

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, October 02, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor, Melinda den Haan; Councillors Michael Fairn, Clayton MacMurtry, Gary Marshall, Brad Reid and Gail Smith; Chief Administrative Officer, Rachel Turner; and Recording Secretary, Sharon McAuley.

Regrets: Director of Finance, Marianne Daine.

Also in attendance were: Director of Public Works, Kim Looyenga; Director of Recreation and Community Services, Jennifer Coolen; Youth Ambassador Judges, Donna Reid and Mark MacFadyen; and Youth Ambassador Candidate, Madison Steele.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

Councillor MacMurtry asked Committee for the following change to the agenda:

- Item 6.5: add New Fire Hall.

171002.01: It was moved and seconded to approve the agenda as amended. Motion carried.

3. PRESENTATIONS**3.1 Youth Ambassadors**

Youth Ambassador Madison Steele provide Committee with an overview of the Rotary Club, including its history of service in the community and past and current projects.

Youth Ambassador Candidate Madison Steele left the meeting at 7:10 p.m.

4. APPROVAL OF MINUTES

171002.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of September 06, 2017, be approved, as circulated. Motion carried.

5. ACTION ITEMS

5.1 RFD 012-2017: Riverside Park Name Change

171002.03: It was moved and seconded to recommend that Council agree to change the name of Riverside Park to Rotary Riverside Park and grant permission to the Rotary Club to replace the existing Riverside Park sign with a new Rotary Riverside Park sign. Motion carried.

5.2 Appointment – Middleton Fire Department

171002.04: It was moved and seconded, on recommendation of the Middleton Fire Department, that Council appoint Hilliard Ewing as a member of the Middleton Fire Department. Motion carried.

Youth Ambassador Judge MacFadyen left the meeting at 7:21 p.m.

5.3 RFD 013-2017: Commercial Street Light Replacement

171002.05: It was moved and seconded to recommend that Council approve the cost overrun for the Commercial Street Light Project, in the amount of \$29,154, with the amount being funded from Reserves. Motion carried.

6. INFORMATION/DISCUSSION ITEMS

6.1 Accounting Activities Report – September 2017

The Accounting Activities Report for the period of September 2017 was circulated to all Committee members.

6.2 Annual Appointment List

The Appointment List was circulated to all Committee Members for review and to determine on which Committees the members wished to participate. Members were asked to bring their recommendations to the November Committee of the Whole Meeting.

The Town will be advertising for citizen members for the Committees.

6.3 Improper Functioning of Streetlight at Commercial and Main

Mayor Atkinson stated that it had been brought to his attention that the sensor for the traffic light on the corner of Main and Commercial Streets does not seem to be working; people have stated that they are now waiting longer for the light to change, when they are on Commercial Street.

Director of Public Works, Looyenga, has a call into Black and MacDonald to have them check if the sensor is working and if anything can be done to rectify the problem.

6.4 Unightly Premises

CAO Turner informed Committee that letters have been mailed to the owners of various unsightly premises in the Town.

6.5 New Fire Hall

CAO Turner informed Committee:

- the geo-technical tender is about to be awarded;
- she is reviewing the design tender, prior to it being issued.

Committee requested that Peter Smith, Eagle Project Management Inc., be invited to the next Council meeting to provide an update on the project, including costing, timeline and infrastructure funding applications.

7. ANYTHING BY MEMBERS

On questions from Committee, CAO Turner informed Committee that the coordinating of volunteers for crosswalk guards presents a significant liability for the Town due to the training and Occupational Health and Safety issues around the postings and is an initiative better taken on by the community if it is to be done by volunteers.

Committee members complimented staff on the painting that has been undertaken at the Town Hall.

8. ADJOURNMENT

171002.06: It was moved and seconded to adjourn the meeting at 7:45 p.m. Motion carried.

Minutes Approved by Committee Motion 171106.02, November 6, 2017.