

A special meeting of the Committee of the Whole of Middleton Town Council was held at the Town Hall on Monday, April 24, 2017, starting at 6:55 p.m.

**PRESENT**

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Gail Smith; Councillors Melinda den Haan, Michael Fairn, Clayton MacMurtry, Gary Marshall and Brad Reid; Chief Administrative Officer, Rachel Turner.

Also in attendance was Lisa Wight, Taylor MacLellan Cochrane.

**1. CALL TO ORDER**

Mayor Atkinson called the meeting to order at 6:55 p.m.

Councillor MacMurtry declared a conflict of interest with the topic for the in-camera meeting and left the meeting at 6:56 pm.

**2. IN-CAMERA**

**170424.01: It was moved and seconded that Council adjourn to in-camera at 6:57 p.m., to discuss matters relating to personnel. Motion carried.**

The in-camera session ended at 7:51 p.m.

**170424.02: It was moved and seconded that Council return to regular session at 7:55 p.m. Motion carried.**

Lisa Wight left the meeting at 7:55 p.m.

Councillor MacMurtry; Director of Finance, Marianne Daine; Recording Secretary, Sharon McAuley; Director of Recreation and Community Services, Jennifer Coolen; Facilities Manager, Karl Bigelow; and Chief Mike Toole, Middleton Fire Department entered the meeting at 7.55 p.m.

**3. CAPITAL BUDGET DISCUSSIONS 2017-18**

**Reservoir Upgrades**

- Concern raised over crack filling versus a new liner and cover.
- CAO Turner will arrange to have CBCL attend a meeting with the Committee to review options.
- Request Peter Smith prepare an application for infrastructure funding.

**Sidewalks, Sanitary and Storm Sewers**

- Request Peter Smith review, re-cost and combine projects.
- Main Street Project:
  - has to be engineered this year and completed by March 2019;
  - concern raised that only sewer being replaced when all components should be replaced (water, sewer, storm, road, etc.);
  - request Peter Smith review the project, verify what components are required and determine the project's feasible in light of the time frames.
- Brooklyn Street Project (servicing for the new fire hall):
  - request Peter Smith provide costing;
  - with funds from the Industrial Park Reserve, the Town may be able to request Peter Smith submit a funding application for the project.

**Land and Buildings**

- Change the cost of the Town Hall reshingling from \$50,000 to \$30, 000.
- Committee agreed to fund the Riverside Park dock project with the Town's portion being \$3,200.
- Move the 101 Highway Signage project to 2018/19.
- CAO Turner will arrange to have IT Consultant, Jeff Hanshaw attend a Committee meeting to discuss sound system options for Council Chambers. The project may be moved to 2018-19.

**Other**

- Have the fire hydrants painted this year.
- Look at having the Town Hall parking lot repaved.

**Priorities**

1. Reservoir Upgrades
2. New Fire Hall
3. Repair of easement at 421 Main Street
4. Environmental assessment on 146 Commercial Street
5. Sanitary and Storm service to the new fire hall property
6. Underground Infrastructure
7. Paving of sidewalks

**SUMMARY**

CAO Turner will:

1. arrange to have CBCL attend a meeting with the Committee to review options for the reservoir upgrades;
2. follow up with IT Consultant, Jeff Hanshaw to attend a Committee meeting to discuss sound system options for Council Chambers;
3. contact Peter Smith regarding:
  - review of the Main Street project;

- review, re-cost and combine of sidewalk, sewer and storm projects;
- providing costing for Brooklyn Road infrastructure servicing for new fire hall site;
- the new fire hall project;
- submitting applications for infrastructure funding for:
  - reservoir upgrades;
  - Brooklyn Road infrastructure servicing for new fire hall site;
  - new fire hall.

**4. ADJOURNMENT**

**170424.03: It was moved and seconded that the Committee adjourn at 9:34 p.m. Motion carried.**

**Minutes Approved by Committee Motion 170501.03, May 1, 2017.**