

A regular monthly meeting of Middleton Town Council was held at the Town Hall on Monday, July 18, 2016, starting at 7 p.m.

### **PRESENT**

Chairing the meeting, Mayor Calvin Eddy; Deputy Mayor Dan Smith; Councillors Gail Smith, Marc Britney and Melinda den Haan; Chief Administrative Officer, Rachel Turner; Director of Finance, Marianne Daine; and Recording Secretary, Sharon McAuley.

Regrets: Councillor Darren Boates.

Also in attendance were: Harold Duffett, Kent & Duffett; and one (1) citizen.

#### **16.07.01      CALL TO ORDER**

Mayor Eddy called the meeting to order at 7:00 p.m.

#### **16.07.02      APPROVAL OF THE AGENDA**

**160718.01: It was moved and seconded to approve the agenda as circulated. Motion carried.**

#### **16.07.03      PRESENTATIONS**

##### **.01      Audited Financial Statements – Harold Duffett**

Harold Duffett was present to submit the Audited Financial Statements for the Town of Middleton and the Visitor Information Centre for the year ending March 31, 2016.

Mr. Duffett advised that in Kent & Duffett's opinion, the financial statements present fairly, in all material aspects, the financial position of the Town of Middleton and the Visitor Information Centre as at March 31, 2016, in accordance with the Canadian Public Sector Accounting Standards.

Mr. Duffett then reviewed the Town of Middleton statements in detail and answered questions from the Council. He noted that:

- there were no limitations placed on the scope of the audit, and there were no significant or unusual procedures;
- the province has given notice to the municipalities that they are reviewing equalization transfers to municipalities and that is a concern;
- he encourages municipalities to increase their reserves as much as possible, as a municipality can never have enough money in the bank to cover emergencies and unplanned infrastructure projects;
- he was encouraged that the water utility had a surplus for the first time in five years and stated that the increase in rates was required and necessary;
- the latest information on fraud prevention is to ensure all employees take annual vacations;
- he would not be issuing a management letter and would send a letter to the Minister of Municipal Affairs informing him of that fact.

Mayor Eddy thanked Mr. Duffett for his presentation.

**160718.02: It was moved and seconded that Council approve the Audited Financial Statements for the Town of Middleton for the fiscal year ending March 31, 2016, as presented by the Town's Auditing Firm of Kent & Duffett. Motion carried.**

**160718.03: It was moved and seconded that Council approve the Audited Financial Statements for the Town of Middleton Visitor Information Centre for the fiscal year ending March 31, 2016, as presented by the Town's Auditing Firm of Kent & Duffett. Motion carried.**

Mr. Duffett left the meeting at 7:40 p.m.

**16.07.04      APPROVAL OF THE MINUTES**

**.01      Council Meeting – May 16, 2016**

**160718.04: It was moved and seconded that the minutes of the regular Council meeting of May 16, 2016 be approved as circulated. Motion carried.**

**.02      Special Council Meeting – June 6, 2016**

**160718.05: It was moved and seconded that the minutes of the Special Council meeting of June 6, 2016, be approved as circulated. Motion carried.**

**.03      Special Council Meeting – July 4, 2016**

**160718.06: It was moved and seconded that the minutes of the Special Council meeting of July 4, 2016, be approved as circulated. Motion carried.**

**.04      Special Council Meeting – July 13, 2016**

**160718.07: It was moved and seconded that the minutes of the Special Council meeting of July 13, 2016, be approved as circulated. Motion carried.**

**16.07.05      NEW BUSINESS**

**.01      Electronic Voting Bylaw – 2<sup>nd</sup> Reading and Passing**

**160718.08: It was moved and seconded that Council give second reading and passing of *Chapter 57 – Electronic Voting Bylaw*, as presented. Motion carried.**

**.02      Repeal of Swimming Pool Bylaw – 2<sup>nd</sup> Reading and Passing**

**160718.09: It was moved and seconded that Council give second reading and passing to repeal *Chapter 45 – Swimming Pool Bylaw*, as presented. Motion carried.**

**.03      Committee of the Whole Recommendations**

**a.      Appointment: Western Regional Housing Authority**

**160718.10: It was moved and seconded that Council recommend to the Minister of Community Services the re-appointment of Frances Lourie, for a three-year term, as the Town's Citizen-at-Large Representative on the Western Valley Regional Housing Authority. Motion carried.**

**b.      Appointment: Middleton Fire Department**

**160718.11: It was moved and seconded, on recommendation of the Middleton Fire Department, that Council appoint Dustin MacNeil as a member of the Middleton Fire Department. Motion carried.**

- c. Request for MPS/LUB Amendment – Neil C. Mitchell Sales

**160718.12: It was moved and seconded that the request from Neil C. Mitchell Sales, to amend the Municipal Planning Strategy and Land Use Bylaw, be referred to the Planning Services Public Advisory Panel for consideration, as part of the current Municipal Planning Strategy review process. Motion carried.**

- d. Valley Waste Resource Management: Approval of Municipal Guarantees for TBR #26/17-1

**160718.13: It was moved and seconded that Council approve to guarantee the Town of Middleton's share of the Valley Region Solid Waste-Resource Management Authority borrowing in the amount of \$7,776. Motion carried.**

- e. RFD 018-2016: Amendment to Policy G2.1 Fees: Building and Planning

**160718.14: It was moved and seconded that Council amend *Policy G.2.1 Fees: Building and Planning* as presented. Motion carried.**

- .04 Approval of Capital Investment Plan Document

**160718.15: It was moved and seconded that Council approve the five-year Capital Investment Plan Document 2016/17 to 2020/21, as circulated. Motion carried.**

- .05 Temporary Borrowing Resolution – Town General Operations

**160718.16: It was moved and seconded that Council approve a Temporary Borrowing Resolution for Town General Operations for the fiscal year 2016/17 in the amount of \$1,466,064.87. Motion carried.**

- .06 RFD 017-2016: Harassment Policy Amendment

**160718.17: It was moved and seconded that Council amend *Policy 3.4 Harassment* as presented. Motion carried.**

- .07 Development of Regional Recreation Services and Facilities

**160718.18: It was moved and seconded that Council approve the Town of Middleton's participation in a regional Council/Commission meeting to discuss options around the development of regional recreation services and facilities. Motion carried.**

## 16.07.06 REPORTS

- .01 Management

The Management Reports for the months of June and July were circulated to all Council members.

On questions/concerns from Council CAO Turner stated:

- the final design for the skatepark is being developed, with construction to commence in August/September, be completed by the winter, and be fully operational in the spring of 2017;
- staff will develop options for the splashpad parking issues at Centennial Park.

.02 Planning Services – May & June 2016

The Planning Services Report for the months of May and June 2016 were circulated to all Council members.

.03 RCMP – April 1 to June 30, 2016

The RCMP Report for the period of April 1 to June 30, 2016 was circulated to all Council members.

Council noted the RCMP are now dealing with a large number of mental health issues.

.04 Planning Services Public Advisory Panel

Deputy Mayor Smith advised Council that an issue has risen and will be addressed by the Mayor during the Mayor's report section of the agenda.

.05 Police Advisory Board

CAO Turner advised Council that there was nothing to report.

.06 Mayor – June & July 2016

Mayor Eddy tabled his report for the months of June and July 2016 and advised Council that he had also attended the Youth Ambassador candidates' speeches on July 15 and the funeral of former Mayor Ken Clark on July 18<sup>th</sup>.

**16.07.07 CORRESPONDENCE**

A list of correspondence for the months of May and June has been circulated to all Council members and posted on SharePoint.

**16.07.08 ANYTHING BY MEMBERS**

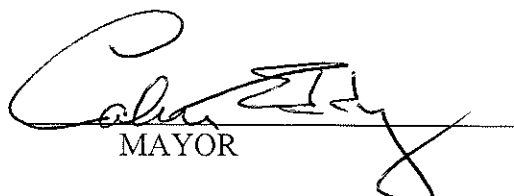
Mayor Eddy informed Council that there was not a quorum for the last Planning Advisory Public Advisory Panel meeting, and Planner Chris Millier had traveled from Halifax to attend the meeting. He asked if there were any Council members interested in becoming a member of the Committee. With no one offering, Mayor Eddy stated that he would take John Himmelman's place on the Committee.

**160718.19: It was moved and seconded that Council appoint Mayor Eddy as Council Representative on the Planning Services Public Advisory Panel. Motion carried.**

Mayor Eddy reminded Council that the next meeting would be the Committee of the Whole meeting on September 6.

**16.07.09 ADJOURNMENT**

**160718.20: It was moved and seconded to adjourn the meeting at 7:55 p.m. Motion carried.**

  
MAYOR

  
RECORDING SECRETARY