

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, September 18, 2017, starting at 7:00 p.m.

PRESENT

Chairing the meeting, Mayor Sylvester Atkinson; Deputy Mayor Melinda den Haan; Councillors Michael Fairn, Clayton MacMurtry, Brad Reid (entered at 7:08 p.m.) and Gail Smith; Chief Administrative Officer, Rachel Turner; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Gary Marshall and Director of Finance, Marianne Daine.

Also in attendance were: Coby Milne, Valley REN; Andy Kerr, Programs and Communications Coordinator; and one (1) citizen.

1. CALL TO ORDER

Mayor Atkinson called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

170918.01: It was moved and seconded to approve the agenda as circulated. Motion carried.

3. PROCLAMATION

3.1. Right to Know Week

Mayor Atkinson proclaimed September 25 to October 1, 2017 as Right to Know Week in the Town of Middleton.

3.2. Fire Prevention Week

Mayor Atkinson proclaimed October 8 to 14, 2017 as Fire Prevention Week in the Town of Middleton.

4. PRESENTATIONS

4.1. Valley Regional Enterprise Network (Valley REN) – Coby Milne

Coby Milne, Interim CEO of the Valley REN provided Council with an overview of the organization and changes that have been implemented:

- new staff have been hired including an interim CEO, an Administrative Officer and a second Economic Development Officer;
- sharper focus on promoting the region, accelerating business growth, building and sharing a strong knowledge base and collaborating on regional opportunities for maximum regional impact;
- new commitment to transparency and improved reporting, partnerships and collaboration and leading by empowering others;
- value for our shareholders through business development, regional promotion and the collective impact project;

Councillor Reid entered the meeting at 7:08 p.m.

- over the next three months the Valley REN will strengthen municipal relationships, establish key performance indicators, create an investment readiness game plan, engage with employers on workforce development, continue business development and succession and build networks to support business innovation.

5. APPROVAL OF THE MINUTES

170918.02: It was moved and seconded that the minutes of the regular Council meeting of July 17, 2017 be approved as circulated. Motion carried.

6. NEW BUSINESS**6.1. Committee of the Whole Recommendations****a. Ratification of Transfer to Reserve Fund**

170918.03: It was moved and seconded that Council approve the transfer of \$190,802.18 to Special Reserve Fund General Operating Account. Motion carried.

b. Valley Waste Resource Management: Approval of Municipal Guarantee

170918.04: It was moved and seconded that Council approve to guarantee the Town of Middleton's share of the Valley Region Solid Waste-Resource Management Authority borrowing in the amount of \$26,979. Motion carried.

c. Appointment List Updates

170918.05: It was moved and seconded that Council, on recommendation of the Middleton Fire Department, appoint Jenna Marie Breschetti as a member of the Middleton Fire Department. Motion carried.

170918.06: It was moved and seconded that Council revoke the appointment of Kevin Beard as Regional Emergency Management Coordinator and Animal Control Officer for the Town of Middleton. Motion carried.

170918.07: It was moved and seconded that Council revoke the appointment of Josh Reid as alternate Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

170918.08: It was moved and seconded that Council revoke the appointment of Mike Lockett as alternate Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

170918.09: It was moved and seconded that Council revoke the appointment of Kevin Beard as a member of the Climate Change Action Plan Adaption Committee for the Town of Middleton. Motion carried.

Coby Milne left the meeting at 7:27 p.m.

170918.10: It was moved and seconded that Council appoint Brian Orde as Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

170918.11: It was moved and seconded that Council appoint Carolyn Young as alternate Regional Emergency Management Coordinator for the Town of Middleton. Motion carried.

6.2. Review of Policy E.1.0 – Health and Safety

CAO Turner informed Council that the Nova Scotia Occupational Health and Safety Act requires that an employer shall review, at least annually, the organization's occupation health and safety policy.

170918.12: It was moved and seconded that Council approve *Policy E.1.0: Health & Safety Policy* as presented. Motion carried.

6.3. UNSM Resolutions Interim Report

Council agreed that they do not have any comments on the UNSM Resolutions Interim Report.

6.4. UNSM Fall Conference

Mayor Atkinson and Councillors Fairn, MacMurtry and Smith are interested in attending the UNSM Fall Conference. S. McAuley will contact Councillor Marshall regarding his interest in attending the conference.

7. REPORTS

7.1. Management

The Management Reports were circulated to all Council members.

7.2. Planning Services – July & August 2017

The Planning Services Reports for the months of July and August 2017 were circulated to all Council members.

7.3. Police Advisory Board

Deputy Mayor den Haan provided an overview of the Police Advisory Board Meeting of September 12, 2017:

- it was a quick meeting as the RCMP representative was unable to attend the meeting;
- the Board feels confident that the meeting with Cpl. MacDonald and Mr. Bennett have addressed Mr. Bennett's concerns;
- correspondence was received from S/Sgt. Dan MacGillivray outlining the Annapolis District RCMP Community Program Officer Rodena Renaud's transfer to the Halifax District Detachment;
- the next meeting will be on December 12, 2017.

7.4. Valley Waste Resource Management – July & August 2017

The Valley Waste-Resource Management Reports for the months of July and August 2017 were circulated to all Council members.

7.5. Mayor

Mayor Atkinson tabled his report for the months of August and September 2017.

8. CORRESPONDENCE

A list of correspondence for the months of August and September has been circulated to all Council members and posted on SharePoint.

9. ANYTHING BY MEMBERS

On question from Councillor Fairn, CAO Turner advised Council that she will be sending out dangerous and unsightly premises letters to some homeowners.

10. ADJOURNMENT

170918.13: It was moved and seconded to adjourn the meeting at 7:36 p.m. Motion carried.

Minutes Approved by Council Motion 171016.02, October 16, 2017.