

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, May 15, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Gail Smith; Councillors Michael Fairn, Clayton MacMurtry and Gary Marshall; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Councillors Melinda den Haan and Brad Reid.

Also in attendance were Anne-Marie Mathieu and Jill Cox, Annapolis Valley Regional Library Board and Lisa Salley, Nova Scotia Health Authority.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

CAO Turner informed Council that the following item has been deleted:

- Item 6.06: Capital Budget Priorities.

170515.01: It was moved and seconded to approve the agenda as amended. Motion carried.

3. PROCLAMATIONS

3.1. Recreation Month

Mayor Atkinson proclaimed June 2017 as Recreation Month in the Town of Middleton.

4. PRESENTATIONS

4.1. Annapolis Valley Regional Library Board (AVRLB)

Anne-Marie Mathieu and Jill Cox provided Council with an overview of the Annapolis Valley Regional Library (AVRL) including:

- a history of the AVRL;
- their mission statement;
- the value of AVRL;
- why libraries matter;
- roles and responsibilities of the Town and AVRL;
- performance measures of AVRL and specifically the Town of Middleton;
- programming offered at the Middleton Library.

4.2. Housing Initiatives

Lisa Salley informed Council:

- she is laying the foundation for a request that will be submitted later in the year;
- the ask will be for funding in the amount of \$500 to \$1,000 to support a housing needs assessment and help in disseminating the survey;
- the purpose of the survey;
- historical context;
- present day context;
- reasons the Town should support the request.

Anne-Marie Mathieu, Jill Cox and Lisa Salley left the meeting at 7:44 p.m.

5. APPROVAL OF THE MINUTES

170515.02: It was moved and seconded that the minutes of the regular Council meeting of April 18, 2017 be approved as circulated. Motion carried.

6. NEW BUSINESS**6.1. Committee of the Whole Recommendations****a. Riverside Park Dock Project**

170515.03: It was moved and seconded that Council approve the Riverside Park Dock Project in the amount of \$7,200, with the Town's share being \$3,200 from the 2017/18 Capital Budget. Motion carried.

6.2. Appointment – Public Works Director

170515.04: It was moved and seconded that Council appoint Kim Looyenga as Town Engineer for the Town of Middleton. Motion carried.

170515.05: It was moved and seconded that Council appoint Kim Looyenga as Deputy Traffic Authority for the Town of Middleton. Motion carried.

170515.06: It was moved and seconded that Council appoint Kim Looyenga as a member of the Source Water Protection Advisory Committee. Motion carried.

6.3. Request for Donation – Emilie Townsend

Council agreed that the Town does not provide financial support for these types of initiatives.

CAO Turner will advise Ms. Townsend of the decision.

6.4. Heart of the Valley Festival Parade – Council Float

Council members will participate on the Town float by either riding on the float or walking. Council members are encouraged to take part in the construction of the float and to pass any float ideas to Jennifer Coolen, Director of Recreation and Community Services.

6.5. RFD 005-2017: Soccer Fields at Rotary Park

170515.07: It was moved and seconded that Council approve the repair to the soccer field at Rotary Park in the amount of \$6,500 from the 2017/18 Capital Budget. Motion carried.

6.6. RFD 006-2017: Community Policing Officer

Council directed staff to monitor and evaluate the Court Liaison Officer (CLO) position allowing more regular hours to be put into community policing over the next six to twelve months.

It was noted that an additional officer does not guarantee they will be deployed in the Town of Middleton. A Bylaw Enforcement Officer/Commissionaire would be dedicated to the Town.

7. REPORTS**7.1. Management**

The Management Reports were circulated to all Council members.

7.2. Planning Services – April 2017

The Planning Services Report for the month of April 2017 was circulated to all Council members.

7.3. Valley Waste Resource Management

The Valley Waste-Resource Management Report for the month of April 2017 was circulated to all Council members.

7.4. UNSM Spring Workshop Report

Mayor Atkinson, Councillor Fairn and CAO Turner attended the UNSM Spring Workshop from May 10 – 12, 2017.

7.5. Mayor

Mayor Atkinson tabled his report for the month of May 2017.

8. CORRESPONDENCE

A list of correspondence for the month of May has been circulated to all Council members and posted on SharePoint.

Annapolis East Elementary School sent a letter regarding fencing between the school playground and the skatepark, Council agreed with CAO Turner's recommendation to explore other options including education, talking to skatepark users, etc.

9. ANYTHING BY MEMBERS

On question from Councillor MacMurtry, CAO Turner informed Council that she is working on compiling the Terms of Reference for an Economic Development Committee.

10. IN-CAMERA (PERSONNEL)

170515.08: It was moved and seconded that Council move to in-camera at 8:09 p.m. Motion carried.

Director of Finance Daine and Recording Secretary McAuley left the meeting at 8:09 p.m.

The in-camera session ended at 8:14 p.m.

170515.09: It was moved and seconded that Council return to regular session at 8:14 p.m. Motion carried.

11. ADJOURNMENT

170515.10: It was moved and seconded to adjourn the meeting at 8:14 p.m. Motion carried.

Minutes Approved by Council Motion 170619.02, June 19, 2017.