we will build leadership and team spirit! This week, learn how to give back and have lots of fun doing it! Campers will get to know their community as they lend a helping hand or perform an act of kindness! We will have visits from some incredible organizations in our area! There is no doubt that you will leave camp feeling warm and fuzzy!

Don't forget!

Registration is June 15th 6-7:30pm at the Rotary Park Pavilion

For more information please contact us!
902-825-6611 or
www.discovermiddleton.ca/recreation



TOWN OF MIDDLETON

PLANNING SERVICES



MAY

2017

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1. Planning and Development Activity Report
2. Building Permit Activity Report
3. Inspection Services Activity Report
4. Planning/GIS Technician Activity Report



**Planning
Development
Project Management**

To: Sharon McAuley, Coordinator, Planning and Development Services
From: Chris Millier
Date: June 1, 2017
Re: Town of Middleton, Status Report

May 1 - 31, 2017

Planning Application Activity

- PAC Meeting, May 23, 2017

Development Permit Activity

- Development Permit M17-009, May 4, 2017
R. Bruce, 3 Hollow Drive
Accessory Structure – Shed
- Development Permit M17-012, May 4, 2017
T. Nixon, 232 Commercial Street
Accessory Structure – Shed
- Development Permit M17-014, May 9, 2017
Capital Pub, 333 Main Street
Accessory Structure – Exterior Deck/Patio
- Development Permit M17-013, May 9, 2017
Hoyts Moving and Storage, 187 Marshall Street
Interior Renovations, Existing Industrial/Commercial Structure

Permit Activity Summary, May 2017

	Current Month	Current YTD	Previous Yr. Month	Previous Yr. YTD
Development Permits				
Residential				
New Construction	0	0	0	0
Renovation/Addition	0	0	0	0
Accessory Structures	3	4	0	0
Commercial/Industrial				
New Construction	0	0	0	0
Renovation/Addition	1	2	0	3
Accessory Structures	0	0	1	1
Institutional				
New Construction	0	0	0	0
Renovation / Addition	0	0	0	2
Accessory Structures	0	0	0	0
Other (signs, occupancy, etc.)	0	0	0	1
Final Subdivision Approval				
Residential Lots Created	0	0	0	0
Comm./Industrial Lots Created	0	0	0	0

TOWN OF MIDDLETON

BUILDING PERMIT REPORT

Figures based on Fiscal Year May to March

Municipal Unit: **Town of Middleton**

Month: **May 2017**

	Number of Building Permits	Building Value
Month: May	1	\$30,000.00
Year To Date 2017-2018:	1	\$30,000.00
Year To Date 2016-2017:	5	\$148,600.00
Year To Date 2015-2016:	7	\$554,300.00

Total Estimated Value May 2017:	\$30,000.00	Total permits for May 2017:	1	Total Estimated Value YTD 2017-2018:	\$30,000.00	Permit Fees May 2017:	\$255.00
Total Estimated Value May 2016:	\$79,000.00	Total permits for May 2016:	2	Total Estimated Value YTD 2016-2017:	\$148,600.00	Permit Fees YTD 17-18:	\$355.00
Total Estimated Value May 2015:	\$8,300.00	Total permits for May 2015:	3	Total Estimated Value YTD 2015-2016:	\$554,300.00		

File #	Name	Applicant Address	Location	Construction	Date Building Permit Issued	Permit Fee	Estimated Value
M17-013	Hoyt's Moving & Storage	Middleton	187 Marshall St.	construct interior office	May 10, 2017	\$105.00	\$30,000.00
				Dev. Permits Only	3 permits	\$150.00	
					Total May:	\$255.00	\$30,000.00
	Total Active Permits:	6					
	Residential Conversions	nil					
	Residential Demolitions	nil					



COUNTY *of* ANNAPOLIS
NATURALLY ROOTED

Activity Report – May 2017

1 BUILDING PERMITS ISSUED FOR MAY

1 BUILDING INSPECTION CARRIED OUT FOR MAY

10 Fire Inspections conducted and letters to owners have been sent

Staff continue to drive through the Town and receive inquiries calls from the residents.



Town of Middleton LIU/GIS
 GIS & Planning Technical Support Services
 Period : May1 to May 31

Submitted by: Trevor Robar

Date: June 7, 2017

Task	Category	Date	Hrs
Civic Address Assignment - 239 Marshall St	PLAN	Monday, May 1, 2017	1
Update Map Services for AVLIIU and Mobile Apps	PLAN	Monday, May 1, 2017	1
Public Works Asset Updates	PW	Wednesday, May 10, 2017	2
Public Works Asset Updates	PW	Sunday, May 14, 2017	1
Setup Sewer Main Flow Direction for review by PW	PW	Tuesday, May 16, 2017	2
Property Mapping Update	PLAN	Sunday, May 28, 2017	0.5
Planning App for mobile	PLAN	Tuesday, May 30, 2017	1
			Hrs
			8.50

Category Description: **PW** = Public Works **PLAN** = Planning **REC** = Recreation
OTHER = Meetings, Printing etc...

VALLEY WASTE RESOURCE MANAGEMENT (VWRM)

Meeting: May 17, 2017

1. Discussion on the Annapolis Royal amendment to the agreement.
2. Neither Kings County nor Annapolis County have passed the VWRM Capital budget.
3. Discussion on the cottage bins and the problem of non-cottage people dumping their garbage at the cottage garbage spots.
4. Glenda (finance person) is retiring June 30 after 17 years with the Authority.
5. Next regular meeting will be June 21, 2017.

MAYOR'S REPORT JUNE 2017

May 13	Canada 150 – Police program at Rotary Raceway Park.
May 15	Representatives in Kentville – re Valley Waste Resource Management concerns.
May 15	Valley Regional Enterprise Network – Windsor.
May 15	Chaired Council Meeting.
May 23	Lunch, program & Tour – Michelin, Waterville.
May 24	Met with CAO, President & Vice President Barker Group.
June 1	Met with MP Colin Fraser in Ottawa re infrastructure funding.
June 1-4	Attended Federation of Canadian Municipalities conference in Ottawa.
June 5	Atlantic Canada Opportunities Agency representatives.
June 5	Chaired Committee of the Whole Meeting.
June 7	Nova Scotia Community College Convocation.
June 11	Decoration of Commonwealth Servicemen's Graves.
June 12	Planning Services Public Advisory Panel public meeting.

CORRESPONDENCE - JUNE
(for June 19, 2017 Council Meeting)

The following items of correspondence are tabled for the Council's attention. A copy of any correspondence item listed, if not previously circulated, is available on SharePoint for interested members of Council:

1. An invitation to the Mayor from the ***Greenwood Amateur Radio Club*** to attend the *National Field Day* event on June 24, 2017 at the Cottage Grove Park.