

A regular monthly meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Wednesday, September 06, 2017, starting at 7:00 p.m.

**PRESENT**

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Melinda den Haan; Councillors Michael Fairn, Clayton MacMurtry, Gary Marshall, Brad Reid (entered at 7:14 p.m.) and Gail Smith; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Also in attendance was Director of Public Works, Kim Looyenga.

**1. CALL TO ORDER**

Mayor Atkinson called the meeting to order at 7:00 p.m.

**2. APPROVAL OF THE AGENDA**

**170906.01: It was moved and seconded to approve the agenda as circulated. Motion carried.**

**3. APPROVAL OF MINUTES**

**170906.02: It was moved and seconded that the minutes of the Committee of the Whole meeting of July 4, 2017 be approved, as circulated. Motion carried.**

**4. ACTION ITEMS****4.1 Ratification of Transfer to Reserve Fund**

**170906.03: It was moved and seconded to recommend that Council approve the transfer of \$190,802.18 to Special Reserve Fund General Operating Account. Motion carried.**

**4.2 Valley Waste Resource Management: Approval of Municipal Guarantees for TBR # 17/18-1**

**170906.04: It was moved and seconded to recommend that Council approve to guarantee the Town of Middleton's share of the Valley Region Solid Waste-Resource Management Authority borrowing in the amount of \$26,979. Motion carried.**

4.3 Appointment List Updates

**170906.05** It was moved and seconded, on recommendation of the Middleton Fire Department, that Council appoint Jenna Marie Breschetti as a member of the Middleton Fire Department. Motion carried.

**170906.06:** It was moved and seconded to recommend that Council revoke the appointment of Kevin Beard as Regional Emergency Management Coordinator and Animal Control Officer for the Town of Middleton. Motion carried.

**170906.07:** It was moved and seconded to recommend that Council revoke the appointment of Josh Reid as alternate Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

**170906.08:** It was moved and seconded to recommend that Council revoke the appointment of Mike Lockett as alternate Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

**170906.09:** It was moved and seconded to recommend that Council revoke the appointment of Kevin Beard as a member of the Climate Change Action Plan Adaption Committee for the Town of Middleton. Motion carried.

**170906.10:** It was moved and seconded to recommend that Council appoint Brian Orde as Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

**170906.11:** It was moved and seconded to recommend that Council appoint Carolyn Young as alternate Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

Councillor Reid entered the meeting at 7:14 p.m.

**5. INFORMATION/DISCUSSION ITEMS**

5.1 Use of Proclamations

Committee agreed that the Mayor and Chief Administrative Officer can determine whether a proclamation should be brought forward for consideration by Council.

5.2 Accounting Activities Report – April to August 2017

The Accounting Activities Report for the period of April to August 2017 was circulated to all Committee members.

**5.3 Nova Scotia Community College – New Principal**

CAO Turner informed Committee that she will be meeting with the new principal, Wayne St. Amour, of the local Nova Scotia Community Colleges and will advise Council of the results.

Committee agreed to send a letter of congratulations to Mr. St. Amour on his appointment and welcome him to the community.

**5.4 Capital Budget Update**

Director of Public Works Looyenga provided Committee with an update on the Town's capital projects including the:

- status of the water system and the number of fire hydrants requiring repair;
- overhead crosswalk light having to be upgraded to meet current standards;
- various sidewalk projects and paving projects being complete or pending completion;
- various options being reviewed for a lagoon ladder;
- Commercial Street light replacement;
- environmental site assessment for the Commercial Street property;
- crosswalk flags being installed at the following intersections: Marshall & Commercial; King & Main; Taylor & Main; Duke & Main;
- geotechnical tender for the fire hall site being closed and tenders being reviewed;
- reviewing the status of the roofing tenders.

**6. ANYTHING BY MEMBERS**

On questions from Committee, CAO Turner and Director of Public Works Looyenga informed Committee:

- the Town always reviews whether leasing is more beneficial than buying when purchasing new equipment/vehicles;
- the sidewalk on west Main Street is on budget;
- an update on the fire hall will be made in November;
- the principal of the elementary school wished to pass on her extreme displeasure in Council's decision to cancel the crossing guards service.

**7. ADJOURNMENT**

**170906.12: It was moved and seconded to adjourn the meeting at 8:18 p.m. Motion carried.**

**Minutes Approved by Committee Motion 171002.02, October 2, 2017.**