

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, October 16, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Melinda den Haan; Councillors Michael Fairn, Clayton MacMurtry, Gary Marshall, Brad Reid and Gail Smith; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

Mayor Atkinson advised Council of the following changes to the agenda:

- Add item 6.5: RCMP Report – July 1 to September 30, 2017;
- Add item 9: In-Camera (Land);
- Renumber remaining item.

171016.01: It was moved and seconded to approve the agenda as amended. Motion carried.

3. PROCLAMATION

3.1. Municipal Awareness Week

Mayor Atkinson proclaimed November 20-26, 2017 as Municipal Awareness Week in the Town of Middleton.

4. APPROVAL OF THE MINUTES

171016.02: It was moved and seconded that the minutes of the regular Council meeting of September 18, 2017 be approved as circulated. Motion carried.

5. NEW BUSINESS

5.1. Committee of the Whole Recommendations

- a. RFD 012-2017: Riverside Park Name Change

171016.03: It was moved and seconded that Council agree to change the name of Riverside Park to Rotary Riverside Park and grant permission to the Rotary Club to replace the existing Riverside Park sign with a new Rotary Riverside Park sign. Motion carried.

- b. Appointment – Middleton Fire Department

171016.04: It was moved and seconded, on recommendation of the Middleton Fire Department, that Council appoint Hilliard Ewing as a member of the Middleton Fire Department. Motion carried.

- c. RFD 013-2017: Commercial Street Light Replacement

171016.05: It was moved and seconded that Council approve the cost overrun for the Commercial Street Light Project in the amount of \$29,154, with the amount being funded from Reserves. Motion carried with one (1) nay vote (Councillor Reid).

Council raised concerns on the timing of the project and working in the spring versus the fall/winter.

5.2. Valley Wildcats Sponsorship

Council agreed, considering the Town's current budget process, to direct staff to inform the Valley Wildcats that the Town has declined their request for sponsorship.

5.3. Fire Hall Status Update

CAO Turner informed Council:

- Peter Smith, Eagle Project Management was not available for the meeting;
- the Request for Proposals for geotechnical services has been awarded and they will be commencing the work in the near future;
- the Request for Proposals for the design and construction of the firehall is being reviewed by staff and the fire department;
- Planning Coordinator, Sharon McAuley has been working with the Development Officer to determine the building envelope for the property.

After discussion, Council agreed to have staff develop a one-page information update to be distributed to the public.

Upon request, staff will provide an outline of the process and timeline from the geotechnical services phase to completion of the project.

6. **REPORTS**

6.1. Management

The Management Reports were circulated to all Council members.

6.2. Planning Services – September 2017

The Planning Services Report for the month of September 2017 was circulated to all Council members.

6.3. Valley Waste Resource Management – September 2017

The Valley Waste-Resource Management Report for the month of September 2017 was circulated to all Council members.

6.4. Mayor

Mayor Atkinson tabled his report for the month of October 2017.

6.5. RCMP – July 1 to September 30, 2017

The RCMP Report for the period of July 1 to September 30, 2017 was circulated to all Council members.

7. **CORRESPONDENCE**

A list of correspondence for the month of September has been circulated to all Council members and posted on SharePoint.

8. ANYTHING BY MEMBERS

On questions from Council, CAO Turner advised Council:

- that the dangerous and unsightly premises letters have been sent out to property owners;
- the Town Solicitor is working on the Sewage Treatment Plant land expropriation file to ensure that it is finalized;
- water test studies that were completed at various properties were all within the guidelines;
- Planner Chris Millier is developing the next steps for the Plan review.

9. IN-CAMERA (LAND)

171016.06: It was moved and seconded that Council adjourn to in-camera at 7:42 p.m. to discuss matters relating to land. Motion carried.

The in-camera session ended at 7:59 p.m.

171016.07: It was moved and seconded that Council return to regular session at 7:59 p.m. Motion carried.

10. ADJOURNMENT

171016.08: It was moved and seconded to adjourn the meeting at 7:59 p.m. Motion carried.

Minutes Approved by Council Motion 171120.02, November 20, 2017.